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CANARA BANK
CIRCLE OFFICE, TIRUPATI

TENDER DOCUMENT
FOR
ELECTRICALWORKS IN OUR PREMISES AT KOILAKUNTLA BRANCH

NAME OF THE TENDERER: ……..

ADDRESS OF THE TENDERER: ……..

LAST DATE OF SUBMISSION OF TENDER: 02.04.2025up to 12.00 P.M.

DATE OF OPENING OF THE TENDER: 02.04.2025 up to 01.00 P.M.

PLACE OF SUBMISSION OF TENDER:

CANARA BANK
GA SECTION, CIRCLE OFFICE
TIRUPATI. 3RD Floor ,KVC Arcade,
RC Road, Vaninagar,
Avilala, Tirupati-517501
TELE-: 0877-2503828E-mail:
gacotpt@canarabank.com

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Internal

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NOTICE OF INVITATION TO TENDER FOR ELECTRICALWORKS.

Sealed Tender from our bank panel Contractors of Tirupati Circle (CLASS A,B,C) for the ELECTRICAL Works to be carried out in new branch premises of KOILAKUNTLA BRANCH, as per the details below:

1.	Estimated Cost of the works	:	Rs. (Rupees:).
2	Tender Fee (Nonrefundable)	:	NOT APPLICABLE
3	Time for Completion	:	30 days from the date of the work order.
4	Submission of tenders	:	The tender should be submitted as follows: 1. A sealed cover containing Tender book with the signature of the contractor wherever required & the seal of the contractor with initial on every page. 2. A sealed cover containing any technical clarification / conditions, if any.
5	Date of Issue	:	**24.03.2024**
6	Last Date of Submission	:	Sealed quotations to be submitted on or before **02.04.2025up to 12.00 P.M**.
7	Date of Opening	:	Will be opened on **02.04.2025 at 01.00 P.M.** or any subsequent date as intimated by the bank.

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

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GENERAL RULES, INSTRUCTIONS AND CONDITIONS

1. Sealed OFFERS are invited for the work of:

ELECTRICAL WORKS FOR CANARA BANK
KOILAKUNTLA BRANCH

2. Offer shall be on prescribed form only, can be obtained from the above office from Manager, Premises Section as detailed in Notice Inviting offer and are not eligible to be transferred.
3. The offers are called from Banks panel contractors and it is a part of the condition that the terms and conditions detailed in the IBA's construction works manual will be applicable and binding on the contractor. It is open for all the contractor to refer the manual, which is available at our section.
4. The works are carried out under the supervision of Technical Persons The works shall be carried out strictly according to the specification as specified in the tender and working drawings. Any ambiguity in the specifications / drawings shall be brought to the notice of the Bank & the decision of the Bank in such matters will be final & the same is binding on the contractor.
5. **Time period:** The total time allowed for carrying out of the work shall not exceed the period specified in the NIT i.e. 60 days.
6. The offerers should quote in figures as well as in words the rate, and amount tendered by them. The rates quoted shall be all inclusive rates for the item of work described, including materials, labour, tools, carriage & transport, lift charges, supervision, overheads & profits, mobilizing and other charges whatsoever including any anticipated or un-anticipated difficulties, any formality with the building society etc. complete for proper execution of the work as per specifications and no claim whatsoever for any extra payment shall be maintainable.
7. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the offerers who resort to canvassing will be liable for rejection.
8. All the Taxes on material or finished work in respect of this contract shall be payable by the OFFERER as per GST tax regime and the Employer will not entertain any claim whatsoever in respect of the same, and nothing extra shall be paid/reimbursed for the same subsequently. The contractors shall clearly mention in the offer documents about the orders placed towards supply & installation and bills to be raised accordingly.
9. The Employer does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the offer and offerer shall be bound to perform the same at the rate quoted.
10. The rate shall hold good for any upward or down ward variation in quantities and no claim on this account will be admissible.
11. Offerers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their offers as to the nature of the site and dimensions, the means of access to the site, and obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their offer.
12. The offerer shall note that the work is to be carried out in a vacant premises and hence, contractor should use extra manpower for utilizing the available time. The necessary permission to carry out the works with statutory authorities in night times is within the scope of the contractor and bank will not pay any additional charges.
13. **Payment Terms: No interim payment, only lump sump payment after final submission of bills.**
14. The final bill for the works shall be submitted within one month from the date of completion of works, failing which the Bank reserves its right to treat the bill for the last interim payment itself as the final bill for the work and the contractor has no right to claim any amount against the work.
15. **DEFECT LIABILITY PERIOD: The DLP is 12 months from the date of completion of works as certified by the Engineer-in-charge. The works shall be guaranteed for a period of one year from the date of completion of work. Any defect arising during this period due to bad workmanship, quality of materials and others shall be rectified at no extra cost of bank,**

Internal

failing which the bank shall have liberty to engage other agency and recover the cost from the contractor.

16. The contractors shall make his own arrangement for the storage of the materials, without causing inconvenience to the normal working of the office and the security of the material stored shall be at the sole responsibility of the contractors/agency.
17. The contractors can make use of the available facilities at site like electricity; water etc., with the prior approval of the Bank.
18. Any damage caused to the equipment, furniture, fixtures, décor of the office etc shall be rectified by the contractor at their own cost or the cost of the damages, as decided by the Bank, will be recovered from the contractor.
19. Contractor shall note that no additional work is to be carried out without the written order from the Bank.
20. All makes/ brands of materials to be used in the works shall be as per the list of approved makes enclosed to the quotation offer. Any make of material not listed shall be got approved by bank before us in works. Bank reserves the right to insist on the makes of materials given in the list and the decision of the bank in choosing the make shall be final and binding on the contractor.
21. LIQUIDATED DAMAGES: Time is the essence of the contract. If the contractor fails to maintain the required progress in terms of the contract or to complete the work and clear the site on or before the contract or approved extended date of completion, he shall, without prejudice to any other right or remedy of the Employer on account of such breach, pay as agreed compensation the amount calculated at 1 percent per week or such smaller amount as may be fixed by the bank on the contract value of the work for every week of delay or part thereof. The Employer shall have the right to adjust, / set-off their claim, if any against any sum payable to the contractor under this or any other contract with the Bank anywhere in India/outside India.
22. **Arbitration:** In the event of any disputes, the parties have agreed to settle the same amicably between them, failing which the same will be referred to an independent Arbitrator as may be mutually agreed between the bank and contractor as per the Indian Arbitration Act.
23. **Note : Any discount offered in percentage or lump sum amount by the contractors should be clearly mentioned in figures and as well as word. The offerer should arrive at the discounted amount and the same should be deducted from the quoted rate and Grand total should be arrived at. Any tenderer not adhering this condition, will be liable for rejection.**
24. **Keeping Site Clean and clear:** During the progress of the works and when directed by the bank officials the Contractor shall keep the site clear of all rubbish and debris including that which may be deposited on the site by any sub-Contractor/s until the date of issue of Certificate of Completion. The cost of keeping the site clean shall be deemed to have been included in the rates. On completion of the works, the Contractor shall at his/their own expense clear away and remove from the site on completion of works all constructional plant, surplus material, rubbish / debries / malba and temporary works of every kind as required by local statutory authorities if applicable, and leave the entire site and works clean and in a workman like condition. In case of failure by the contractor, the employer under the advice of banks TFO will have the right to get the site cleared at the risk and cost of the contractor to the satisfaction of the Employer. **Kindly quote for ELECTRICAL furnishing works only & quotes for Civil works not required & would not be considered.**

I/ We have read the offer document, its terms & conditions including clauses contained in IBA's construction works manual & am/are aware of the scope of work, site conditions, specifications and quoted accordingly.

Signature of the Contractor (with Seal)

Place :
Date :

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APPENDIX OF CONDITIONS

1.	Name of Work	:	ELECTRICAL works for CANARA BANK, KOILAKUNTLA BRANCH,
2.	Completion Period	:	30 **days**
3.	Estimated Cost	:	
4	Security Deposit/ Retention Money	:	10% of total cost.
5	Defect Liability Period	:	12 months from the date of certification of final bill.
6	Escalation	:	nil
7	Client / Owner	:	**CANARA BANK,** **Circle Office, Tirupati**
8.	Arbitration Zone	:	Tirupati
9	Liquidated Zone	:	1% of the estimated amount per week subject to ceiling of 10% of accepted contracted sum
10	Mobilisation Advance	:	nil
11	Escalation	:	nil

The conditions of documents attached shall be superseding the above details if contradiction

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APPROVED MAKES OF MATERIALS

All materials to be supplied and installed by the contractor shall be of approved makes and conform to the relevant Indian Standard and bear `ISI' marking distinctly. Wherever the make and model of an item is specifically mentioned in the Bill of Quantity the same shall be considered and quoted for, in the tender. However for the guidance of the contractor some of the approved makes of materials are listed below which can be used when not specifically mentioned in the BOQ. In case the make and model of any item required to be installed is not available in the following list, the same shall be got approved from Bank representative prior to being brought to site and installed. However catalogues, leaflets and a sample of all material, whether covered in the list or not, shall be submitted to Consultant for approval and only on approval of the same, further orders shall be placed by the contractor. Any material brought to site without the above procedure is liable to be rejected outright. **LIST OF APPROVED MAKE (ELECTRICAL) is attached with tender sheet.**

NOTE: Apart from the above makes, any further equivalent make as approved by the bank, can also be used with prior permission from the bank.

Signature of the Contractor (with Seal)

Place:

Date :

Canara Bank