

**CANARA BANK
CIRCLE OFFICE, TIRUPATI**

**TENDER DOCUMENT
FOR
INTERIOR & ELECTRICAL WORKS IN OUR PREMISES AT PENUKONDA
BRANCH**

NAME OF THE TENDERER:

ADDRESS OF THE TENDERER:

LAST DATE OF SUBMISSION OF TENDER: 08.09.2025 up to 12.00 P.M.

DATE OF OPENING OF THE TENDER: 08.09.2025 up to 01.00 P.M.

PLACE OF SUBMISSION OF TENDER:

**CANARA BANK
GA SECTION, CIRCLE OFFICE
TIRUPATI. 3RD Floor ,KVC Arcade,
RC Road, Vaninagar,
Avilala, Tirupati-517501
TELE-: 0877-2503828E-mail:
gacotpt@canarabank.com**

NOTICE OF INVITATION TO TENDER FOR INTERIOR & ELECTRICAL WORKS.

Sealed Tender from our bank panel Contractors of Tirupati Circle (CLASS A,B,C) for the INTERIOR & ELECTRICAL Works (contractors should be empanelled both in interior and electrical works as A/B/C class) to be carried out in NEW branch premises of PENUKONDA BRANCH, as per the details below:

1	Tender Fee (Nonrefundable)	:	NOT APPLICABLE
2	Time for Completion	:	30 days from the date of the work order.
3	Submission of tenders	:	The tender should be submitted as follows: 1. A sealed cover containing Tender book with the signature of the contractor wherever required & the seal of the contractor with initial on every page. 2. A sealed cover containing any technical clarification / conditions, if any.
4	Date of Issue	:	29.08.2025
5	Last Date of Submission	:	Sealed quotations to be submitted on or before 08.09.2025 up to 12.00 P.M.
6	Date of Opening	:	Will be opened on 08.09.2025 at 01.00 P.M. or any subsequent date as intimated by the bank.

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

GENERAL RULES, INSTRUCTIONS AND CONDITIONS

1. Sealed OFFERS are invited for the work of:
**INTERIOR & ELECTRICAL WORKS FOR CANARA BANK
PENUKONDA BRANCH**
2. Offer shall be on prescribed form only,.
3. The offers are called from Banks panel can be obtained from the above office from Manager, Premises Section as detailed in Notice Inviting offer and are not eligible to be transferred contractors and it is a part of the condition that the terms and conditions detailed in the IBA's construction works manual will be applicable and binding on the contractor. It is open for all the contractor to refer the manual, which is available at our section.
4. The works are carried out under the supervision of Technical Persons The works shall be carried out strictly according to the specification as specified in the tender and working drawings. Any ambiguity in the specifications / drawings shall be brought to the notice of the Bank & the decision of the Bank in such matters will be final & the same is binding on the contractor.
5. **Time period:** The total time allowed for carrying out of the work shall not exceed the period specified in the NIT i.e. 30 days.
6. The offerers should quote in figures as well as in words the rate, and amount tendered by them. The rates quoted shall be all inclusive rates for the item of work described, including materials, labour, tools, carriage & transport, lift charges, supervision, overheads & profits, mobilizing and other charges whatsoever including any anticipated or un-anticipated difficulties, any formality with the building society etc. complete for proper execution of the work as per specifications and no claim whatsoever for any extra payment shall be maintainable.
7. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the offerers who resort to canvassing will be liable for rejection.
8. All the Taxes on material or finished work in respect of this contract shall be payable by the OFFERER as per GST tax regime and the Employer will not entertain any claim whatsoever in respect of the same, and nothing extra shall be paid/reimbursed for the same subsequently. The contractors shall clearly mention in the offer documents about the orders placed towards supply & installation and bills to be raised accordingly.
9. The Employer does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the offer and offerer shall be bound to perform the same at the rate quoted.
10. The rate shall hold good for any upward or down ward variation in quantities and no claim on this account will be admissible.
11. Offerers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their offers as to the nature of the site and dimensions, the means of access to the site, and obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their offer.
12. The offerer shall note that the work is to be carried out in the new branch premises and hence, contractor should use extra manpower for utilizing the available time for early completion of work and should **submit the list of people working in the branch along with their identity proofs (KYC) before starting of the works** and work in coordination. The necessary permission to carry out the works with statutory authorities in night times is within the scope of the contractor and bank will not pay any additional charges.
13. **Payment Terms:** No interim payment, only lump sum payment after final submission of bills.
14. The final bill for the works shall be submitted within one month from the date of completion of works, failing which the Bank reserves its right to treat the bill for the last interim payment itself as the final bill for the work and the contractor has no right to claim any amount against the work.
15. **DEFECT LIABILITY PERIOD:** The DLP is 12 months from the date of completion of works as certified by the Engineer-in-charge. The works shall be guaranteed for a period of one

year from the date of completion of work. Any defect arising during this period due to bad workmanship, quality of materials and others shall be rectified at no extra cost of bank, failing which the bank shall have liberty to engage other agency and recover the cost from the contractor.

16. The contractors shall make his own arrangement for the storage of the materials, without causing inconvenience to the normal working of the office and the security of the material stored shall be at the sole responsibility of the contractors/agency. **Contractor should make separate arrangement for stay of the workers near to the branch at his risk and cost as the workers should not stay in the branch premises during the entire works period.**
17. Baggage of Contract labourers / service providers will be checked at the time of entry & exit of the branch premises.
18. The contractors can make use of the available facilities at site like electricity; water etc., with the prior approval of the Bank.
19. Any damage caused to the equipment, furniture, fixtures, décor of the office etc shall be rectified by the contractor at their own cost or the cost of the damages, as decided by the Bank, will be recovered from the contractor.
20. Contractor shall note that no additional work is to be carried out without the written order from the Bank.
21. All makes/ brands of materials to be used in the works shall be as per the list of approved makes enclosed to the quotation offer. Any make of material not listed shall be got approved by bank before us in works. Bank reserves the right to insist on the makes of materials given in the list and the decision of the bank in choosing the make shall be final and binding on the contractor.
22. **LIQUIDATED DAMAGES:** Time is the essence of the contract. If the contractor fails to maintain the required progress in terms of the contract or to complete the work and clear the site on or before the contract or approved extended date of completion, he shall, without prejudice to any other right or remedy of the Employer on account of such breach, pay as agreed compensation the amount calculated at 1 percent per week or such smaller amount as may be fixed by the bank on the contract value of the work for every week of delay or part thereof. The Employer shall have the right to adjust, / set-off their claim, if any against any sum payable to the contractor under this or any other contract with the Bank anywhere in India/outside India.
23. **Arbitration:** In the event of any disputes, the parties have agreed to settle the same amicably between them, failing which the same will be referred to an independent Arbitrator as may be mutually agreed between the bank and contractor as per the Indian Arbitration Act.
24. **Note : Any discount offered in percentage or lump sum amount by the contractors should be clearly mentioned in figures and as well as word. The offerer should arrive at the discounted amount and the same should be deducted from the quoted rate and Grand total should be arrived at. Any tenderer not adhering this condition, will be liable for rejection.**
25. **Keeping Site Clean and clear:** During the progress of the works and when directed by the bank officials the Contractor shall keep the site clear of all rubbish and debris including that which may be deposited on the site by any sub-Contractor/s until the date of issue of Certificate of Completion. The cost of keeping the site clean shall be deemed to have been included in the rates. On completion of the works, the Contractor shall at his/their own expense clear away and remove from the site on completion of works all constructional plant, surplus material, rubbish / debries / malba and temporary works of every kind as required by local statutory authorities if applicable, and leave the entire site and works clean and in a workman like condition. In case of failure by the contractor, the employer under the advice of banks TFO will have the right to get the site cleared at the risk and cost of the contractor to the satisfaction of the Employer. **Kindly quote for Interior furnishing works only & quotes for Civil works not required & would not be considered.**
26. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word `Rs. ' should be written before the figure of rupees and word `P' after the decimal figures. E.g. `Rs.2.15P' and in case of words, the word `Rupees' should precede and the word `paise 'should be written at the end. Unless the rate is in whole rupees and followed by the word `only,' it should invariably be upto two decimal places. While

quoting the rate in schedule of quantities, the word `only' should be written closely following the amount and it should not be written in the next line. However, if a discrepancy is found -

- (a) the rates, which correspond with the amount worked out by the tenderer, shall unless otherwise proved be taken as correct.
 - (b) if the amount of an item is not worked out by the tenderer or it does not correspond with the rates written either in figures or in words, then the rate quoted by the tenderer in words shall be taken as correct
 - (c) where the rates quoted by the tenderer in figures and in words tally but the amount is not worked out correctly, the rates quoted by the tenderer will unless otherwise proved be taken as correct and not the amount.
27. In the case of item rate tenders, only rates quoted shall be considered. Any tender containing percentage below / above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rate quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount.

I/ We have read the offer document, its terms & conditions including clauses contained in IBA's construction works manual & am/are aware of the scope of work, site conditions, specifications and quoted accordingly.

Place :
Date :

Signature of the Contractor (with Seal)

Canara Bank

APPENDIX OF CONDITIONS

- | | | | |
|-----|-----------------------------------|---|--|
| 1. | Name of Work | : | INTERIOR & ELECTRICAL works for CANARA BANK, PENUKONDA BRANCH, |
| 2. | Completion Period | : | 30 days |
| 3. | Security Deposit/ Retention Money | : | 6.5% of total cost. |
| 4. | Defect Liability Period | : | 12 months from the date of certification of final bill. |
| 5. | Escalation | : | nil |
| 6. | Client / Owner | : | CANARA BANK,
Circle Office, Tirupati |
| 7. | Arbitration Zone | : | Tirupati |
| 8. | Liquidated Zone | : | 1% of the estimated amount per week subject to ceiling of 10% of accepted contracted sum |
| 9. | Mobilisation Advance | : | nil |
| 10. | Escalation | : | nil |

The conditions of documents attached shall be superseding the above details if contradiction

APPROVED MAKES OF MATERIALS

All materials to be supplied and installed by the contractor shall be of approved makes and conform to the relevant Indian Standard and bear 'ISI' marking distinctly. Wherever the make and model of an item is specifically mentioned in the Bill of Quantity the same shall be considered and quoted for, in the tender. However for the guidance of the contractor some of the approved makes of materials are listed below which can be used when not specifically mentioned in the BOQ. In case the make and model of any item required to be installed is not available in the following list, the same shall be got approved from Bank representative prior to being brought to site and installed. However catalogues, leaflets and a sample of all material, whether covered in the list or not, shall be submitted to Consultant for approval and only on approval of the same, further orders shall be placed by the contractor. Any material brought to site without the above procedure is liable to be rejected outright. **LIST OF APPROVED MAKE (INTERIOR & ELECTRICAL) is attached with tender sheet.**

NOTE: Apart from the above makes, any further equivalent make as approved by the bank, can also be used with prior permission from the bank.



Signature of the Contractor (with Seal)

Place:

Date :

Canara Bank

LIST OF APPROVED MANUFACTURERS/ NATURAL SOURCES OF MATERIALS TO BE USED IN THE INTERIOR WORKS SUBJECT TO THE APPROVAL OF SAMPLES BY THE ARCHITECT/BANK ENGINEER CARPENTRY/WOOD WORKS:

S.No.	Material Name	Brand Manufacturer
1.	Plywood – BWR 303 Ply	Greenply/Century/Archidply/Kitply.
2.	Laminate – Confirming to IS:2045-1995	Greenlam/Archid/Aica/ Century
3.	Glass	Modifloat/Asahifloat/Saint Gobain
4.	Hardware	Efficient Gadgets / Earl Bihari/EBCO/Hardwin/ Godrej.
5.	Flush door – Confirming to IS: 2202 (Part-1)-1991	Greenply/Egg wood/Kutty or approved equivalent
6.	Teak wood	Well seasoned Indian teak wood (Medium teak wood) or approved by the bank.
7.	GI support system for false ceiling	Indian Gypsum board components (Gyproc/Armstrong) Co.Components/Daiken Co.components/ Rondo/BMS or approved equivalent.
8.	GI dry wall partition system	Rondo/BMS/ or approved equivalent
9.	Plaster boards	Boral, Indian gypsum or approved equivalent.
10.	Soft Board	Jolly board or approved equivalent.
11.	Screws	GKW nettlefold or approved equivalent.
12.	Adhesives	Fevicol SH / Araldite or approved equivalent.
13.	Paint	Asian/Dulux/Nerolac/Berger or approved equivalent.
14.	Floor Spring/Door Closer	hardwyn / Dorma / Godrej / Ozone or approved equivalent.
15.	Textured paint	Spectrum or approved equivalent.
16.	Vinyl flooring	Armstrong or approved equivalent.
17.	Vitrified flooring	Johnson / kajaria./or approved equivalent
18.	Venation/Roller blinds	MAC/ Vista/ or approved equivalent
19.	False Ceiling	Armstrong / Daiken.
20.	Polish	Sheenlac / Melamine / Light house.
21.	Aluminium sections	Jindal, Hindal as approved by bank.
22.	ACP	EURO bond/Aluco bond/Alstrong.
23.	Cement bonded particle board	BISON.

LIST OF APPROVED MAKES FOR ELECTRICAL WORKS

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SNO	ITEM	APPROVED MAKES
1	Copper Plate, Copper Conductor	Electrolytic Grade
2	Distribution Boards, MCBs (C Curve), MCCBs, ELCBs, Isolators	MDS/ L&T / ABB/ SIEMENS/LEGRAND/GE HAVELLS/SCHNEDIDER/INDO ASIAN
3	FRLS insulated Copper wires	ISI FRLS -FLAME Guard Finolex/ Poly Cab FRZH / Anchor (HFFR / L&T (HR- FRLS)
4	PVC conduit Pipe	ISI mark Avon Plast/ Precision(Deco-Tubes) Finolex / Polycab/ Modi Grey Colour / Sudhakar / Mercury/ Asian/ Diamond
5	Switches & Sockets	Crabtree Piccadilly modular/ MDS Mosaic modular/Siemens / Anchor / Roma / Havells/ Legrand/Indo Asian
6	Industrial Plug & Sockets	Legrand/MDS/ Standard / Hansel/ABB/Siemens/ Crompton/ Anchor/Roma/Indo Asian
7	Telephone Wires/Cables	Delton/ Finolex/ R.R Kabel (0.5 mm dia.)
8	Piano Key type switches	Legrand/G.M/Anchor/Roma/Havells/Indo Asian
9	Ceiling Mounted fan	Crompton / Orient/ Havells /Usha/Bajaj
10	450mm WALL FAN	ALMONARD Tempest Mark - II
11	Wall mounted Fan	Crompton / Orient/ Havells /Usha/Bajaj
12	12"/9" EXHAUST FAN	HAVELLS / ALMONARD with double ball bearing only
13	Light Fixtures	Philips/ Wipro/ Bajaj/Havells/Syska/ Crompton
14	U/G Cable	Finolex/ Polycab /Havells
15	Panel Meters	HPL/Rishab/ Schneider/L & T/ Conzerve
16	Change Over Switches	SOCOME/ C&S/ L & T / Legrand / Schneider
17	Electronic Fan Regulator	Anchor/ Roma / Havells Crabtree/ Clispal/ MK India
18	Indicating lamps	Vaishno/HPL/ L&T
19	LED Lamps	Philips/ Wipro/ Bajaj, Havell's/Syska/ Crompton
20	Cables of ISI Mark, 1100V(Grade)	Finolex/Polycab/Havells/L&T
21	Wires 660V Grade ISI Mark FRLS	Finolex/Polycab/Havells/L&T
22	ERW MS conduits ISI Mark	BEC/NIC/Diamond/Finolex/RR

SEAL AND SIGNATURE OF THE CONTRACTOR

LIST OF APPROVED MAKES FOR ELECTRICAL WORKS

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SNO	ITEM	APPROVED MAKES
23	Casing Capping & Accessories	Precision (Deco-Tubes)/ Finolex/Sudhakar White/grey colour FRLS pipes only. Black colour not be used
24	Trunkings & Trunklinks	Precision/Modi
25	Ceiling Roses, Holders, Bells, Buzzers, Bell Push	Anchor/Roma/Asian/Havells
26	Rewirable Switch Fuse Units	KEW/Bosma/Stanley/Standard
27	Cut-Outs	GE/L&T/ABB/Stanley/Standard
28	HRC Switch Fuse Units	GE/L&T/ Siemens/ ABB
29	Teakwood framed Switch Boards	Special quality Boards available in Market.
30	Bus-Bar Chambers	GE/L&T/ABB/Stanley/Standard
31	Cable Glands & Lugs	Siemens/Dowels/Braco/Comet/Multi
32	5/15A Switch Sockets	L&T/Legrand/Standard/Siemens/Anchor /Roma/Havells/Indo Asian
33	16A D P Switches with Fuse	Anchor/Roma/Havells/Indo Asian
34	Contactors	L & T/Siemens/ Schneider/Indo Asian
35	Measuring Instruments	AE/IMP/Meco/ Siemens
36	C T	AE/IMP/Meco/Eco/Siemens
37	Capacitors	Crompton/Asian/L&T
38	P F Relay	L & T/Crompton
39	CAT - 6	FINOLEX / DELTON
40	DOUBLE RJ 11	ANCHOR ROMA (Modular)
41	TIMER	LEGRAND /L&T

COLOUR CODING:

Colour coding of wires to be followed strictly and all the DB boards to be named.

RED - R Phase, **BLACK** - Neutral, **GREEN** - Earth
YELLOW - Y Phase, **BLUE** - B Phase.

SEAL AND SIGNATURE OF THE CONTRACTOR