



GENERAL ADMINISTRATION SECTION
2nd Floor, B Wing, C-14 G-Block,
BKC, MUMBAI - 400 051

Concealment works of CCTV cameras at various branches coming under Canara Bank Circle Office Mumbai. **(ONLY EMPANELLED VENDORS WITH CO MUMBAI SECURITY CELL , GENERAL ADMINISTRATION SECTION ARE ELIGIBLE TO APPLY)**

TENDERS ISSUED TO: EMPANELLED VENDORS WITH CO MUMBAI SECURITY CELL, GENERAL ADMINISTRATION SECTION

Please do not detach or alter any papers from this booklet. Altered tender document will be treated as non bonafide.

CANARA BANK
GENERAL ADMINISTRATION SECTION
CIRCLE OFFICE MUMBAI

TENDER REF. NO: COMUM/SECURITY/GA/815/2025-26/VK dated 31.12.2025

COMPETITIVE TENDER DOCUMENT

THIS TENDER DOCUMENT CONSISTS OF 4 PARTS:

- PART I : GENERAL INFORMATION (THIS PAGE)**
PART II : TERMS & CONDITIONS OF THE CONTRACT
PART III : LIST OF APPROVED MAKES
PART IV : SCHEDULE OF QUANTITIES

PART I: GENERAL INFORMATION

YOU ARE REQUESTED TO FULLY UNDERSTAND THE CONTENTS OF PARTS I, II AND III AND PART IV IS TO BE FILLED UP WITH YOUR RATES, CORRESPONDING AMOUNTS AND TOTAL AMOUNT NEATLY AND LEGIBLY.

NAME OF THE WORK	Concealment works of CCTV cameras for various branches (241) coming under Circle Office Mumbai
TIME FOR COMPLETION	30 days (Thirty days) inclusive of preparation/ Mobilization period from the date of acceptance letter
DATE OF SUBMISSION OF BIDS	12.01.2026
EMD	Not Required

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WHOM TO SUBMIT	ASST GENERAL MANAGER, GA SECTION, CIRCLE OFFICE MUMBAI.
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* If there is a holiday on the date of opening of the Tender then the tenders shall be opened at 03.30 pm on next Working day.

Canara Bank will not take any responsibility for any delay due to any reason in submitting the tender document at the specified place.

PART II: TERMS AND CONDITIONS OF THE CONTRACT

1. The site is ready for taking up the work. You should inspect the site, before submitting the tender and should understand the nature of works to be carried out.
2. The Bank may or may not accept the lowest or any other tender and is having the right to reject any or all the tenders without assigning any reason.
3. Canvassing in any form will be a disqualification.
4. The Contractor shall not be permitted to submit tender for works in the Bank in which his near relative is posted as an Officer in any capacity between Deputy General Manager and Manager. They should give a list of relatives, if any, working in the Bank, in any capacity.
5. The tender for the works shall remain open for acceptance for a period of 90 days.
6. The Contractor shall put his full signature on all the pages of PART I TO PART IV with his seal.
7. No material will be supplied by the Bank. The Contractor shall engage his labour; procure all material and infrastructure necessary for the work. The rate quoted shall be inclusive of costs conveyance, all lead and lifts of materials, infrastructure, labour, all types of taxes, octroi, etc.,
8. Conditional tenders are liable for rejection.



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9. The Defect Liability Period is 12 (twelve) months which starts from the 14 day of completion of work.
10. The Contractor shall complete the works at the quoted rates even when the actual quantities are varying by 25% from the estimated quantities. If the variation of actual quantities is Beyond 25%, the rates shall be settled on mutual consent.
11. Indian Standard Institute procedures will be employed for taking up measurements.
12. a) Time is the essence of the work. The Contractor should keep up the schedule and should complete the work in the stipulated time.
b) A penalty of 1% of the accepted contract sum per week subject to a maximum of 10% of the accepted contract sum will be levied if time schedule is not adhered to.
c) If the works are not completed in the stipulated period, Bank reserves its option to terminate the contract and settle the bill for the works already executed, as certified by the Engineer-in-Charge.
d) Freak rate analysis will be undertaken for analyzing the rates quoted by various contractors. If the rates quoted are found less/more than the prescribed limits as per Bank, Bank reserves the right to cancel the tenders and recall without giving any reason.
13. No payments shall be made for a work till the whole of the work is completed.
14. No Mobilizations advances will be paid to the Contractor.
15. The Bank is having right to split the works, execute separately, alter/modify the specifications, include/ delete some of the items of work from the actual tendered items. The Contractor shall do the works with alterations/ modifications/ if any, based on mutually agreed rates. But no deviation from the tendered rates is allowed for rest of the items if any inclusions or deletions are made. This condition supersedes any other condition in this tender document.
16. No labour below the age of 18 years shall be employed on the work.
17. Sub-contracting of the works is not allowed.



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18. Statutory deductions like Income Tax, tds, at the prevailing rates will be made at source, from the final bill.
19. The Contractor shall be responsible and he should Indemnify the Bank for all injury/ death to the workmen, to persons, animals, things, and for any damages to the structure and/ or decorative part of the property which may arise from the operations, carelessness, accident or negligence by himself or by any of his workmen.
20. The Contractor should indemnify the Bank from any claims, damages, losses on account of any accident, death, injuries suffered by his employees, agents, labourers, assignees or any other outside third parties or the Occupants. In the event of any such claims it should be the sole responsibility of the Contractor.
21. The Contractor shall make his own arrangements for safety and security of his men and materials. Protected/ secured space to store the materials is subject to availability and the contractor has no right to demand this.
22. The work should be undertaken as per the discretion of the Engineer-in-Charge's instructions which should be agreed into.

SPECIAL CONDITIONS:

1. Any ambiguities, clarifications shall be brought to the notice of the Bank before submitting the tenders. The decision of the Bank shall be final in such matters. All the materials and shades as approved by the Bank shall only be used in the work. In case the approved brands of the materials are not available equivalent brands shall be used only after approval of the Bank.
2. The Bank reserves the right to fix the order in which the various items of work involved in this contract are to be executed and contractor shall comply with the same. There shall be no extra claims on account of this.
3. The work involved calls for a high standard of workmanship combined with speed.
4. Any workmanship or materials not complying with the specific requirements or approved samples or which have been damaged, contaminated or deteriorated, must be removed immediately from the site and replaced at the contractor's expense, as directed.



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5. QUOTED RATES:

- (i) The rates quoted by the contractor shall include for providing and fixing of concealed box , conveyance and delivery, loading and unloading, carrying and storing, labour, setting, fitting and fixing in position the concealed box , wastage disposal, establishment Charges overheads and profits and everything else necessary for the proper completion of each item of work to the satisfaction of the Bank. The Contractor shall provide at his expense all labour, materials and things required by the Bank or his representative for measuring the work, testing the efficiency of any portion of the work, all planning gangways etc., necessary for affording access to every part of the work.
- (ii) Contractor should note that unless otherwise stated, the tender is strictly on item rate basis and his attention is drawn to the fact that the rates for each and every item should be correct, workable and self supporting. The quantities indicated in the Schedule of Quantities are an approximate one and the total extent of work but may vary to any extent or may even be omitted.
- (iii) If called upon by the Bank, detailed analysis of any or all the rates shall be submitted by the Contractor. The Bank is not bound to recognize contractor's analysis and reserves the right to reject abnormal high/low rates quoted by the contractor. In case there are inconsistencies in the rates for items of same such rates shall be considered as the rate for all such items unless Bank finds that there is justification for such inconsistent rates.

6. SECURITY AND PROTECTION:

The Contractor shall, at his expense, protect all false ceiling, gypsum ceiling, lightings, wirings, etc and make good all the damages caused to same from any cause whatsoever during the execution of the works and leave perfect to the satisfaction of the Bank at the time of completion.



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7. INCOME TAX DEDUCTIONS/ WORK CONTRACTS TAX:

Appropriate deduction as per relevant Income Tax Rules applicable at the time shall be made on the bills submitted by the contractor and such deducted amounts shall be remitted by the owner with the Reserve Bank of India on behalf of the Contractor as per Rules. The unit rates for all the items shall include taxes like GST for raw materials, labour, tools & plant, carriage & transport, supervision, overheads & profits, taxes, cess, fees, mobilizing and other charges whatsoever including any anticipated or un-anticipated difficulties, etc. The same will be deducted at source and certificate to that effect will be issued to the contractor. Bank shall not consider any request for payment over and above the tendered rates which is inclusive of the taxes. The rates quoted for various items including these taxes shall remain firm for the full contract period and even during the extended period.

8. WORKS AND SITE TO BE KEPT AND DELIVERED UP CLEAN:

All the debris as it accumulates from time to time during the progress of the work and at completion, including that of sub-contractors and special tradesmen to be cleared and carted away and all materials rejected by the Bank's representative to be removed. Contractor's quoted rates shall allow for these factors.

9. CO - ORDINATION:

The contractor shall be responsible for the Co-ordination with the Branch Managers in all matters necessary for the complete execution of the work.

10. TAXES

The tenderers must include in their tender prices quoted for all duties royalties, cess and sales tax or any other taxes or local charges if applicable. **Goods and Service tax is payable extra** as applicable to works contract as defined in Clause 119 of section 2 of CGST Act. Any variations in the above shall not be paid. No extra claim on this account will in any case be entertained.



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PART-III

APPROVED BRANDS & MATERIALS

Unless otherwise mentioned specifically, the contractor should get the approval of the Bank before using the materials. All makes/ brands shall be BIS marked wherever applicable and shall be of the First Quality. Wherever contractor proposes to use equivalent makes (i.e. other than specified), the same shall be done only after prior approval of the Bank. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained. The material should be of Mild steel with specifications mentioned under:

- Make of box - Mild steel with powder coating black colour
- Height: 16 cm
- Width: 13cm
- Gauge: 1.2 cm
- Glass: One side mirror (one way mirror reflection)

PLUG SIZE CONVERSIONS				
18G	1MM	7/16"	11MM
16G	1.2MM	1/2"	12MM
14G	1.6MM	9/16"	14MM
12G	2MM	5/8"	16MM
10G	2.5MM	43/64"	17MM
8G	3MM	11/16"	18MM
6G	4MM	3/4"	19MM
4G	5MM	13/16"	20MM
2G	6MM	7/8"	22MM
0G	8MM	15/16"	24MM
00G	10MM	1 INCH	25MM



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S.No	Description	Qty	Unit	Rate	Amount
1	Supply, installation, testing & commissioning of CCTV camera enclosure made of Mild Steel 16 gauge having powder coating of black colour - height -16cm, width-13 cm, gauge -1.2 cm . The enclosure shall have suitable locking arrangement and shall be covered in front side with one way vision glass of 2mm thickness. Warranty shall be issued for 1 year against any manufacturing defect and operational difficulties.	241	Nos		
	TOTAL (EXCLUSIVE OF GST)				
	GST SHALL BE PAID AS PER EXTANT GOVT. GUIDELINES SEPERATELY.				

SPLIT CLAUSE

The schedule of quantities given is for total branches / offices under CO Mumbai. Bank proposes to carry out the works in all branches / offices under Mumbai Circle Office (approximate total branches 241 Nos.).

The offer will be given to L-2, L-3 & L4 vendors to match the L-1 rates. No offer will be given to other vendors and in case L2/L3/L4 agrees to match L1 rates the work will be split in the following ratio:



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CASE - I :

If L-2, L-3 & L4 (all three) matches the rates of L-1 vendor, the order will be distributed as per Table -I below :

L-1 vendor	40% of total Branches wherein work to be carried out.
L-2 vendor	30% of total Branches who matches the L-1 tendered rate
L-3 vendor	20% of total Branches who matches the L-1 tendered rates
L-4 vendor	10% of total Branches who matches the L-1 tendered rates

CASE - II :

Out of L-2 /L-3/L-4 (any two) vendors only accepts the L-1 rates. The order will be distributed as under :

L-1 vendor	50% of total Branches wherein work to be carried out.
L-2 vendor	30% of total Branches who matches the L-1 tendered rate
L-3 vendor	20% of total Branches who matches the L-1 tendered rates

CASE - III :

Out of L-2 /L-3/L-4 (any one) vendor only accepts the L-1 rates. The order will be distributed as under :

L-1 vendor	70% of total Branches wherein work to be carried out.
L-2 vendor	30% of total Branches who matches the L-1 tendered rate

