

HIRING OF PRIVATE SECURITY AGENCIES FOR PROVIDING UNARMED GUARDS FOR CANARA BANK ONGOLE REGIONAL OFFICE BRANCHES

CORRIGENDUM TO BID GEM/2025/B/6533023 Dated 05/08/2025

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ISSUED BY

**GENERAL ADMINISTRATION SECTION, CANARA BANK CIRCLE OFFICE TIRUPATI, 3RD FLOOR, KVC ARCADE,
13-C, RC ROAD, VANI NAGAR, AVILALA, TIRUPATI, ANDHRA PRADESH-517507 . EMAIL / TELEPHONE:
gacotpt@canarabank.com/ 9154166711**

	Reference	Query	Existing Clause / Condition	Changed / Amended as (To be read as)
1.	SI No K-Pg No:4	Can we submit a single solvency certificate without specifying the RFP number for all the Canara Bank tenders due on 19.08.2025?	Should submit Bank Solvency Certificate of minimum Rs 2.0 Cr to establish the financial soundness of the Firm/Company. The Solvency Certificate shall be issued by any scheduled bank, addressing to “The Asst General Manager, Canara Bank Circle Office, Tirupati” and clearly specifying the RFP Number in the Subject Line or Matter. Solvency Certificate if not submitted as specified here would be considered as non-responsive, incomplete and shall be out rightly rejected.	Should submit Bank Solvency Certificate of minimum Rs 2.0 Cr to establish the financial soundness of the Firm/Company. The Solvency Certificate shall be issued by any scheduled bank, addressing to “The Asst General Manager, Canara Bank Circle Office, Tirupati” in the Subject Line or Matter. Solvency Certificate if not submitted as specified here would be considered as non-responsive, incomplete and shall be out rightly rejected.
2.	SI No d Pg No 3	Do we need to have an office in respective district, as mentioned in Serial No. d)	PSAs should have one or more Registered offices under the jurisdiction of concerned area of operation i.e districts Registration documents under Andhra Pradesh State Shops and Establishment Act, 1988	No change
3.	SI No h,i & j- Pg No:4	PSAs are required to furnish copies of the past Wage Slips, not older than three months, of their employees of the above principal employer as specified in SI No:f above Can the submission of salary slips and ECR for 250 guards be reduced to a smaller number, since the tender is on the GeM Portal and the size of the upload is limited, making it difficult?	PSAs are required to furnish copies of the past Wage Slips, not older than three months, of their employees of the above principal employer as specified in SI No:f above. Soft Copy of atleast 03 months of wage slips(January to March 2025) of the work orders referred in SI No: g uploaded in gem portal only	50 Salary Slips and their respective ESIC, PF for the three months is sufficient.
4.		Is it an online tender only, or do we also need to submit a physical copy?		No documents required to be submitted physically by the way of paper, pendrive or harddisk, cd etc
5.	SI No s-Pg No:5	Can we submit “Pre Contract Integrity Pact” and “Indemnity Bond” on Rs. 100 Stamp Paper of the State of Maharashtra, opposed to the State of Andhra Pradesh, as mentioned in the RFP document?	As per Enclosure 6 of RFP on Non Judicial Stamp Paper of Andhra Pradesh of Rs 100/-	No change
6.	SI No e-Pg No:3	Sir, We are empaneled and are Providing Security Services Armed / Unarmed Guards to all the 10 Districts.	PSA should have provided the services to at least THREE Government Establishments (GEs) / Public Sector Banks (PSBs)/ Other Scheduled	No Change

	Reference	Query	Existing Clause / Condition	Changed / Amended as (To be read as)
		We are participating in all the six Tenders dated 05.08.2025. We have gone through the Terms & Conditions of the Tender RFP and we request you to kindly consider and include Reputed Companies also in the customer client Base in addition to the PSBs & PSUs as was done in the previous tenders and oblige.	Commercial Banks (SCBs)/ Public Sector Undertakings (PSUs) (with atleast one banking client)during the last 03 (Three) years and an average total guards of 250 per year or more pan India.	
7.	SI No e-Pg No:3	Whether pan india accepted	PSA should have provided the services to at least THREE Government Establishments (GEs) / Public Sector Banks (PSBs)/ Other Scheduled Commercial Banks (SCBs)/ Public Sector Undertakings (PSUs) (with atleast one banking client)during the last 03 (Three) years and an average total guards of 250 per year or more pan India. PSA should furnish at least 3 Reference Sites and on request by Canara Bank, the Referees should testify about the performance of the PSA to the Bank's satisfaction. Contact details of the referees including their email ID and phone numbers must be mentioned.	No change
8.	SI No f-Pg No:3	Copy work order or agreement or latest bill with payment proof or certificate accepted for the proof of running order	PSA should have at least 3 (Three) running contracts (with atleast one banking client). Copy of work orders with validity upto Sep 2025 proving the same.	No change
9.	SI No u-Pg No:5	Undertaking as per point no 2(i) to 2 (viii) due to space constrain in gem - request to accept the 8 points undertaking in a single or 2 letter heads merged together	Separate Undertaking shall be given in a separate sheets stating the following Para 2(i) to 2(viii) of RFP These undertaking should be in the Company letter head signed by authorized signatory with Name, Designation and Office Seal	No change
10.	Point No 44 Page No 9	antecedents of all guards verified through local Police and submit the Police Verification report to the Bank since the deployment of guards across AP it will be difficult to get PVR from each local authority	The PSA shall get antecedents of all uards verified through local Police and submit the Police Verification report to the Bank for scrutiny before deploying the guards at the sites	No Change

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11.	5.1 Page No 11	BG worth 5% of contract value as per GeM	Contractor shall be submitting a performance guarantee along with the contract in the form of BG worth 5% of contract value as per GeM based on the rates prevailing at the time of engagement (Rounded upto next Ten Thousand from the total value) along with the Contract as Performance Security. Format given as Enclosure 5.	It will be done on GeM if permitted for one year. In case of GeM demanding on 3 year value the BG should be submitted for 3 years only.
12.	5.3 Page No 11	BG worth 5% of contract value as per GeM. 24 Months	The validity of PG will be for 39 months from the date of signing of the Contract.	No Change
13.	8.2 Page No 13	open Current A/c with Canara Bank Our OD facility in other bank is more than 5 cr, as per the government rule opening of current account in canara bank is not allowed - kindly advise	The successful PSAs shall have to open Current A/c with Canara Bank and all payments will be routed through the Agency's account with Canara Bank.	Please refer to circular DOR.No.BP.BC/7/21.04.048/20-21 dated August 6, 2020 on Opening of Current Accounts by Banks - Need for Discipline and associated circulars thereon1. The Annex consolidates all instructions/ guidelines issued on the subject till date. For borrowers, where the aggregate exposure of the banking system is less than ₹5 crore, banks can open current accounts without any restrictions placed vide this circular subject to obtaining an undertaking from such customers that they (the borrowers) shall inform the bank(s), if and when the credit facilities availed by them from the banking system becomes ₹5 crore or more. As per the above RBI Circular bidders above Rs 5 crores aggregate exposure are exempted to open account in our bank. But bidders below Rs 5 crores have to open account in our bank. Further the personnel

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				deployed by them must necessarily be having account with our bank and salary to be credited to that account only.
14.	8.4 Pg No 13	<p>Payment made to PSA against bill from each branch.</p> <p>Service to more no of branch across AP request to make payment against bill to PSA from Centralised RO</p>	<p>PSA shall maintain proper records/details of the PSA's employees deployed in the Bank Site. PSA shall submit monthly bills to RO with copies to CO, Tirupati giving details of the PSA's employees deployed and the payment claimed for each of them. Bills should be supported with attendance sheets of the security guards. All payments under this agreement shall be made to the PSA by the branch on a monthly basis within seven working days of receipt of the relevant bill from the PSA.</p>	<p>PSA shall maintain proper records/details of the PSA's employees deployed in the Bank Site. PSA shall submit monthly bills to RO with copies to CO, Tirupati giving details of the PSA's employees deployed and the payment claimed for each of them. Bills should be supported with attendance sheets of the security guards. All payments under this agreement shall be made to the PSA centralized at each RO on a monthly basis within seven working days of receipt of the relevant bill from the PSA. Branch Head countersigned attendance need to be submitted along with the invoice.</p>
15.	S No 3 Scoring Matrix Page No 44	<p>Matrix KYC for 250 persons</p> <p>KYC per Person will be minimum 3 to 4 pages - gem allows only 100 pages per file - for 250 person KYC of 1000 pages to upload is not allowed in gem - kindly advice</p>	<p><i>System of verifying antecedent of the guards</i> (last three years records will be checked)</p>	<p>KYC for 50 guards is sufficient. In single page aadhar & PAN can be scanned in one page and police verification in another page, bio data in another 2 pages. Total for 50 guards it can be accommodated in 200 pages. 200 pages can be compressed with better quality in 10 MB size</p>

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16.	S No 4 Scoring Matrix Page No 44	Running order after 01.04.2024 running order should be only after 01.04.2024 or running order started before 01.04.2024 which is still running is accepted	<i>Total Number of Guards in the state of Andhra Pradesh deployed in Last one year i.e after 01.04.2024 only in PSB/PSU/Govt Bodies/Scheduled Commercial Banks</i>	The deployment after 01.04.2024 will be considered irrespective of order date.
17.	S No 7 & 8	minimum service charges as per gem where as as per point no 8 TDS & GST TDS will be deducted and service charges should not be less - both point or contrary - kindly explain	Minimum Service charge is 3.85% (Inclusive of GST) As per DoE OM No.F.6/1/2023-PPD dated 6th January 2023. Any service charges below this will be rejected.	Service Charge Minimum % is to be adhered as per GeM prevailing Guidelines
18.	S No 6 Page No 55	We request that URMILA INTERNATIONAL SERVICES PVT. LTD. (CIN: U93000BR2015PTC025097), with its Registered Office at Patna-800013 (Bihar), be exempted from Bid Security/EMD. As per General Terms and Conditions on GeM 4.0 (Version 1.19) dt 26-09-24 and Rule 149, GFR 2017 [Clause (xii)(m)(v)], entities with a turnover exceeding Rs. 500 crore in the past three years qualify for this exemption. The company achieved a turnover of Rs. 7,803,228,497.72 in FY 2023-24, meeting the criteria.	The tender shall be accompanied by earnest money deposit of Rs. 1,00,000/- (Rupees One Lakh only) by way of Demand Draft of a Scheduled Commercial Bank issued in favour of Canara Bank, payable at Tirupati. Scan of the same should be made uploaded in the GeM. And the sa.e to be posted to "The Assistant General Manager, General Administration Section, Canara Bank Circle Office, Canara bank circle office Tirupati, 3rd Floor, KVC Arcade, 13-C, RC Road, Vani Nagar, Avilala, Tirupati, Andhra pradesh-517507	In addition to MSEs bidders having turnover above Rs 500 crores in one of any past 3 years shall be exempted from EMD.

Important Notice

- 1) This Corrigendum & the response to the Pre-Bid Queries shall form a part of the Bid under reference.**
- 2) All Other Terms & Conditions of the RFP/ Tender, under reference, shall remain unchanged.**
- 3) Please take note of the above Corrigendum while submitting your response to the subject RFP/ Tender.**
- 4) Any offer without taking account of the amended T&C specified in this Corrigendum & response specified against the Pre-Bid Queries shall be uprightly rejected.**