

CANARA BANK

INVITATION TO TENDER

ONLY FOR EMPANELLED CONTRACTORS

OF

CIRCLE OFFICE KOLKATA

TENDER FROM ANY OTHER CONTRACTOR WILL BE SUMMARILY REJECTED

INSTRUCTION TO BIDERS

AND

GENERAL CONDITIONS OF CONTRACT

FOR

FURNISHING WORKS

AT

RETAIL ASSET HUB ON GROUND FLOOR OF CANARA BANK

BUILDING AT FINANCIAL HUB, NEW TOWN, KOLKATA

TENDER NO.: 127/25-26/BDS

NAME OF THE CONTRACTOR:

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ADDRESS:

.....

SEAL & SIGNATURE OF TENDERER

NOTICE INVITING THE TENDER

To,

M/s

Sealed tenders on item rate basis are invited from panel Contractors for **Interior furnishing Works at alternate premises of Retail Asset Hub on ground floor of Canara Bank building at Financial Hub, New Town, Kolkata.**

Tender Documents may be obtained at free of cost from the Premises & Estate Section, Circle Office Canara Bank, Kolkata during working hours from **29.12.2025 till 07.01.2026.**

Earnest Money Deposit : NIL

Period of completion : 30 days

**Last date, time and place for Submission of tender : On or before 3:00 pm, 07.01.2026 to
The Assistant General Manager,
General Administration Section
Canara Bank, Circle Office
Kolkata**

Time and date of opening of tender : 3.30 pm on 07.01.2026

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Assistant General Manager
Premises & Estate Section
Canara Bank, Circle Office
Kolkata**

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Date: 29.12.2025

INTERNAL SEAL & SIGNATURE OF TENDERER

GENERAL RULES & INSTRUCTIONS TO TENDERERS

Name of the work: Furnishing Works to be carried out at alternate premises of Retail Asset Hub on ground floor of Canara Bank Building at Financial Hub, New Town, Kolkata.

The rates quoted shall also be inclusive of materials, labour charges, work contract tax, surcharge and all the taxes except GST.

GST WILL BE PAID EXTRA.

The rates quoted by the tenderer shall hold good till the completion of the work from the date of issue of the "WORK ORDER" and no enhancement in the rates are allowed during the period of execution of the work under any circumstances. The rates quoted shall also cover for the work to be executed before and after office hours and also on holidays.

The time stipulated for the completion of the work is 30 days from the date of issue of the WORK ORDER and the work is to be carried out as per the convenience of occupants without disturbing other occupants of the building.

TENDERS:

The entire set of tender paper issued to the tenderer should be submitted fully priced and also signed on the last page together with initials on every page. Initials / signatures will indicate the acceptance of tender papers by the tenderers.

The schedule of quantities shall be filled in as follows:

- The "rate" column to be legibly filled in ink in both English figures and words.
- 'Amount' column to be filled in for each item and the amount for each sub-head as detailed in the "schedule of quantities".
- All corrections to be initialed.
- The "Rate" column for all the items shall be filled up.
- The "Amount" column for the items for which the quantities are not mentioned shall not be filled up.
- In case of any errors / omissions in the quoted rates, the rates mentioned in the tender in words shall be taken as correct rates.

No modifications, over-writings or corrections can be made in the tender papers by the tenderer, but may at his option offer his comment or modifications in a separate sheet of paper attached to the original tender papers.

The Bank reserves the right to reject the lowest or any tender or all of the tenders for each section or to split up and distribute any item of work to any specialist firm or firms, without assigning any reason.

The tenderers should note that tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self – supporting. If called upon by the bank, detailed analysis of any or all the rates shall be submitted. The architects/bank shall not be bound to accept the contractor's analysis.

The Quantity mentioned in the BOQ is approximate measurements. The works will be paid for as "measured work" on the basis of actual work done and not as "lump sum" contract.

All the items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In the case of lump-sum charges in the tender in respect of an item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum charges as assessed to be payable by the architects/bank.

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The bank has power to add or delete any work or described in specifications or included in schedule of quantities and intimates the same in writing but no addition, omissions or variation shall be made by the contractor without authorization from the bank. No variation shall vitiate the contract. The bank reserves the right to delete any of the items in the tender without assigning any reasons whatsoever.

The tenderer shall note that his tender shall remain open for consideration for a period of 90 days from the date of opening of tender.

AGREEMENT

The successful contractor is required to sign agreement as may be drawn up to suit the local conditions and shall pay for all the stamps and legal expenses incidental thereto. The original will be kept with the Bank and duplicate with contractor.

EARNEST MONEY AND SECURITY DEPOSIT:

There is NO Earnest Money Required to deposit/ submit along with the bids. Retention Money shall be deducted from the final bill at 5% of the gross value of bill. The Retention amount will be refunded to the contractor 15 days after the end of defects liability period provided he has satisfactorily carried out all the work and attended to the entire defect in accordance with the condition of the contract. No interest is allowed on Retention Money.

A part of the Security Deposit if and as decided by the constituent bank can also be furnished in the form of a Bank Guarantee on the bank other than that of the constituent bank.

CONTRACTOR TO PROVIDE EVERYTHING NECESSARY:

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of the quantities and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Architects/Bank whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of works within the contemplation of the contract, and beyond the unit price. No extra payments will be allowed for incidental or contingent labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in tender documents.

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackles, machineries and equipment and all necessary scaffolding, staging and lighting by night as well as by day required not only for proper execution and protection of the said work.

The contractor shall take down and remove any or all such scaffoldings as occasion shall be required or when ordered to do so, and shall fully reinstate and make good all matters and things disturbed during the execution of work to the satisfaction of architect/bank.

The contractor shall all times give access to workers employed by the bank or any men employed at site and to provide such parties with proper sufficient and if required, special scaffolding and ladder and provide them lighting as may be required to enable such workmen to inspect the work, lay or fix pipes, Civil & furnishing wiring, special fittings etc. The quoted rates of tenderers shall accordingly include all these above-mentioned contingent works.

LIQUIDATED DAMAGES:

Should the work be not completed to the satisfaction of bank within the stipulated period, the contractor shall be bound pay the bank a sum calculated as given below by way of Liquidated Damages after the expiry of completion date

.1.00% of the estimated amount shown in the tender per week subject to a ceiling of 10% of the accepted contract sum.

TIME PERIOD FOR COMPLETION: 30 days from the date of award of work.
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FINAL PAYMENTS

The final bill shall be accompanied by a certificate of completion from the Occupant/Bank Officials. Payments of the final bill shall be made after deduction of retention money as specified in clause 9 of these conditions which sums shall be refunded after the completion of the defects liability period after receiving the banks certificate that the contractor has rectified all defects to the satisfaction of the banks. The acceptance of payments of the final bill by the contractor would indicate that he would have no further claims in respect of the work executed.

ESCALATION:

The rates quoted shall be firm throughout the tenure of the contract [including extension of time, if any granted] and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, octroi etc, unless specifically provided in these documents.

CONTRACTORS EMPLOYEES:

The contractor shall employ technically qualify and competent supervisors for the work who shall be available [by turn] throughout the working hours to receive and comply with the instructions of the bank officials. The contractor shall engage at least one experienced engineer, as site in-charge for the execution of the work the contractor shall employ in connection with the work persons having appropriate skill or ability to perform their job efficiently. The contractor shall employ local labours on the work as far as possible. No laborers below age of 16 and who is not an Indian national shall be employed on the work. Any laborers supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of bank or its representative shall be deemed to a person employed by the contractor.

The contractor shall comply with provision of all labour legislation including the requirements of

- a. Payments of minimum wages act
- b. Employers liabilities
- c. Workmen's compensation act
- d. Contract labour (regulation and abolition) act, 1970 and central rules 1971
- e. Apprentices act 1961
- f. Any other act or enactment relating thereto and rules framed there under from time to time

The contractor shall keep the bank saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the bank in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any health officer of state or any local authority or of the bank regarding the maintenance of proper environmental sanitary condition of the area.

The contractor shall arrange to provide first aid treatment to the laborers engaged on the works. He shall within 24 hrs of occurrence of any accident at or about the site or in connection with execution of work, report such accidents to the bank and also the competent authority where such report is required by law.

The contractor shall obtain all Risk Insurance Policy at their cost within 7 days of commencement of work, for the laborers/workmen working at the site including the work till the work is completed. The policy shall be in the joint name of the Bank and contractor and Bank's name shall appear First.

PAYMENTS:

The contractor, in the form prescribed by the bank shall prepare all the bills and submit the same to Bank with measurement of work. Normally one interim bill shall be prepared each month. Bank may release payment within 15 days of receipt of bills/after check measurement, after deduction of retention money, Income Tax etc. The contractor shall have a competent engineer at site for the supervision of the work.

The contractor shall have to make his own arrangements for watch and ward of the work/building, till the work is handed over to the bank.

The decision of the bank will be final and binding with regard to the quality of work is concerned.

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The contractor is responsible for procuring the required materials for the work and stores the same at site at his cost and risk.

The amount stated in the interim certificate shall be the 75% of total value of the work executed up to date of the bill, less the amount to be retained by the bank as retention money. If the bank has supplied any materials or goods to the contractors, the cost of such materials will be progressively deducted from the amount due to the contractor on accordance with the quantities consumed in the work. All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for works actually done and completed and shall not preclude the requiring of bad, unsound or imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the contract or any part there of if any respect or accruing of any claim nor shall it conclude, determine of effect in any way the power if the bank under conditions or any of them add to the final settlement and adjustment of the accounts or otherwise or in any other way or affect the contract.

The contractor shall submit the final bill within one month from the date of completion of the work. A certificate of completion from the bank shall accompany the final bill. The payment of the final bill shall be made after deduction of retention money as specified elsewhere in these documents.

ARBITRATION:

All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contractor or the construction remaining operation or effect thereof or to the rights or liabilities of the parties are arising out of or in relation thereto whether during or after determination foreclosure or branch of the contract[other than those in respect of which the decision of any person is by the contract expressed to be final and binding] shall after written notice by either party to the contract to the other of them and to the employer hereinafter mention to deal referred for adjudication to a sour arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole arbitrator referred to above, the employer will send within 30 days of receipt of the notice, to the contractor a panel of 3 names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names as aforesaid, select, anyone of the person's name to be appointed as a sole arbitrator and communicate his name to the employer within 30 days of the receipt of the names. The employer shall thereupon without any delay appoint the person as the sole arbitrator. If the contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as the sole arbitrator.

If the employer fails to send to the contractor the panel of 3 names as a foresaid within the period specified, the contractor shall send to the employer a panel of 3 names of persons who shall be unconnected with either party. The employer shall on receipt of the name as a foresaid select anyone of the person's names and appoint him sole arbitrator. If the employer fails to select the person and appoint him as a sole arbitrator within 30 days of the receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole arbitrator and communicate his name to the employer.

If the arbitrator as appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed as aforesaid.

The work under contract shall, however, continue during arbitration proceedings and payment due or payable to the contractor shall be withheld on account of such proceedings.

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The arbitrator shall be deemed to have entered on the reference the data he issued notice to both the parties fixing the date of the first hearing.

The arbitrator may from time to time, with the consent of parties, enlarge the time or making and publishing the award.

The arbitrator shall give a separate award of each disputes or difference referred to him. The arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasonable award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fee, if any, of the arbitrator shall, if required to be paid before the award is made and published, be half and half by each of the parties. The cost of the reference and of the award including the fees, if any, of the arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the arbitrator shall be final and binding on both the parties.

Subject to aforesaid the provision of the arbitration act 1940 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

The employer and the contractor hereby also agree that arbitration under the clause shall be a condition precedent to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration.

Date:

**Signature of the Contractor
With seal and address**

SCHEDULE OF INTERIOR FURNISHING WORKS TO BE DONE AT ALTERNATE PREMISES OF RAH II KOLKATA AT GROUND FLOOR, CANARA BANK BUILDING, FINANCIAL HUB, NEW TOWN

SI No.	Description Of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1	Providing and fixing in position full height Glazed partition 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center or as directed by the Architect. The alternate corner vertical members of the partition shall be taken upto the ceiling level (payment shall be made for the partition measured below the false ceiling level) and the same shall be anchored to the ceiling securely with help of suitable cleats. Framework shall be fixed with 6 mm thick marine grade ply (IS - 710) of approved make on both sides finished as per following specifications. The Partition shall be finished with 1.0 mm thick laminate of approved shade and make or equivalent on both the sides. The glazing will be of 6 mm. thk clear glass fixed within 900 - 2100 mm. level. There will be designed glass film over the glazing area with required design, complete as directed by the Architect. The item does not include the doors.	435.22	sq. ft.		
2	Providing and fixing in position full height solid partition 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center or as directed by the Architect. The alternate corner vertical members of the partition shall be taken upto the ceiling level (payment shall be made for the partition measured below the false ceiling level) and the same shall be anchored to the ceiling securely with help of suitable cleats. Framework shall be fixed with 6 mm thick marine grade ply (IS - 710) of approved make on both sides finished as per following specifications. The Partition shall be finished with 1.0 mm thick laminate of approved shade and make or equivalent on both the	333.01	sq. ft.		

	sides. Rate shall be inclusive of provision of pencil groove as directed by the Architect. The item does not include the doors.				
3	Providing & Fixing double skin low ht. partition with wicket door (1200 mm. high) with electrical wire management system, 900 mm. solid, then 300 mm. partly glazed (as per drawing), made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure spaced not more than 600 mm. c/c bothways, double skin partition fixed to aluminium frame made of 6 mm. thk. approved marine grade ply (IS:710), finished both side with approved laminate with 1.5 mm. groove design, 4" high laminated skirting etc., the vertical support of 50 x 50 mm. frame to be extended upto 1200 mm., side & top faces to be covered with 65 x 15 mm. CP teak wood moulding bead (curved at top) with 6 mm. x 6 mm. polished groove. 300 mm. high x 12 mm. thk. glass to be fixed to partition with 30 x 12 mm. teak wooden bead with 6 mm. groove, all exposed teak wood surface to be completed with natural colour high polishing etc. all complete as per design, direction and approval of the Architect.	190.39	sq. ft.		
4	Providing and fixing Solid Core Flush Door Shutter (IS - 2202) of 35 mm thk. finished both side with 1 mm thk. approved colour laminate (IS : 2046) with 1.5 mm. groove design to be fixed to existing Wooden frame. The rate shall be inclusive of fitting and fixing of hinges, 1 no. Godrej make door closer, 1 no. CP finsh door stopper, screws, 1 no. Godrej cylindrical lock, tower bolt of approved make. All edges of the door to be covered with necessary lipping with polish finish. The work should be completed as per specification, design and approval of Architect.				
a	Shutter size : 900 mm. x 2100 mm. with 600 x 1050 mm. glass panel	42.00	sq. ft.		
b	Shutter size : 900 mm. x 2100 mm. with 250 x 150 mm. glass vision panel	21.00	sq. ft.		

5	Providing , fabricating and erecting lay in type tegular or drop type Modular False Ceiling (ARMSTRONG make - 12 mm. thk) of 600 x 600 mm. grid. The rate shall include the additional cost of Tee and L supports and other accessories near the ends/ odd size edges/corners. Provide additional length support from the ceiling to the false ceiling grid wherever necessary, making necessary openings for electrical light fittings, alarm detectors and any other fixtures. No extra payment for making openings in the panel/grids for the purpose of light fittings. Item rate shall include all the taxes, transportation, erection, loading and unloading and any other incidental expenditure for completing the work.	728.90	sq. ft.		
6	Providing & fixing synthetic door mats of approved shade from Birla 3M (6mm thk). The work to be completed as per approval of the Architect. (1.5 m. x 0.75 m.)	1	unit		
8	Main Table				
	Standard table top height – 750mm min (including table top thickness of 25mm)				
	Depth and Length varies as per individual unit type				
	Table top made of 25mm thk pre-laminated particle board of interior grade of pre-approved shade. Edges of table top shall be provided with machine pressed PVC edge banding 2mm thick in matching color.				
	Table understructure with modesty panel (upto 600mm height) shall consist of standard 18mm pre-lam Particle board construction as per profile and design provided in the drawing.				
	All edges of the understructure to be provided with machine pressed PVC edge banding 2mm thick in matching color				
	Discreet/concealed proprietary fixtures to be used at joints				
	Table top to be provided with ABS wire manager at designated location as per pre-approved sample.				
	Accessories				
	600mm wide MS key board pull out tray with (180mm x 180mm) provision to house mouse made out of MS with black matt finished powder coating with telescopic channel.				
	Side Credenza Units				

	Standard Dimensions				
	Height - 675 mm.				
	Depth of side Credenza Top 500mm				
	Length varies as per individual unit type.				
	Consists of standard pre-lam Particle board construction (with 18mm thk except for the top which shall be of 25mm thickness to match the work table) of approved shade. Adjustable levellers to be provided to supports.				
	Modesty panel height max 600mm with 2mm thk PVC edge banding shall be provided with cut outs of pre-approved sizes (specific to the brand and make of electrical and network plates) located as per architect's instructions				
	Top & all supporting surfaces to be provided with 2mm thk edge banding to match the work table.				
	Table top to be provided with ABS wire manager at designated location as per pre-approved sample.				
	Work table top to be attached to Credenza for support IF REQUIRED for additional rigidity with suitable proprietary fixtures.				
a	CM TABLE (1800 x 900 mm.) with side credenza	1.00	unit		
b	SM TABLE (1500 x 900 mm.) with side credenza	2.00	unit		
9	STORAGES				
	Top height of unit – (including top surface 18mm thk including furniture feet) - as per unit type				
	Depth of unit - 400mm & Width as per Unit Type				
	Consists of standard pre-lam Particle board construction (all surfaces to be made of 18mm thk board except the back which shall be of 9mm thk) of approved shade.				
	Top to be provided with 2mm thk edge banding to match the laminate, all exposed edges of the box, shutters, drawer fascia, shelves etc should also be edge bound to match.				
	Prelam 18 mm. shutters with 110 degree opening self closing box hinges, 'C' Shape SS Brush finished handles as indicated in the drawing, suitable locking provision with tower bolt, magnetic catch, locks etc				

	Shelves placed on standard shelf pins which should be adjustable to 2 alternate heights as indicated in the dwg detail, approx clear height of shelves to be able to accommodate files in standing position (approx 350-400m)				
	Aluminium furniture feet – Round tube, diameter 40 mm with 10 mm height adjustable with steel mounting plate with suitable finish to match handles				
	Storage units to be attached to Partition / Table / Wall etc for additional support where required with suitable proprietary fixtures.				
	All shutters to be lockable and with knobs for opening				
a	Low height storage - 400 mm. (W) x 1200 mm. (H)	31.01	sq.ft.		
10	DIAGONAL WORKSTATION (1500 MM X 650 MM) + (900 X 550) WITH DIAGONAL COUNECTING TOP				
a	PARTITION				
	Minimum 60-65 mm thk modular partition frame work made out of CRCA MS of grade D minimum thickness of 1.5 mm powder coated 50 microns frame work designed to carry out electrical power & computer wiring in 2 different race ways with a separation of at least 300mm between them including necessary slots. The frame work consists of minimum two vertical upright a top horizontal section, bottom section and intermediate sections (minimum 40 mm x 30 mm) The frame structure covering and Top trim / side trim made out of Aluminum with powder coating (50 microns). All Aluminum Horizontal and vertical sections are extruded from AA 6063 American standard alloy with 12 HRC hardness of Architectural grade (IS 10259:1982) of 18 gauge minimum. The thicknesses of extruded sections vary based on its design and its point load bearing design engineering. The skinning / panels / tiles to be of 9mm thk Prelaminated particle Board (Grade II & Type-II ,IS 12823: 1990; Reaffirmed 2005) fiinished with 0.8 mm thk laminate till 1200mm height from the floor level for outside facia. Inside facia = fabric panel with soft board with minimum 9mm thickness above table top (450 mm height).9mm thk Prelaminated particle board panel finished with 0.8mm thk laminate from floor level to top of table top (750 mm height). The edges to be capped (as per approved	500.00	sq. ft.		

	design and drawing) Aluminum end trim with powder coating. Cost to include that for provision of fixing switches & the necessary cut out for the same. The height of the partition to be 1200mm. As per drawing & direction complete with all standard fittings & fixtures, leveling screws etc. Cost to include the supporting system to partitions & walls such as brackets / fasteners / joining posts / aluminum race ways 2 nos / wire management cleats / runners etc. (Basic cost of fabric Rs. 300/- per running meter.)				
b	TABLE TOP				
	Providing and installing 1200 mm long, 750mm deep Table top made of 25mm thk pre laminated particle board Grade II & Type-II (IS 12823: 1990; Reaffirmed 2005) finished with 0.8 mm thk laminate all exposed edges finished with 2mm x 25mm PVC hot pressed lipping of approved profile, all of approved shade and colour. Rates are inclusive of fixing to the partition with necessary powder coated heavy duty MS brackets, cleats etc. for supporting table tops and rates shall include that for 1 nos. matching to top, ABS wire manager (standard size) per work station, complete as per drawings & direction.	12.00	no.		
c	PEDESTAL				
	3 – Drawer Pedestal –Drawer boxes of size 685mm ht., 390mm width and 450mm deep, The outer casing (except back) and drawer fronts of these pedestals are made from 18mm thick pre-laminated Particle Board Grade II & Type-II (IS 12823: 1990;Reaffirmed 2005)PLB finished with 0.8 mm thk laminate. The casing back is made from 9 mm thick PLB. The box drawers have an external fascia height of approx. 150mm and filing drawers have an external fascia height of approx. 300mm. The drawer movement is on full-panel type drawer runners having rollers, which also form the sides of the drawer tray. These runners are of the single extension type for the box drawers and double extension type for the filing drawer. The height of these panel slides / sides for box drawers is 86 mm and it is 125 mm for the filing drawer. The back and bottom of drawer trays are made from 9mm thick PLB. The filing drawers are provided with a cradle filing arrangement. The pedestals are provided with	12.00	no.		

	a central multi-drawer locking system and stainless steel handles in the matt finish for all drawer fascia. Pedestals are provided with 4nos.Nylon spacers 10mm ht.				
d	PULL OUT TRAY FOR KEYBOARD				
	Providing & Installing 600mm wide MS key board pull out tray with (180mm x 180mm) provision to house mouse made out of MS with black matt finished powder coating with telescopic channel.	12.00	no.		
f	TABLE PARTITION				
	Providing & Installing 400mm x 725mm table top partitions made up of 18mm thick Prelaminated Particle Board (0.8 mm thk laminate on both sides). All edges to be lipped with minimum 2mm thick PVC edging. As per Drawing and design.	12.00	no.		
11	MEETING TABLES				
	Sizes of Meeting Tables				
a	Discussion for 6 persons - Table Size - 2000x1050	1.00	no.		
	Meeting Tables				
	Standard table top height – 750mm min (including table top thickness of 25mm) Width and depth as per unit size and profile as specified Table top and verticle supports to be made of 25mm thk pre-laminated particle board of interior grade of pre-approved shade. Edges of table top shall be provided with machine pressed PVC edge banding 2mm thick in matching color.Both faces of vertical supports to be of same approved laminate. Double modesty panel height max 450mm of 18mm thk Pre-lam particle board. All edges of the understructure to be provided with machine pressed PVC edge banding 2mm thick in matching color.Modesty panels to be separated by min 50mm clear gap between and cutouts etc to made to accommodate electrical/data switches/sockets where indicated.Cables from floor to the modesty panel should be concealed / fixed along with the table vertical supports. Adjustable levellers to be provided to supports. Discreet/concealed proprietary fixtures to be used at joints.Table top to be provided with ABS wire manager at designated location as per pre-approved sample. Standard " spine/snake " wire manager to bunch & conceal wires/cables rising from floor to socket / table top to be				

	provided as required				
13	Providing & fixing in position wall / column panelling consisting of 6.0 mm thk. marine grade ply IS:710 with aluminium hat furring channel 22-25 @ 500 mm. both direction. The face of the cladding is to be laminated with 1.0 mm. thk. laminate of approved shade & groove design. The ply surface of the groove is to be melamine polish finished of approved colour. The item is to be completed in all respects as per design & approval of the architect.	888.02	sq. ft.	175.00	155403.18
14	PANELLING ON WALL & CEILINGS WITH WPC LOUVER PANNELS OF SIZE 2950MM (LENGTH) X 195 MM (WIDTH) X 27MM (HEIGHT) - Providing and fixing panelling on wall & ceilings with WPC (Wood Polymer Composite) Fluted Panels of size 2950MM (LENGTH) X 195 MM (WIDTH) X 27MM (HEIGHT) of LEBEN/ Alutuff/ Murrato or other approved make of approved shade in approved pattern as directed by the architect. WPC panels to be fixed on 50 x 25 mm. aluminium hollow section fixed to wall by self drilling screws etc.. Rates shall be inclusive of all hardware fittings and fixtures as required to fix the same on the wall and ceilings including corner beading and fastners. Measurement of only visible areas will be calculated for payment.	70	sq. ft.		
15	Providing and applying two or more coats of Textured Paint / Surface Coating of approved make and shade over walls etc. after preparing the surface with a coat of primer and 4 mm thick plaster of paris punning to give a smooth and even surface etc. complete. Note: Basic rate of Texture Paint to be Rs. 50 per Sq. Ft.)	150.00	sq. ft.		
16	Providing and fixing of wall paper of approved shade and pattern of Marshall /Excell/ WK make to wall/partition as per instruction with adhesive including all labour and material. This is to be pasted over POP / Putty surface with primer finish (cost of primer to be included in the rate). The item is to be completed in all respects as per design & approval of the architect. (basic cost of wall paper : Rs. 100.00/ s.ft.)	50.00	sq. ft.		
17	Providing & fixing Counter number plate with hanging arrangement from ceiling with required size and coloured pvc sheet.	15	unit		

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18	Providing & fixing Name plate with required size and coloured pvc sheet.	15	unit		
19	Providing & fixing Table / Counter front Logo to be printed over 300 x 300 mm. x 8 mm. thk. Rounded cwhite pvc sheet , fixed to table front with 4 no. 50 mm. long SS studs complete as directed	15	unit		
20	Providing Indoor plant with necessary soil, fertilizer kept within 10" pvc tub along with a decorative ceramic bowl / tub of suitable size to keep the pvc tub.	20	unit		
A	TOTAL EXCLUSIVE OF GST				
B	DISCOUNT IF ANY				
C	TOTAL AFTER DISCOUNT (A-B)				
D	GST				
E	TOTAL INCLUSIVE OF GST (C+ D)				
APPROVED MAKE OF MATERIALS					
1	False Ceiling / Channels	India Gypsum / Armstrong / Saint Gobain			
2	Wood Frame Work / Wood Section : All Wood, Must be well seasoned, free from knots, other defects decay and defects due to handling and Transportation. Wherever necessary, provide with anti - termite Treatment.	Malaysian Sal / Kapoor			
3	Wood Skirting / Moulding / Lipping / Bidding	White Beach / White Ceader / CP Teak			
4	Wood Preservative	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint			
5	Fire Reterdant Paint	Industrial grads of Noble / Viper			
6	BWR Ply (IS : 710)	Century / Green Panel/ Globe/ Kitply/ Archid			
7	Flush Door / BWP Block board (IS : 1659)	Century / Green Panel/ Globe/ Kitply/ Archid			
8	Laminate (1.0 mm thk.) (IS : 2046)	Green lam / Century mica / Sunmica / Airolam			
9	Door Closure (Heavy Duty)	Godrej / Archi / Sterling (DC 2000)			
10	Floor Spring (Heavy Duty)	Godrej / Archi / Sterling (FS 3000)			
11	Door Lock (Dead)	Godrej / Hafele /Hettich / Kich / Doorset / Yale			
12	Door Handles	Godrej / Hafele /Hettich / Kich / Doorset			
13	Drawer / Storage Handle	Godrej / Hafele /Hettich / Kich / Doorset			
14	Drawer / Storage Lock (Multipurpose)	Ebco / Hafele /Hettich /Doorset			
15	Night latch	Godrej / 4C Acme			
16	Screws	GKW / Nettle fold			
17	Hinges	CIEF			
18	Sliding Telescopic Drawer Channel	Ebco / Earl Behari / Efficient Gadjets			

SEAL & SIGNATURE OF TENDERER

19	Cable Organiser	Ebco / Innofitt Systems (CM 63.C)
20	Adhesive	Fevicol SH / Fevimate TL
21	Soft Board	Jolly Board
22	Vertical Blinds	Mac / Annums / Window Fashion
23	Glass	Modi / AIS / Saint Gobain
24	Paints (Synthetic Enamel / Acrylic Emulsion)	Asain Paints / Berger / ICI
25	PVC Flooring	Krishna Vinyl / Armstrong / Birla
26	Texture Paint	Spectrum
27	Glass	Modi / AIS / Saint Gobain
28	European WC / Washbasin	Hindware / Parryware
29	Sanitary Fittings	Jaquar / Essco Delux
30	G.I. Pipe	Tata (Medium)
31	Cement	Ultratech / Lafarge / ACC
32	Footmat	Birla 3M / Approved Equivalent
33	Vitrified Tiles	Johnson / Naveen / Kajaria
34	Ceramic Tiles	Johnson / Naveen / Kajaria
35	Chairs	Godrej/Methodex/Monarch
36	All other items not covered above	As per sample approved by Employer/Consultant