

केनरा बैंक  Canara Bank

REQUEST FOR PROPOSAL [RFQ] FOR

“Disposal of old/obsolete Computer IT hardware, which are completed 5 years and non-working lying at various Branches/Offices under Canara Bank Circle Office, Tirupati”.

[This RFQ is limited to Vendors Empaneled by Canara Bank for Disposal of E-Waste].

Issued By:

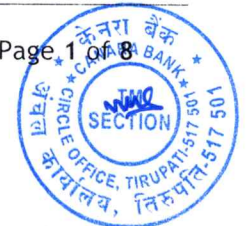
Canara Bank
Technology Management Section
Tirupati Circle Office.

Address :

Canara Bank
Technology Management Section
KVC Arcade(ZUDIO), 3rd Floor, 13-1, RC Road,
Vani Nagar, Avilala Road, Circle Office, Tirupati 517502.
Email: tmscotpt@canarabank.com ☎: 0877-2503834/835

GSTIN No. 37AAACC6106G2ZZ

Phone No: 9440400877/8919096381
Email: tmscotpt@canarabank.com



Details in brief

Sl. No	Description	Details
1.	RFQ No. and Date	RFQ 01/2025-26 dt: 06/06/2025
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank Technology Management Section KVC Arcade(ZUDIO), 3rd Floor, 13-1, RC Road, Vani Nagar, Avilala Road, Circle Office, Tirupati 517502. Phone No: 9154166731/8919096381 Email:tmscotpt@canarabank.com
3.	Date of Issue	Date: 06/06/2025
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFQ may be sent through email <u>or</u> in writing at the address specified above, on or before 13/06/2025 @ 11.00 AM.
5.	Date of Pre Bid Meeting	20/06/2025@ 11.00 AM
6.	Last Date of Submission of Bids	20/06/2025@ 3.00 PM
7.	Date and Time of Opening Bid	23/06/2025@ 4.00 PM
8.	Date and Time opening of Commercial Bid.	23/06/2025@ 4.00 PM
9.	Tender Fee	Nil
10.	Earnest Money Deposit(Refundable)	Rs. 20,000 /- (including GST)

This document can be downloaded from Bank's website
<http://canarabank.com/tenders.aspx>



A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, ATMs/BNAs, etc lying at various Branches / Offices as per Annexure

1. Introduction:

Canara Bank, Tirupati Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (identified by Bank), lying at various Branches/Offices in Tirupati Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on “as is where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFQ is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFQ. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors quoting for this RFQ should agree to the condition to “remove the storage media viz., Hard Disk,tapes,DATs,etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-waste from the various locations of the bank”.
- 3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as **Form-A**.
- 4.5. The empaneled vendors may inspect the items on **20/06/2025**, 11:00 AM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Form-B**. Items are to be taken from the various branch/office premises and locations as referred in **Form-B** by the successful Vendor.



- 4.6. The empaneled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (*as per govt. guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Tirupati shall have the right to forfeit the entire EMD remitted and Bank reserves the right to cancel the RFQ at its sole discretion.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above and submit appropriate confirmation documentation declaration for the same.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Manager/Senior Manager
Canara Bank
Technology Management Section
Circle Office Tirupati



KVC Arcade (ZUDIO), 3rd Floor,
13-1, RC Road, Vani Nagar, Avilala Road, Tirupati 517502.
Contact Person: Mr. V V N S Vamsi Krishna
Phone No: 9440400877/8919096381

6. Bid System Offer:

6.1. The response to the RFQ will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate and need to submit relevant documents & declarations as per eligibility criteria along with EMD Amount by way of DD in Technical Criteria Bid. The envelope should be superscribed as "Technical Bid".

6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per Form-A in separate envelope superscribed as "Commercial Bid".

6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as "Offer to Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc.(ATMs) lying at Branches/Offices under Canara Bank, CO Tirupati" on the top of the envelope.

6.1.4. The envelope shall bear the RFQ No., RFQ Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.

6.1.5. The envelope/s should be properly sealed and submitted.

6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.

7.2. Notification of amendments will be made available on the Bank's website (i.e. <http://www.canarabank.com/tenders.aspx>) and will be binding on all bidders and no separate communication will be issued in this regard.

7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

8.1. The bidder shall furnish Earnest Money Deposit (EMD) of **Rs.20,000/- (Rupees Twenty Thousand Only)** by way of Demand Draft drawn on any scheduled bank in favour of Canara Bank, payable at Tirupati, and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.

8.2. The EMD may be forfeited:



- 8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
- 8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFQ.

9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 60 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

- 10.1. The price quoted should be only in Indian Rupees.
- 10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Form-A.
- 10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
- 10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

- 11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 11.2. The representative of the bidder can be present for the opening of the Bid along with authorization letter. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest Evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Tirupati shall have the right to cancel the RFQ at the sole discretion of the Bank and to disqualify the vendor to participate in future RFQs.


Technology Overseeing Executive



Form-A

Bill of Material

Price Schedule for Hardware items to be disposed

To,
The Manager/Senior Manager
Canara Bank, T M Section
Circle Office
Tirupati.

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	ATMs	44				
2	PUM	1				

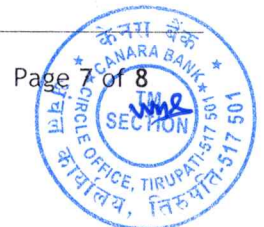
Note:

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU's, Cabinets, Motherboards, Processors, Hard disks, Cables etc. and have quoted accordingly.
- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ In case of wrong % of GST, the Total Bid Price will be considered for the purpose of arriving H! and the vendor needs to provide the BOM accordingly.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:

Date: _____

Seal & Signature of Authorized signatory of the Bidder





Form-B
Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection/Collection and Disposal.

SNO	ATM ID	Details of the Bank Locations (Branches/Offices) where the E-Waste is available	ITEM	QTY	DPDC	CONTACT PERSON	RO
1	A3125001	CANARABANK YADIKI BRANCH, YADIKI, ANANTAPUR	ATM	1	13125	PALITYA SREEKANTH NAIK - 9985019123	ANANTAPUR
2	A3130001	CANARABANK AMARAPURAM BRANCH, AMARAPURAM, ANANTAPUR	ATM	1	13130	NUNESAYATH SURYA DEVA NAIK - 9441792257	ANANTAPUR
3	A3137001	CANARABANK THIMMAPALLI BRANCH, THIMMAPALLI, ANANTAPUR	ATM	1	13137	ISLAVATH V NAYAK - 9949487897	ANANTAPUR
4	A3147002	CANARABANK PALASANDURAM BRANCH, PALASANDURAM	ATM	1	13147	BANOTH SURESH - 9556557091	ANANTAPUR
5	A3164001	CANARABANK OLD TOWN BRANCH, OLDTOWN, ANANTAPUR	ATM	1	13164	GODDUMURI VEERA KISHORE - 9985516517	ANANTAPUR
6	A3165001	CANARABANK RAYDURG BRANCH, RAYDURG	ATM	1	13165	KADINTI GURU PRASAD - 9110788129	ANANTAPUR
7	0659A001	CANARABANK ANANTAPUR MAIN 1, ANANTAPUR	ATM	1	659	SREENATH NAIK BUKKE - 8919430724	ANANTAPUR
8	A3179001	NANDYAL RS ROAD BRANCH, 29/196, TEKKI, NANDYAL, ANANTAPUR	ATM	1	13739	M SARADA PRASAD-9937052103	KURNOOL
9	A3383001	VELGODE BRANCH, MAIN BAZAR, AT & POST-VELGUDDU, TEHSIL-ATMAMKUR, NANDYAL DT 518533	ATM	1	13383	H PRADEEP-9494083686	KURNOOL
10	A3392001	RAMALLAKOTA BRANCH, VELDURTHY MANDAL, NADYAL DT 518217	ATM	1	13392	B NAGIREDDY - 9885730386	KURNOOL
11	A3379001	CEMENT NAGER BRANCH DOOR NO.182 CEMENT FAC-QTRS, BAGGANIPALLI(RS)CEMENT NAGAI, KURNOOL BUDHWARPET BRANCH DOOR NO.46/288, 1 FLOOR, BUDHWARPET, KURNOOL 518002	ATM	1	13379	P RAVI-9573106564	KURNOOL
12	A3372001	DHON BRANCH, 7/178, RAJU SHOPPING CENTRE, COURT ROAD, DHONE, NANDYAL DT 518222	ATM	1	13372	PRASHANTH -9030457249	KURNOOL
13	A3371001	YEMMIGANUR II BRANCH #1/135 B, BUS STAND ROAD, ADONI TALUKA, KURNOOL DT 518360	LIPI ATM	1	13378	J R N SIRESHA- 8297306754	KURNOOL
14	A3378001	RUDSETI, BESIDE GIRLS ITI COLLEGE TIRUPATI ROAD CUDDAPAH - 516001	ATM	1	13190	BABULAL MURMU 9700241386	KADAPA
15	A3190003	SYNDICATE BANK BUILDING SEVEN ROADS, PB NO 47 CUDDAPAH-516001	ATM	1	13190	BABULAL MURMU 9700241386	KADAPA
16	A3190002	CANARA BANK MUKKAVARIPALLI, RAJAMPET TO KODUR ROAD, KADAPA CHENNAI HIGHWAY, MUKKAV	ATM	1	13218	PRASAD 9440681353	KADAPA
17	A3218001	CANARA BANK MUDIGUBBA, I-50A, MAIN ROAD, MUDIGUBBA, Mudigubba S.O, Mudigubba-515511	ATM	1	13128	LAKSHMI NARSIMHULU 9949082787	KADAPA
18	A3128001	CANARA BANK DHARMAVARAM-II 12723, SUDARSHAN COMPLEX, NTR CIRCLE, Dharmavaram H. O Dharmavaram 515671	ATM	1	13802		
19	A3802001	SYNDICATE BANK BUILDING SEVEN ROADS, PB NO 47 CUDDAPAH-516001	ATM	1		SRIDHAR 8978976657	KADAPA
20	A3190001	SYNDICATE BANK BUILDING SEVEN ROADS, PB NO 47 CUDDAPAH-516001	ATM	1	13190	BABULAL MURMU 9700241386	KADAPA
21	13213001	SYNDICATE BANK BUILDING SEVEN ROADS, PB NO 47 CUDDAPAH-516001	LIPI ATM	1	13190	BABULAL MURMU 9700241386	KADAPA
22	A3194001	CANARA BANK RAYACHOTI TRUNK ROAD RAYACHOTY, Kadapa - 516269	ATM	1	13194	SATISH BABU 9966371834	KADAPA
23	A3478001	CANARA BANK, D. NO. 7/120, OPPOSITE CHENNA KESAVULU SWAMY TEMPLE, MITTAPALEM, GUDUR, SPSR NELLORE.	ATM	1	13478	GOPI KONDURU 9440905262	TIRUPATI
24	PUM	CANARA BANK, D. NO. 7/120, OPPOSITE CHENNA KESAVULU SWAMY TEMPLE, MITTAPALEM, GUDUR, SPSR NELLORE.	PUM	1	13478	GOPI KONDURU 9440905262	TIRUPATI
25	A3180001	4-702, TIRUCHANOOR ROAD, TEHSIL: TIRUPATI RURAL, TIRUPATI-517503	ATM	1	13180	B BHAGYALAKSHMI 7036225437	TIRUPATI
26	A3497001	Canara Bank Uttukur Branch, UTUKUR B.O, SYDAPURAM , SPSR NELLORE 524407	ATM	1	13497	CHAYALA NARESH - 7989666135	NELLORE
27	A3462001	Canara Bank , Dargamitta Branch, D NO. 24-1-168, NEAR KVR PETROL PUMP, BRAHMANNANDAPURAM, Ramalingapuram S.O, nellore , 524003	ATM	1	13462	VINOTH- 9894603224	NELLORE
28	A3554001	CANARA BANK, Balaji Nagar Branch, D.No.27/1/250(NEW D.No. 304), MAIN ROAD, BALAJI NAGAR, Balajinagar S.O, nellore , 524002	ATM	1	13554	ANPIREDDY MYSOORA REDDY - 8790833053	NELLORE
29	A3685001	CANARA BANK, Pedapavani Branch, MAIN STREET, Mutyalapadu B.O, Pedapavani, 523115	ATM	1	13685	Y JATHIN -9440254125	NELLORE
30	A3482001	Canara Bank , Gangapatnam Branch , DOOR NO. 1/49, GANGAPATNAM, (VIA)JWPAVD, Gangapatnam B.O , Indukurpet , SPSR NELLORE , 524313	ATM	1	13482	CHINTHAPANTI SUBBARAO - 9490762341	NELLORE
31	4485A001	D.No.8-70, Ground Floor, Kotavari Veedhi, Kanigiri, Prakasam District, Andhra Pradesh. Pin Code - 523230	ATM	1	4485	K.LAKSHMINARAYANA - 91805000112	ONGOLE
32	A3641001	Satya Sai Lodge Kurichedu Road, Darsi, Prakasam District, Andhra Pradesh. Pin Code - 523247	ATM	1	13641	SUNDARAMOORTHY L - 919840341541	ONGOLE
33	A3661001	Door No.3-166, Trunk Road, Singarayakonda, Prakasam District, Andhra Pradesh. Pin Code - 523101	ATM	1	13661	KURMANA APPALA SURANNA - 919014117072	ONGOLE
34	A3662002	2-23A, Santhanuthalpadu, Prakasam District, Andhra Pradesh. Pin Code - 523225	ATM	1	13662	ANAND KUMAR JANKAM - 919177429057	ONGOLE
35	A3666001	K.G.Road, Dornala, Prakasam District, Andhra Pradesh. Pin Code - 523331	ATM	1	13666	GAJELAKONDA RAMANJANEYULU - 919703011394	ONGOLE
36	A3671001	Tallur, Darsi Tehsil, Tallur, Prakasam District, Andhra Pradesh. Pin Code - 523264	ATM	1	13671	ANAMDASU SAI PRUDHVI - 919542450090	ONGOLE
37	A3672001	D.No.13-21, G.T. Road, Tanguturu, Prakasam District, Andhra Pradesh. Pin Code - 523274	ATM	1	13672	GURUGUBELLI SARANGADHARA - 919949881949	ONGOLE
38	A3682002	At & Post Marella, Marella, Prakasam District, Andhra Pradesh. Pin Code - 523201	ATM	1	13682	PATHAN HABIBULLA KHAN - 919963001782	ONGOLE
39	A3688001	D.No.3/93A, Gollagattu, Prakasam District, Andhra Pradesh. Pin Code - 523246	ATM	1	13688	BANDARU RAMESH BABU - 918790107034	ONGOLE



40	A3691001	Zarugumalli, Prakasam District, Andhra Pradesh. Pin Code - 523274	ATM	1	13691	JALUKURI SIVA SANKAR - 917892650531	ONGOLE
41	A3695001	No.169/1,Opp. Ctr Compound, Nehru Bazar Kandulapuram,Cumbum Mandal, Teh. Bestavaripet, Kandulapuram, Prakasam District, Andhra Pradesh. Pin Code - 523333	ATM	1	13695	KUNCHALA VENKATESWARLU - 918904249057	ONGOLE
42	A3702001	# 5/98, Main Road, Behind Milk Centre, Main Road, Pellur, Prakasam District, Andhra Pradesh. Pin Code - 523272	ATM	1	13702	VASANA SIVA SANTOSH KUMAR - 919849066910	ONGOLE
43	A3703001	D.No-6-30/3, Thirupu Bazar, Main Road, Wynampadu, Prakasam District, Andhra Pradesh. Pin Code - 523225	ATM	1	13703	NAGENDRA BABU T - 919951810518	ONGOLE
44	A3705001	Near NTR Statue, Puvagunuppalapattu, Wagonnampattu, Prakasam District, Andhra Pradesh. Pin Code - 523262	ATM	1	13705	VEEREPALLI RAGHUVARMA - 919885309538	ONGOLE
45	A3714001	3-7-86 Jattarala Kata, Near Temple Veedhi, Giddalur, Prakasam District, Andhra Pradesh. Pin Code - 523357	ATM	1	13714	B NAGENDRA NAIK - 918247731412	ONGOLE

**** Kindly note that the Successful Bidder has to lift the ATM/CR from these locations only. ****