



**GENERAL ADMINISTRATION SECTION: CIRCLE OFFICE MUMBAI.**

REQUEST FOR PROPOSAL FOR DISPOSAL OF OLD FURNITURE, ELECTRICALS, AC ITEMS ETC. WHICH ARE KEPT AT CANARA BANK CIRCLE OFFICE MUMBAI

SNo	Description	Details
1	RFP	<b>MUM/CO/690/2025-26</b> Dated 30.10.2025
2	Address of Site	CANARA BANK CIRCLE OFFICE MUMBAI, C-14, G-BLOCK, BKC, BANDRA EAST MUMBAI
3	Date of Issue	30.10.2025
4	Last Date of submission	On or before 15.11.2025 3.00 PM
5	Date of Opening	15.11.2025 at 3.30 PM
6	Cost of Application	NIL
7	Earnest Money Deposit	Rs. 10,000/- (Exempted for MSME) DD/Banker's cheque to be submitted in favour of Canara Bank Mumbai payable at Mumbai.
8	This Document can be downloaded from Bank's Website	<a href="https://www.canarabank.bank.in/tenders">https://www.canarabank.bank.in/tenders</a>

Issued By:  
Canara Bank  
General Administration  
Section  
CO MUMBAI

Contact: 022-26728407  
[premisescomcity@canarabank.com](mailto:premisescomcity@canarabank.com)

## **INTRODUCTION**

Canara Bank, Mumbai Circle Office intends to dispose old/unusable/obsolete Furniture & Electricals and AC items. For this, sealed price quotations are invited from the vendors for participation in the Tender process.

### **Scope of Work:**

Scope includes dismantling of all eligible items from the site "as is where is basis" for disposal.. **FURNITURE/ELECTRICALS/AC ITEMS MARKED FOR DISPOSAL AS "FOR SALE" WILL ONLY BE DISPOSED.** All the furniture/fixture as per list attached shall be dismantled in single stage and the vendor has to arrange the visit and dismantling accordingly.

### **Terms and Conditions**

1. The Bid is non-transferable
2. Incomplete and unsigned price quotations are liable to be rejected.
3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
4. The vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
5. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
6. Item shall be sold to the bidder with highest bid price.
7. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank Circle Office Mumbai and send it to our Office within 02 Working days of intimation of being H1 Bidder.
8. The Successful bidder has to lift all the items from disposal site within One week, after issuance of Order .On failure to do so, Canara Bank, Circle Office Mumbai shall have the right to forfeit the entire EMD remitted.
9. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.
10. The EMD may be forfeited:
  - a. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
  - b. if the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFP.
11. The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.
12. The representative of the bidder can be present for the opening of the Bid along with authorization letter. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
13. Bank reserves the right to cancel the auction at any point of time without assigning any reasons thereof.

**Price Composition**

1. The price quoted should be only in Indian Rupees.
2. The bidder has to give price of all the items as mentioned in Bill of Material as per Annexure.
3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
4. The bidder has to quote including applicable GST as mentioned in the Bill of Material.
5. The vendor must mention if the firm is not registered under GST.
6. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them ,in order to determine the Highest Evaluated Bid. (Not Individual item wise).
7. The bidder must have GST Registration
8. GSTIN number shall be quoted in the bid
9. The bidder must have Valid PAN.

**ANNEXURE-PRICE BID**

To,  
 The Manager/Senior Manager  
 GA Section  
 Canara Bank  
 Circle Office Mumbai

We declare that we have inspected the furniture/electrical/AC items and are interested to purchase the same "as is where is basis"

Items for disposal:

<b>SNo.</b>	<b>ITEMS</b>	<b>LOCATION: CANARA BANK BKC BUILDING</b>	<b>NO.</b>
1	MS Angle	9 <sup>th</sup> floor terrace	6 piece
2	4" pipe	9 <sup>th</sup> floor terrace	
3	SS grill	9 <sup>th</sup> floor terrace	
4	AHU with duct	9 <sup>th</sup> floor AHU room	3 Nos
5	Lights 2x2	Ground floor	10 piece
6	Lights 1x4	Ground floor	12 piece
7	Cooling coil 4x6	Ground floor	
8	Mix metal materials, Indoor AC, lights, locker, old broken TV, chair handles, MS Pipe	UB floor	
10	Fire pipe, fire hose drum	LB floor pump room	
11	Oil, AHU filters, grill, metal jail	LB Plant room	
12	Metal door broken, dish plates	STP room	
13	Ventilation duct, MS pipe	Parking	
14	12V 200 AH batteries	7 <sup>th</sup> floor A-wing	34 Nos
15	Chair metal	7 <sup>th</sup> floor A-wing	7 Nos
16	Chair handle	7 <sup>th</sup> floor A-wing	Misc

Total Quoted Amount incl GST in figures :

Total Quoted Amount incl GST words Rs.

Date:

Signature