



GENERAL ADMINISTRATION SECTION,  
CIRCLE OFFICE, BHUBANESWAR  
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## **TENDER DOCUMENT**

**FOR THE PROPOSED**

**INTERIOR FURNISHING WORK OF CUTTACK BARANGA**

**NOTICE INVITING THE TENDER, GENERAL RULES & INSTRUCTIONS**

**GENERAL CONDITIONS, SPECIAL CONDITIONS, OFFER LETTER,**

**APPENDICES, SCHEDULE OF QUANTITIES**

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## **SHORT TERM NOTICE INVITING THE TENDER**

To,

M/s -----  
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Sealed tenders on item rate basis are invited from Empanelled Interior Contractors of Canara Bank, Bhubaneswar Circle of Appropriate Category for the Interior Furnishing work of CUTTACK BARANGA.

Tender Documents may be obtained at free of cost from the General Administration Section, Circle office, Canara Bank, Jagamara, Bhubaneswar during working hours from 21/10/2025 till 28/10/2025.

<b>Name of the work</b>	:	<b>Interior furnishing work of CUTTACK BARANGA of Canara Bank</b>
<b>Earnest Money Deposit</b>	:	<b>Bid Securing Declaration form as per enclosed format to be submitted along with Tender Paper.</b>
<b>Period of Completion</b>	:	<b>30 days</b>
<b>Last Date, time and Place for Submission of Tender</b>	:	<b>On or before 3.00 P.M. 28/10/2025</b> <b>The Asst. General Manager,</b> General Administration Section, Canara Bank, Circle Office, Jagamara, Bhubaneswar – 751030
<b>Time and date of opening of Tender</b>	:	<b>4.00 P.M. on 28/10//2025</b>

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**The Asst. General Manager,**  
General Administration Section,  
Canara Bank, Circle Office,  
Jagamara,  
Bhubaneswar – 751030

Signature of the Tenderer

### **GENERAL RULES & INSTRUCTIONS TO TENDERERS**

- 1) The completed Tender documents comprising of Notice Inviting the Tender (NIT), General rules & Instructions, General conditions of tender, Special conditions, Offer Letter, Appendices and Schedule of quantities, drawings, should be submitted to the Manager at the address given in the Tender Notice. The Tender document should be **sealed in** an envelope super scribed as "Tender for Interior Furnishing Work of **CUTTACK BARANGA**". The Tenderer's name and address should also be put on the envelope.
- 2) Last date for receipt of tenders: As stated in the tender notice.
- 3) The Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the site and dimensions, the means of access to the site, availability of materials and obtain all necessary information's as to risks, contingencies and other circumstances which may influence or affect their tender.
- 4) Tenderer should ensure that their tenders are submitted before the date and time specified above.
- 5) Tenderer are requested to put their firm's signature on each page of the tender documents as a token of acceptance.
- 6) Tenderer should fill in all the relevant blanks and put their signature in the relevant places indicated in the documents.
- 7) It will be obligatory on the part of the Tenderer to tender and sign the tendered documents for all the component parts and that, after the work is awarded, he / they will have to enter into an agreement for each component with the competent authority of the Employer.
- 8) The Tenderer should quote in figures as well as in words the rate, and amount tendered by them. The amount for each item should be worked out and the requisite totals given. The rates quoted shall be all inclusive rates for the item of work described, including materials, labour, tools & plant, carriage & transport, supervision, overheads & profits, taxes, cess, fees, mobilizing and other charges whatsoever including any anticipated or un-anticipated difficulties, etc. complete for proper execution of the work as per drawings and specifications and no claim whatsoever for any extra payment shall be maintainable.
- 9) When a Tenderer signs a tender in an Indian language, the tendered amount and the total amount tendered should also be written in the same language. In the case of illiterate Tenderer the rates or the amounts tendered should be attested by a witness.
- 10) The Schedule of Quantities should be filled as follows:
  - a. The "Rate" Column to be legibly filled in ink in both figures and words.
  - b. 'Amount' column to be filled for each item and the total amount for each trade to be given.

Signature of the Tenderer

- c. All corrections/ over writings are to be initialed. Failing which the tender shall be rejected.
- d. All the items of the schedule of quantities shall be filled, failing which the tender shall be rejected.
- e. Tenderer's signature to be put on each page of the Schedule of quantities and in the "Abstract Sheet".
- f. The "Amount" column for alternative items for which the quantities are mentioned should be filled up.
- g. The "Rate" column for "Rate only" items should be filled up.

Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words.

- 11) No alterations or additions are to be made by the Tenderer in the tender document. Violation of this instruction will attract rejection of the tender at the discretion of Architect/Bank.
- 12) Tender shall be quoted on prescribed Form only and quoting in any other form will be rejected. All rates shall be quoted on the proper form of the tender alone. Quoted rates and units different from prescribed in the tender schedule will be liable for rejection.
- 13) Bid Securing Declaration form as per enclosed format to be submitted along with Tender paper. Any tender, which is not accompanied by Bid Securing Declaration form, shall be summarily rejected.
- 14) The Sealed Envelopes shall be **opened at the specified time** in the presence of the tenderer or their authorized representatives if they desire to attend. Bank shall open the tenders on the specified date & time even if the tenderer or their authorized representatives are not present.
- 15) The tender for the work shall not be witnessed by a tenderer or tenderers's who himself / themselves has / have tendered or who may and had/have tendered for the same work. Failure to observe this condition would render tenders of the tenderers tendering as well as witnessing the tender liable to summary rejection.
- 16) The Tenderer is required to check the numbers of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform the Architect/ Bank at once and have the same rectified. Should the tenderer be in doubt about the precise meaning of any item or any provision or if he wants any clarification, he must inform the Architect/Bank in writing at least one week before the scheduled date of opening. No claim will be allowed in respect of errors in the Tenderers tender due to any mistake in the Schedule of Quantities, which should have been but was not rectified in the manner described above.

- 17) The articles of Agreement should not be filled. It is only a format for information. The agreement shall execute on this format with the successful tenderer only.
- 18) Rate in words will be taken in correct over rate in figures. If the amount of an item does not tally with the rate quoted in words, the rate quoted in words shall be taken as correct.

Contractors are forewarned that no errors whatsoever arithmetical or otherwise will be permitted in their tenders. Tenders containing many errors are liable to be rejected at the discretion of Bank.

- 19) Tenderers should note that their tenders should remain open for consideration for a minimum period of **90 days** from the date of the opening of tenders.
- 20) If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender, or quoted rates then the Employer shall, without prejudice to any other right or remedy, be at liberty to **forfeit full value** of the earnest money as aforesaid.
- 21) A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a tender by a Tenderer implies that he has read this notice and all other Tender/ contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors bearing on the execution of the work.
- 22) All the parts of this tender document shall form a part of the contract document.
- 23) The Tenderer shall agree that until a formal agreement on stamp paper is prepared and signed, this tender shall constitute a binding contract between the Tenderer and the Employer.
- 24) On acceptance of the tender, the name of the accredited representative(s) of the Tenderer who would be responsible for taking instructions from the Employer shall be communicated to the Employer.
- 25) The Bank reserves the right to accept any tender or accept tenders in part or to reject any or all tenders without assigning any reasons thereof and will not be liable to offer any explanation whatsoever.
- 26) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Tenderer who resort to canvassing will be liable for rejection.
- 27) Tenderers are requested to note that non-compliance of the above instructions is liable to render rejection of their Tender.

GA Section Circle Office, Bhubaneswar  
Tender for Interior furnishing Works of Canara Bank, CUTTACK BARANGA

ASSISTANT GENERAL MANAGER  
General Administration Section  
Canara Bank, Circle Office,  
Jagamara, Bhubaneswar

Signature of the Tenderer

## GENERAL CONDITIONS OF CONTRACT

### 1. INTERPRETATION

In construing these conditions, the specifications, the schedule of quantities, tender and Agreement, the following words shall have the meaning herein assigned to them except where the subject or context otherwise requires.

**Employer or Bank:** The term "Employer " or "Bank" shall denote CANARA BANK with their Head Office at BANGALORE represented by Assistant General Manager, General Administration Section, Canara Bank, Circle Office, Jagamara, Bhubaneswar and any of its employees or representative authorized on their behalf.

**Architects:** The term "Architects" shall mean **Techno Arch, Bhubaneswar** or in the event of his/their ceasing to be the Architects for the purpose of this contract such other person/s the Employer shall nominate for the purpose.

**Site Engineer:** The term "Site Engineer" shall mean authorized Engineer appointed by Architect or Bank for day-to-day supervision of works at site as per tender terms.

**Contractors:** The term "Contractor"," Bidder" or "Tenderer" shall mean \_\_\_\_\_ (Name and address of Contractor) and his/their heirs, legal representatives, assigns and successors.

**Site:** The "site" shall mean the premises of Canara Bank, CUTTACK BARANGA where the works are to be carried out.

**Drawings:** "Drawings" means the drawings referred to in the Specification and any modification of such drawings approved in writing by the Architect/ Bank and such other drawings as may from time to time be furnished or approved in writing by the Architect/ Bank.

**Work / Works** shall mean the work or works to be executed or done under this contract and shall include materials, apparatus, equipment, plant, fittings and other things for incorporation in the works.

**Contract** means the contract effected by the contractor's Tender and the Employer's acceptance thereof comprising (in addition to the Tender and Acceptance) the priced Schedule of Quantities and Schedules, Schedules of particulars (if any), Specifications and Drawings, these General Conditions of Contract, Special Conditions contained in, Appendices, Annexure or attached to any of the forgoing documents, any alterations agreed in writing between the parties before the formal acceptance of the Tender, all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

**"Technical Specification"** means the specification annexed to or issued with this tender or detailed in the schedule of quantities.

**"Approved"** means approved in writing including subsequent written confirmation of previous verbal approval and "approval" means approval in writing including as aforesaid.

**'Market rate'** means the rate as prevailing in the market and recommended by the Architect and as approved by the Employer on the basis of cost of materials, labour, plant etc inclusive of any tax, duty, octroi etc. at the time of execution of work.

**"The Schedule of Quantities"** or "Priced Schedule of Quantities" shall mean the schedule (or bill) of quantities with specifications as specified and forming part of this contract.

**"Act of Insolvency"** shall mean any act such as defined by the Presidency Towns Insolvency Act or in Provincial Insolvency Act or any amending statutes.

## 2. SCOPE OF WORKS

The work consists of **Interior furnishing work of Canara Bank, CUTTACK BARANGA** in accordance with the "Schedule of Quantities". Employer/Architects may in their absolute discretion issue further and/or written instruction, details, directions & explanations, which are, hereafter collectively referred to as "The Employer's instructions" in regard to:

- a) The variation or modification of the design quality or quantity of works or the addition or omission or substitution of any work.
- b) Any discrepancy in the drawings or between the schedule of quantities and/or drawings and/or specification.
- c) The removal from the site of any defective material brought thereon by the contractor and the substitution of any other material thereof.
- d) The demolition removal and/or re-execution of any work executed by the contractor/s.
- e) The dismissal from the work of any persons employed there upon.
- f) The opening up for inspection of any work covered up.
- g) The rectification and making good of any defects under clauses hereinafter mentioned and those arising during the defect liability period.

The work is to be carried out in accordance with drawings, specifications, the schedule of quantities and any further drawings, which may be given by the Architect/ Bank during the execution of the work.

In case any detailed Working/Fabrication/Shop Drawings are necessary, contractor shall prepare such detailed drawings and/or dimensioned sketches thereof and get approved by the Bank / Architect prior to taking up such work.

The contractor shall ask in writing for all clarifications on matters occurring anywhere in drawings for additional instructions at least 10 days ahead from the time when it is required for implementations so that the Employer may be able to give decision thereon.

No works, for which rates are not specifically mentioned in the priced schedule of quantities, shall be taken up without written permission of the Employer/Architects. Rates of items not mentioned in the priced schedule of quantities shall be fixed by the employer in consultation with the Architects as provided in Clause "variation".

Regarding all factory made products for which **ISI marked products** are available, only products bearing ISI marking shall be used in the work.

The whole work including all extra and additional items if any is to be completed within the period of completion as stated in Notice Inviting the Tender and the Contractor will be required, if necessary to work overtime to fulfill the Banks/Architect's instruction to complete the work by the stipulated date. No extra payment will be allowed on the quoted rates for such overtime work.

The existing passenger lifts will not be permitted for shifting of materials, debris etc.

### 3. **TENDER**

The tenderers should note that the tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self-supporting.

The works will be paid for as "measured work" on the basis of actual work done on item rate basis and not as "lump sum" contract as per the rate quoted in the Schedule of quantities.

All items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection.

In the case of items of lump-sum charges in the tender in respect of any item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum rates as will be assessed to be payable by the Employer/Architects.

### 4. **AGREEMENT, INDEMNITY BOND**

The successful contractor shall sign a Contract Agreement as per format enclosed as **Appendix 5** and shall pay for all stamps paper charges and legal expenses, incidental thereto. The contractor shall submit Indemnity Bond as per format enclosed as **Appendix 6**.

The contract agreement and Indemnity bond shall be executed within **7 days** from the from the date of receipt of letter of acceptance of tender, failing which the Employer at his discretion, without prejudice to any other rights/remedies available under the terms of this Contract may revoke the letter of acceptance and forfeit the Earnest money deposit furnished along with the tender.

### 5. **PERMITS AND LICENCES**

Permits and Licenses for release of materials, which are under Government control, shall be arranged by the contractor. The Employer may render necessary assistance, sign any forms or applications that may be necessary but shall not be responsible for actual procurement or for any delay in procurement.

It may be clearly understood that no compensation or additional charges can be claimed by the contractor for non receipt of any controlled materials in due time on this account or according to his own requirements.

The Employer/Architects shall be indemnified against all Government or legal actions for theft or misuse of controlled materials in the custody of the contractor.

## **6. GOVERNMENT AND LOCAL RULES**

The contractor shall confirm to the provisions of all local laws and Acts relating to the work and to the Regulations etc., of the Government and Local Authorities. The cost, if any, shall be deemed to have been included in quoted rates, taking into account all liabilities for licenses, fees. The tenderer shall indemnify the Employer against any such liabilities in compliance of the local acts, rules.

## **7. QUOTED RATES**

The rates shall be as per the Schedule of Quantities and include the following:

- (i) The rates quoted by the contractor shall be held to include for providing all materials, testing of materials, labour and fixing all scaffolding, conveyance and delivery, unloading, carrying in storing, hoisting, all labour, setting, fitting and fixing in position making, cutting, wastages, return of packing and all materials and labour and cleaning of work place, everything else necessary for the proper completion of each item of work including overheads and profits.
- (ii) The rates must include in their tender rates quoted for all duties royalties, cess, or any other taxes or local charges if applicable but excluding GST. Any variations in the above shall not be paid. No extra claim on this account will in any case be entertained.
- (iii) The rates quoted by the contractor should cover for work at all heights and levels for all items of work under this contract. Lifting of materials will not form any criteria for claiming extra payment.

## **FUNCTIONING BRANCH - Timings of work - Cleaning of site on daily basis**

Wherever the works are carried out in functioning branch or office the timings of work shall be beyond the office hours as fixed by the Employer.

The works, all cuttings, waste materials, rejected materials and other rubbish as it accumulates shall be cleaned from time to time during the progress of the work and at completion of **each day** work and to be cleared and carted away from the branch premises / site.

Contractor's quoted rates shall allow for the above factors also.

## **8. QUANTITY OF WORK TO BE EXECUTED**

The quantities shown in the schedule of quantities are only approximate and are intended to cover the entire work but the Employer reserves the right to execute only a part or the whole or any excess thereof without assigning any reason therefore. In case of increase it shall be as per the variation clause.

## **9. OTHER PERSONS ENGAGED BY THE EMPLOYER**

The Employer reserves the right to execute any part of the work included in this contract or any work, which is not included in this contract by other Agency or persons, and contractor shall allow all reasonable facilities and use of his scaffolding for the execution of such work. The main contractor shall extend all cooperation in this regard.

## **10. SECURITY DEPOSIT & RETENTION MONEY**

The successful tenderer to whom the contract is awarded will have to deposit as Initial security deposit a sum equal to 2% of the value of the accepted tender. The initial Security Deposit will have to be made within **7 days** from the date of receipt of letter of acceptance of tender, failing which the Employer at his discretion, without prejudice to any other rights/remedies available under the terms of this Contract may revoke the letter of acceptance and forfeit the Earnest money deposit furnished along with the tender. No interest shall be paid on the Initial security deposit.

A further sum of 3% (three percent) of the Gross value of each interim/final bill shall be deducted as retention money.

The total security deposit amount will be refunded to the contractor, after deducting any sum due from the contractor on any account under this contract, 14 (fourteen) days after the end of **defects liability period** provided he has satisfactorily rectified all the defects in accordance with the conditions of the contract. No interest is allowed on retention money & total security deposit.

## **11. CONTRACTOR TO PROVIDE EVERYTHING NECESSARY**

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Employer/ Architects whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of work within the contemplation of the contract, and beyond the unit price no extra payment will be allowed for incidental or contingent work, labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in the tender documents.

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackle, machineries and equipments and all the necessary centering, scaffolding, staging, planking, timbering, watching and lighting by night as well as by day required not only for the proper execution and protection of the said work **but also for the protection of the public and safety of any adjacent** walls, houses, building, all other erections, matters and things and the contractor shall take down and remove any or all such centering, scaffolding, planking, timbering, strutting, shorting etc., as occasion shall be required or when ordered so to do, and shall fully reinstate and make good all matters and things disturbed during the execution of works to the satisfaction of the Employer/ Architects.

The contractor shall at all times give access to **workers employed by the Employer** or any men employed on the premises and to provide such parties with proper sufficient and if required, special scaffolding, hoists and ladders etc. in any work, where directed by the employer as may be required to enable such workmen to lay or fix pipes, electrical wiring, special fittings etc. The quoted rates of the tenderers shall accordingly include all these above-mentioned contingent works.

## **12. TIME OF COMPLETION, EXTENSION OF TIME & PROGRESS CHART**

**Time of completion:** The entire work is to be completed in all respects within the stipulated period stated in the Notice Inviting the tender.

The order to commence the works shall be given by the Bank only after depositing the Initial security deposit, signing of agreement, submission of Indemnity bond, submission of Insurance.

Time is the essence of the contract and shall be strictly observed by the contractor.

**Extension of Time:** If in the opinion of the Employer/ Bank the works were delayed for reasons beyond control of the contractor, the Bank may grant a fair and reasonable extension of time for completion of the contract works.

Request for extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay to the Architect/ Bank. The Contractor shall also, if practicable, indicate in such a request the total period for which extension is desired, overlapping period, if any, with earlier events causing delays, net extension required.

In such case, the Employer may give a fair and reasonable extension of time for completion of work. Such extension shall be communicated to the contractor by the Employer in writing, within **15 days** of the date of such request.

While granting extension, the Employer shall notify the contractor the period of time which will not qualify for levy of liquidated damages.

For the period in excess of original stipulated time period and authorised extension of time (i.e. period not qualifying for levy of liquidated damages), granted by the Employer, the provision of liquidated damages as stated under **Clause 13** hereof will become applicable.

However, the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

**Progress of work:** The contractor shall maintain proportionate progress on the basis of a Programme Chart submitted by the contractor immediately before commencement of work and agreed to by the Employer/ Architects. Contractor should also include planning for procurement of scarce material well in advance and reflect the same in the programme chart so that there is no delay in completion of the project.

### **13. LIQUIDATED DAMAGES**

Time is the essence of the contract. The completion of the **works** is essential to comply with various requirements of the bank. Thus the contractor shall be aware and take note that non-completion of the works will affect the Banks committed programs and thus the loss by way delayed completion of related works etc, are invaluable and cannot be easily assessed. Therefore, it is part of the agreed terms that in the event of any delay in completion of the work, the Bank is liable to charge the Contractor without the necessity of providing for any details of such losses suffered by the Bank.

Thus if the Contractor fails to complete the works within the time for completion stated in the Notice Inviting the Tender or within any extended time under **Clause 12** hereof, the Contractor shall pay the Employer the sum at the rate of **1% (one per cent) of the Contract Value per week of delay subject to a limit of 10% (ten percent) of the Contract Value as "Liquidated damages"** for the period during which the said works shall so remain incomplete or the Employer may deduct aforesaid sum towards such damages from any monies due to the Contractor.

For this purpose the term 'Contract Value' shall be value at the contract rates of the work as ordered / accepted.

The Employer shall have the right to adjust / set-off against any sum payable to the contractor under this or any other contract with the Employer anywhere in India/outside India.

### **14. PROTECTION TO WORKS, STORAGE**

**Protective Measures:** The contractor shall make suitable arrangements for watching and protecting the works and surrounding property by day, by night, on Sundays and other holidays, on round the clock basis and no extra will be paid by Bank for such services.

Contractor shall indemnify the Employer against any possible damage to the building, roads or members of the public in course of execution of the work.

Should the work be suspended by reason of rain, strike, lockouts or any other cause, the contractor shall take all precautions necessary for the protection of work and at his own expenses shall make good any damage arising from any of these causes.

**Storage of materials:** The contractor shall provide adequate protection of the materials, work etc., and also other work that may be executed on the site.

All offensive, inflammable materials shall not be stored in the premises.

#### **15. NOTICE AND PATENTS OF APPROPRIATE AUTHORITY AND OWNERS**

The contractor shall conform to the provisions of any Acts of the Legislature relating to the work, and to the Regulations and Bye-laws of any authorities, and /or any water, lighting and other companies, and/or authorities with whose systems the structures were proposed to have connection and shall before making any variations from the drawings or specification that may be associated to so conform, give the Employer/Architects written notices specifying the variations proposed to be made and the reasons for making them and apply for instruction thereon. The Employer/Architects on receipt of such intimation shall give a decision within a reasonable time.

The contractor/s shall arrange to give all notices required for by the said Acts, Regulations or Bye-laws to be given to any authority, and to pay to such authority or to any public officer all fees that may be properly chargeable in respect of the work and lodge the receipts with the Employer.

The contractor shall indemnify the Employer against all claims in respect of patent rights, royalties, damages to buildings, roads or members of public in course of execution of work and shall defend all actions arising from such claims and shall keep the Employer saved harmless and indemnified in all respects from such actions, costs and expenses.

#### **16. SETTING OUT WORKS**

The contractor shall set out the works and shall be responsible for the true and perfect setting out of the work and for the correctness of the positions, levels, dimensions and alignment of all parts thereof. If at any time, any error shall appear during the progress of any part of the work, the contractor shall at his own expenses rectify such error, if called upon to the satisfaction of the Employer. The contractor shall further set out the works to the alternative positions at the site until one is finally approved and the rates quoted in his tender should include for this and no extra on this account will be entertained.

#### **17. MATERIALS, WORKMANSHIP, SAMPLES OF MATERIALS**

All the materials (except where otherwise described) stores and equipment required for the full performance of the work under the contract must be provided through normal channels and must include charge for import duties, sales tax, octroi, VAT and other charges and must be the best of their kind available and the contractor/s must be entirely responsible for the proper and efficient carrying out of the work.

The work must be done in the best workman like manner.

**Samples** of all materials to be used must be submitted to the Employer/Architects when so directed by the Engineer/ Architects and written approval from Employer/Architects must be obtained prior to placement of order for the material. Before ordering any material, the Contractor shall get samples of the materials approved from the Bank/ Architect well in time. The samples of materials shall be got tested from approved laboratories at the contractor's cost before approval if ordered by the Bank/ Architect. No claim will be allowed for delay to the progress of work caused by tests. If called upon by the Bank, the contractor shall produce proof for having arranged for the supply of materials well in time.

## **18. REMOVAL OF IMPROPER WORK, RECTIFICATION, REJECTED MATERIALS**

The Employer shall during the progress of the work have power to order for removal of work within such reasonable time or times as may be specified in the order of any materials which in the opinion of the Employer/Architects are not in accordance with specifications or drawings or instructions.

All materials / or workmanship which in the opinion of the Bank are / is defective / not conforming to specifications / drawings or unsuitable, shall be removed immediately from the site and shall be substituted/ reworked with proper material and / or workmanship forth with as per drawings, specifications at the cost of the contractors

In case the contractor refuses to comply with the orders of the Employer/ Architect, then the Employer shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/ Architects shall be borne by the contractor or may be deducted from any money due to or that may become due to the contractor under this contract or any other contract. No certificate, which may be given by the Architects/ employer, shall relieve the contractor from his liability in respect of unsound work or bad materials.

## **19 ACCESS**

Any authorized representative of the Employer/ architect shall at all reasonable times have free access to the works and/or to the workshop, factories or other places where materials are being prepared or constructed for the work and also to any place where the materials are lying or from where they are being obtained, and the contractor shall give every facility to the Employer or their representatives necessary for inspection and examination and test of the materials and workmanship. Except the representatives of the Employer no person shall be allowed at any time without the written permission of the Employer.

## **20. SITE ENGINEER**

The term 'Site Engineer' shall mean the person appointed and paid by the Employer/Architect to superintend the work. The contractor shall afford the Site

Engineer every facility and assistance for examining the works and materials and for checking and measuring work and materials.

The work will from time to time be examined by the Architects, Engineer from the Premises Department of the Employer and the Site Engineer. But such examination shall not in any way exonerate the contractor from the obligation to remedy any defects, which may be found to exist at any stage of the work or after the same is complete. Subject to the limitations of this clause the contractor shall take instructions only from the Architects/Employer.

## **21. CONTRACTOR'S EMPLOYEES**

The contractor shall employ technically qualified staff and competent supervisors for the work who shall be available (by turn) throughout the working hours to receive and comply with instructions of the Employer/Architects. The contractor shall employ in connection with the work, persons having the appropriate skill or ability to perform their job efficiently.

No labourer below the age of Eighteen years shall be employed on the work.

Any labourer supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of the Employer or his representative shall be deemed to be a person employed by the contractor.

The contractor shall comply with the provisions of all labour legislation including the requirements of

- a) The Payment of Wages Act
- b) Minimum wages Act
- c) Employer's Liability Act
- d) Workmen's Compensation Act
- e) Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules 1971
- f) Apprentices Act 1981
- g) Any other Act or enactment relating thereto and rules framed there under from time to time.
- h) Indian Electricity Act (IE Act) and follow the rules.

The contractor shall keep the Employer saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the Employer in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any Health Officer of the State or any local authority or of the Employer regarding the maintenance of proper environmental sanitation of the area where the contractor's labourers are housed or accommodated, for the prevention of small pox, cholera, plague, typhoid, malaria and other contagious diseases. The contractor shall provide, maintain and keep in good sanitary accommodation and provide facilities for pure drinking water at all times of the use of men engaged on the works and shall remove and clear away the same on completion of the works. Adequate precautions shall be taken by the contractor to prevent nuisance of any kind on the works or the lands adjoining the same.

The contractor shall arrange to provide first aid treatment to the labourers engaged on the works. He shall within 24 hours of the occurrence of any accident at or about the site or in connection with execution of the works, report such accident to the Employer and also to the competent authority where such report is required by law.

The contractor shall pay rates of Wages and observe hours of work and conditions or employment according to existing rules under Minimum Wages Act. Further, it shall be contractor's responsibility to ensure that he pays his workmen wages which are not lower than the minimum prescribed by the Union Government and State Government in which area this contract is being operated.

## **22. DISMISSAL OF WORKMAN**

The contractor shall on the request of the Employer immediately dismiss from works any person employed thereon by him, who may in the opinion of the Employer be unsuitable or incompetent or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation or damages against the employer or any of their officer or employee.

## **23. DAMAGE TO PERSONS AND PROPERTY INSURANCE ETC.**

The contractor shall be responsible for all injury to the work or workmen, persons, animals or things and for all damages to the structural and/or decorative part of property which may arise from the operations or neglect of himself or of any sub-contractor or of any of his or a sub-contractor's employees, whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of this contract. The clause shall be held to include inter-alia, any damage to buildings whether immediately adjacent or otherwise, and any damage to roads, streets, foot paths or ways as well as damages caused to the buildings and the works forming the subject of this contract by rain, wind or other inclemency of the weather. The contractor shall indemnify the Employer and hold harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any claim made in respect of injury or damages under any acts of compensation or damage consequent upon such claim. **The contractor shall submit an indemnity bond in Bank's approved proforma (enclosed under Appendix-6) in a stamp paper. Indemnify the Bank / Architect from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations for which the contractor shall be solely responsible.**

The contractor shall reinstate all damage of every sort mentioned in this clause, so as to deliver the whole of the contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damages to the property or third parties.

The contractor shall affect the necessary insurance and indemnify the Employer / Architect entirely from all responsibility in this respect. The insurance must be placed with a company approved by the Employer and must be effected **jointly in the name of the contractor and the Employer and the policy lodged with the latter.** The scope of insurance is to include damage or loss to the works itself till this is made over in a complete state and also the workmen/ labours / supervisors employed in the work.

Insurance is compulsory and must be affected from the very initial stage before commencement of the work. .

The contractor shall also be responsible for anything, which may be excluded from damage to any property arising out of incidents, negligence or defective carrying out of this contract.

The Employer shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges and expenses arising or accruing from or in respect of any such claim or damages from any sums due or to become due to the contractor.

## **24. INSURANCE**

The Contractor shall, at his own expense insure the works , effect and maintain till the completion of the contract a **Contractors All Risks Policy (CAR)** for Insurance, with an insurance company approved by the Employer, for the full amount of the contract .The scope of the cover shall include fire, lightning, explosion, crashing, aircraft, extinguishing water or other fighting measures, flood, inundation , rain, windstorm of any kind, earthquake, subsidence, landslide, rockslide, bad workmanship, lack of skill, negligence , malicious acts or human error, additional cover for third party liability and surrounding properties. The CAR shall be held in the joint names of the Employer and the Contractor (the name of the former being placed first in the policy.) with Employer as beneficiary against all risk as per the standard all risk policy for Contractors and deposit such policy or policies with the Employer with **7(seven)** days from the date of receipt of the letter of acceptance of tender.

The Contractor shall also indemnify the Employer against all claims which may be made upon the Employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at Common Law in respect of any employee of the Contractor or of sub-Contractor and shall be at his own expense obtain, **effect and maintain until the completion of the Contract a policy of Insurance against such risk in respect of employees of contractor or sub-contractor with an Insurance Company approved by the Employer,** a comprehensive policy of Insurance and deposit such policy or policies with the Employer from time to time during the currency of this contract.

In default of the Contractor insuring as provided above, the Employer on his behalf may so insure and may deduct the premiums paid from any money due, or which may become due to the contractor.

The Contractor shall upon settlement by the Insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the Insurer in respect of such damage shall be paid to the Contractor and the Contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

The Contractor, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Architect may deem fit, but shall,

however, not be entitled to reimbursement by the Employer of any shortfall or deficiency in the amount paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the Contractor shall also cause all sub-Contractors to effect for their respective portions of the works, similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Employer such policies. The Contractor shall not permit a sub-Contractor to commence work at the site unless the said insurance policies are submitted. In the event of failure of the sub-contractor to commence work at the site, the contractor shall be responsible for any claim or damage attributable to the said sub-Contractor.

## **25. ACCOUNTS RECEIPTS & VOUCHERS**

The contractor shall, upon the request of the Employer furnish them with all the invoices, accounts, receipts and other vouchers that they may require in connection with the works under this contract, if the contractor shall use materials less than what he is required under the contract, the value of the difference in the quantity of the materials he was required to use and that he actually used shall be deducted from his dues. The decision of the Employer shall be final and binding on the contractor as to the amount of materials the contractor is required to use for any work under this contract.

## **26. MEASUREMENTS**

All measurements shall be carried out as per relevant IS code unless otherwise stated elsewhere in this document. Before taking any measurement of any work the Site Engineer/ Architect/ employer or a subordinate deputed by him shall give reasonable notice to the contractor. If the contractor fails to attend at the measurements after such notice or fails to counter sign or to record the difference within a week from the date of measurement in the manner required by the Site Engineer then in any such event the measurements taken by the Site Engineer or by the subordinate deputed by him as the case may be is final and binding on the contractor and the contractor shall have no right to dispute the same.

## **27. CONCEALED WORK**

The contractor shall give due notice to the Employer/Architects whenever any work is to be concealed or otherwise becoming inaccessible later on, in order that the work may be inspected and correct dimensions taken before such burial, in default whereof the same shall, at the opinion of the Employer/Architect be either opened up for measurement at the contractor's expense or no payment may be made for such materials. Should any dispute or differences arise after the execution of any work as to measurements etc., or other matters which cannot be conveniently tested or checked, the notes of the Employer/Architects shall be accepted as correct and binding on the contractor.

## **28. INITIAL & INTERIUM PAYMENTS**

**Initial Mobilization Advance:** No mobilization advance will be considered by Bank.

**Running Bill payments:** All bills shall be prepared by the contractor in the form prescribed by the Employer/Architects. Normally one interim bill shall be prepared each month subject to minimum value for interim certificate as stated in the **Appendix-1**. The bills in proper forms must be duly accompanied by detailed measurements & test certificate in support of the quantities of work done and must show deductions for all previous payments, retention money, etc.

The Architects shall issue a certificate after due scrutiny of the contractor's bill stating the value of the work executed, amount due to the contractor from the Employer and the contractor shall be entitled to payment thereof, within the period of honoring certificate stated in the **Appendix-1 subject to its correctness and verification by Employer**.

The amount stated in an interim certificate shall be the value of work properly executed and material advance upto 75% of invoiced value of materials brought to site for permanent incorporation into the work after preparation of the previous bill less the amount to be retained by the Employer as **retention money vide clause 10** of these conditions. Advance paid for materials already incorporated in the work shall be recovered.

**The material advance** shall be admissible only on materials, which in the opinion of the Architect/ employer are imperishable in nature, are genuinely required for use in the work in the near future, are of the required quality and are adequately protected against damage, theft, loss etc.

If the Employer has supplied any materials or goods to the contractor, the cost of any such materials or goods will be progressively deducted from the amount due to contractor in accordance with the quantities consumed in the work.

All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the requiring of bad, unsound, and imperfect or unskilled work to be removed and taken away and reconstructed, or re-erected or be considered as an admission of the due performance of the contract, or any part thereof in any respect or the accruing of any claim, nor shall it conclude, determine or affect in anyway the power of the Employer under these conditions or any of them as to the final settlement and adjustment of the accounts or otherwise or in any other way vary or affect the contract. In all the above the **Appendix 2, 3 & 4**, shall be followed.

## **29. FINAL PAYMENT**

The final bill shall be submitted by the contractor to the Architect within one month of the date of completion of the work certified by the Architect and payment shall be made within **one month** for such of those items and quantities that in the opinion of the Employer are undisputed.

Payments of final bill shall be made after deduction of Retention Money as specified in **Clause 10** of these conditions, which sum shall be refunded as stipulated in **Clause 10**. The acceptance of payment of the final bill by the contractor would indicate that he will have no further claim in respect of the work executed.

### **30. VARIATION / DEVIATION**

The Employer shall have powers to order additional /non-tendered items or to modify the tendered items, to vary the quantities of tendered items and not to execute certain items. All such orders shall be in writing.

The rate or price of all such additional items/non-tendered/modified items will be worked out on the basis of rates quoted for similar items in the contract wherever existing or on engineering rate analysis based on prevalent fair price of labour, material and other components as required. The tender rates shall hold good for any increase or decrease in the tendered quantities up-to variation of 25%.

For variation beyond 25%, the rate may be reviewed based on prevalent fair price of labour, materials and other components as per the rate analysis format given in **Appendix-7**. The contractor shall submit detailed analysis of rates and supporting documents to the Employer/Architect within 7 days of being directed to execute such items/quantities and the Employer/Architect shall assess the analysis and approve reasonable and justified rate.

No such additional or modified items or variation in quantities (except variation in quantities as per approved drawings) shall be executed by the Contractor without prior written approval of the Employer / Architect.

### **31. SUBSTITUTION**

Should the contractor desire to substitute any materials and workmanship, he/they must obtain the approval of the Employer/Architects in writing for any such substitution well in advance. Materials designated in the Schedule of Quantities and specification indefinitely by such term as "Equal", "Equivalent" or "Other approved" etc. specific approval of the Employer/Architects has to be obtained in writing.

### **32. COMPLETION OF WORK**

On completion of the work the contractor shall clean all windows, doors, fittings, fixtures, furniture etc of all paint/polish/distemper splashes/dirt/dust / adhesives etc, if necessary all hardware, clean inside and outside, all floor, stair-cases, and every part of the building and the surroundings.

On receipt of such written intimation from the contractor on completion of the work, the Architect/ Employer shall arrange to inspect the work and certify completion if the work has been completed satisfactorily. If not, the Architect/ Employer shall inform the Contractor the deficiencies/defects in the work and the contractor shall attend to them properly and again intimate the Employer/Architect for further inspection.

The work shall not be considered as complete until the Employer/Architects have certified in writing that it has been completed satisfactorily without any apparent

defects and the Defects Liability Period shall commence from the date of such certificate

No such certificates shall be issued until the contractor clears away and removes from the site all constructional plant, surplus materials, rubbish temporary works of every kind and leaves the whole of the site and the works clean and in a workman like condition to the satisfaction of the Employer/Architects.

### **33. DEFECTS AFTER COMPLETION**

The contractor shall make good at his own cost and to the satisfaction of the Employer all defects which may appear during the defect liability period of **one year from the date of completion of the works.**

In default the Employer may employ and pay other persons to amend and make good such damages, losses and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor and such damages, loss and expenses shall be recoverable from him by the Employer or may be deducted by the employer, in lieu of such amending and making good by the contractor a sum equivalent to the cost of amending such work and in the event of the amount retained being insufficient, recover that balance from the contractor from the amount retained under **clause No.10** under this contract or any other contract together with any expenses the Employer may have incurred in connection therewith.

### **34. IDLE LABOUR**

Whatever the reasons may be no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained under any circumstances.

### **35. ASSIGNMENT**

The whole of the works included in the contract shall be executed by the contractor and the contractor shall not directly or indirectly transfer, assign or sublet the contract or any a part, share or interest therein nor, shall take a new partner, without written consent of the Employer and no subletting shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the work during their progress.

### **36. ESCALATION**

The rate quoted shall be firm throughout the tenure of the contract including extension of time, if any, granted and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, VAT, works contract tax, octroi, service tax etc. or any other tax. There shall be **NO ESCALATION** on the quoted rates.

### **37. SUSPENSION OF WORK**

If the Contractor:

Signature of the Tenderer

- (i) Having been given by the Bank a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or unworkman like manner, shall omit to comply with the requirements of such notice for a period of seven days thereafter; or,
  - (ii) has without reasonable cause suspended the progress of the work or has failed to proceed with the work so that in the opinion of the bank (which shall be final and binding) that he will be unable to secure completion of the work by the date for completion and continues to do so after a notice in writing of seven days from the bank; or
  - (iii) persistently neglects to carry out his obligations under the contract and/or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the bank or
  - (iv) fails to complete the work within the stipulated date or items of work with individual date of completion, if any, stipulated on or before such date(s) of completion and does not complete them within the period specified in the notice given in writing in that behalf by the Bank ; or
  - (v) being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitles the court to make a winding up order; or
- (vi) If the contractor except on account of any legal restraint upon the Employer preventing the continuance of the work or in the opinion of the Employer shall neglect or fail to proceed with due diligence in the performance of his part of the contract or if he shall more than once make default,

In all the above , the Employer shall have the power to give notice in writing to the contractor requiring the work be proceeded within a reasonable manner and with reasonable dispatch, such notice purport to be a notice under this clause.

After such notice shall have been given the contractor shall not be at liberty to remove from the site of the works or from any ground contiguous thereto any plant or materials to subsist from the date of such notice being given until the notice shall have been complied with. If the contractor shall fail for 7 (seven) days after such notice has been given to proceed with the works as therein prescribe, the Employer may proceed as provided in **clause 38** (Termination of Contract by Employer).

### **38. TERMINATION OF CONTRACT BY EMPLOYER**

If the contractor being a company go into liquidation whether voluntary or compulsory or being a firm shall be dissolved or being an individual shall be adjudicated insolvent or shall make an assignment or a composition for the benefit of the greater part, in number of amount of his creditors or shall enter into a Deed or arrangement with his creditors, or if the Official Assignee in insolvency, or the Receiver of the contractor in insolvency, shall repudiate the contract, or if a Receiver of the contractor's firm appointed by the court shall be unable, within fourteen days after notice to him requiring him to do so, to show to the reasonable satisfaction of

the employer that he is able to carry out and fulfill the contract, and if so required by the employer to give reasonable security therefore, or if the contractor shall suffer execution to be issued, or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor, or shall assign, charge or encumber this contract or any payments due or which may become due to the contractor there under, or shall neglect or fail to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor within three clear days after the notice shall have been given to the contractor in manner hereinafter mentioned requiring the contractor to observe or perform the same or shall use improper materials or workmanship in carrying on the works, or shall in the opinion of the employer not exercise such due diligence and make such due progress as would enable the work to be completed within due time agreed upon, and shall fail to proceed to the satisfaction of the employer after three clear days notice requiring the contractor so to do shall have been given to the contractor as hereinafter mentioned, or shall abandon the contract, then and in any of the said cases, the bank may notwithstanding previous waiver, determine the contract by a notice in writing to the effect as hereinafter mentioned, but without thereby effecting the powers of the contract the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently executed had been executed by or on behalf of the contractor (without thereby creating any trust in favor of the contractor). Further the employer or his agent, or servants, may enter upon and take possession of the work and all plants, tools, scaffolding, sheds, machinery, steam and other power, utensils and materials lying upon premises or the adjoining lands or roads and sell the same as his own property or, may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other contractors or other persons or person to complete the works, and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons or person employed from completing and finishing the works. When the works shall be completed, or as soon thereafter as conveniently may be, the employer shall give notice in writing to the contractor to remove his surplus materials and plants and, should the contractor fail to do so within a period of 14 days after receipt by him, the employer may sell the same by Public Auction and shall give credit to the contractor for the amount so realized. Any expenses or losses incurred by the employer in getting the works carried out by other persons or contractors shall be adjusted against the amount payable to the contractor by way of selling his tools and plants or due on account of work carried out by the contractor prior to engaging other persons or contractors or against the Security Deposit.

Without prejudice to any of the rights or remedies under this contract if the contractor dies, the Bank shall have the option of terminating the contract without compensation to the contractor.

### **39. ARBITRATION**

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contract or the construction remaining operation or effect thereof or to the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination foreclosure

or breach of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Employer hereinafter mentioned be referred for adjudication to a **sole Arbitrator** to be appointed as hereinafter provided.

For the purpose of appointing the sole Arbitrator referred to above, the Employer will send within thirty days of receipt of the notice, to the contractor a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names of aforesaid, select any one of the persons named to be appointed as a sole Arbitrator and communicate his name to the Employer within thirty days of receipt of the names. The Employer shall thereupon without any delay appoint the said person as the Sole Arbitrator. If the contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as the Sole Arbitrator.

If the Employer fails to send to the contractor the panel of three names as aforesaid within the period specified, the contractor shall send to the Employer a panel of three names of persons who shall all be unconnected with either party. The Employer shall on receipt of the named as aforesaid select anyone of the person's name and appoint him as the Sole Arbitrator. If the Employer fails to select the person and appoint him as the Sole Arbitrator within 30 days of receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the Sole Arbitrator and communicate his name to the Employer.

If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another Sole Arbitrator shall be appointed as aforesaid. The work under the Contract shall, however, continue during the arbitration proceedings and no payment due or payable to the contractor shall be withheld on account of such proceedings. The Arbitrator shall give a separate reasoned award in respect of each dispute or difference referred to him. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion.

The fees and expenses, if any, of the Arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The Arbitrator may direct to and by whom and in what manner the cost of the reference and of the award including the fees and expenses or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the Arbitrator shall be final and binding on both the parties. Subject to the aforesaid, the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made hereunder, and for the time being in force, shall apply to the arbitration proceeding under this clause.

#### **40. CLOSE RELATIVES**

The contractor shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him or himself and who are near relative to any Employee of the Canara bank. Any breach of these conditions by the Company or Firm or any other person/ contractor, the tender/work is liable to be cancelled and Earnest Money/ Security Deposit will be forfeited at any stage, whenever it is so noticed. The Bank will not pay any damages to the company or Firm or the concerned person. The Company or Firm or the person is also liable to be debarred for further participation in the tenders in the concerned circle of the Bank. The details shall be furnished in **Appendix 8**.

#### **41. RETIRED EMPLOYEES**

No Employee of the employer or employed in any department of the Government of India, PSU , Nationalized/ state bank shall work as a contractor or employee of a contractor for a period of two years after his retirement from service without the previous permission of their employer in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of their employer as aforesaid, before submission of the tender or engagement in the contractor's service, as the case may be. The details shall be furnished in **Appendix 8**.

Signature of the Tenderer  
With Name and Address

## **SPECIAL CONDITIONS OF CONTRACT**

### **1. GENERAL:**

These Special conditions of Contract shall be read in conjunction with the General Conditions of contract, Schedule of quantities, Drawings and any other documents forming part of this contract wherever the context so requires.

Where any portion of the General Conditions of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, then unless a different intention appears, the provisions of the Special Conditions of Contract, shall be deemed to over-ride the provisions of the General Conditions of Contract and shall to the extent of such repugnance, or variance, prevail.

In case where the specifications in the drawings or those given in schedule of quantities are found wanting the latest IS specifications then CPWD shall hold good.

### **2. ORDER OF EXECUTION OF DIFFERENT ITEMS OF WORK:**

The Bank reserves the right to fix the order in which the various items of work involved in this contract are to be executed and contractor shall comply with the same. There shall be no extra claims on account of this.

### **3. DISCREPANCIES IN DOCUMENTS:**

The several documents forming the contract are to be taken mutually explanatory of one another. In the event of any Errors, Omissions and Discrepancies, the same shall be dealt as under:

- ❖ In case of errors, omissions and /or disagreement between written and scaled dimensions on the drawings and specifications etc., the following order of precedence shall apply.
  - Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
  - Between the written or shown dimensions in the drawings and the corresponding one in the specification, the former shall be taken as authenticated.
  
- ❖ In case of discrepancy between the schedule of quantities, the specifications and /or the drawings, the following order of preference will be observed.
  - Description in Schedule of Quantities.
  - Drawings.
  - Indian Standard Specifications of B.I.S.
  - CPWD specifications
  
- ❖ In case of difference between the rates written in figures and the rate in words shall prevail.
  
- ❖ In case of omissions and/or doubts or discrepancies in any of the items or specifications, a reference shall be made to the Bank whose Elucidation, elaboration, decision shall be considered as authentic.

Signature of the Tenderer

**4. DEDUCTIONS AT SOURCE FOR Income tax, VAT (works contract) and other applicable Statutory deductions:**

Appropriate deduction as per relevant Income Tax & VAT (works contract tax) Rules applicable at the time of payment shall be made on the bills submitted by the contractor and such deducted amounts shall be remitted by the Employer to the respective central/ state government authorities on behalf of the Contractor as per Rules.

**5. USEFUL DISMANTLED MATERIALS:**

Before dismantling any item prior permission of the Architect/ Employer shall be obtained and seek instructions for measurement, storage of the materials which shall become the property of the Bank unless otherwise stated in these documents / schedule of quantities.

**6. NO OVER LOADING OF SLABS:**

Floors of buildings shall not be over loaded by stacks or materials during execution of the works without the prior approval of the Bank.

**7. APPROVED MAKE OF MATERIALS:**

The make of the material to be used in the works shall be as per list of approved makes detailed in **Appendix 9** and as per sample got approved from the Bank. A set of specimen samples of all approved materials shall be kept at site or any designated branch of the Bank. The cost of which shall be borne by the Contractor.

All other materials to be used in the works but not covered above but specified in the schedule of quantities (SOQ) including items beyond SOQ shall also be of best of its kind and shall conform to latest Indian Standard Specifications.

**8. CORDINATION OF WORKS**

Work involves execution in functioning branch of a Bank; it is intended to undertake works with minimum disturbance to the occupants & customers. Hence the execution needs to be carried out meticulously with proper co-ordination and planning. Further the work needs to be carried out with co-ordination with other agencies.

Signature of the Tenderer/Contractor  
With Name and Address

Signature of the Tenderer

## OFFER LETTER

**The Assistant General Manager,**  
GA section  
Canara Bank, Circle office  
Jagamara,  
Bhubaneswar

**Name of work: "Interior Furnishing Work of Canara Bank, CUTTACK BARANGA.**

Dear Sir,

I/We have read and examined the Notice Inviting the Tender ( NIT ), Offer Letter, General rules & Instructions to tenderers, General conditions of tender, Special conditions, Appendices, Schedule of quantities, drawings, and all other documents referred to in this Documents and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Employer within the time specified at the rates specified in the attached Priced Schedule of quantities viz., schedule of quantities and in accordance in all respects with the tender documents and in all respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **90 days** from the due date of submission thereof and undertake not to make any modifications in its terms and conditions. A sum of Rs.....is hereby forwarded as earnest money in form of Demand Draft of. .... (Name of the issuing Schedule Bank) bearing no. .... and date . ....

In the event of the acceptance of my tender , I agree that the earnest money shall be retained by Employer towards security deposit to execute all the works referred to in the tender documents as per the terms and conditions contained or referred to therein.

I/We agree that should I/We fail to deposit the full amount of Initial security deposit and/or fail to commence the work specified **and/or** execute the agreement **and/or** execute the Indemnity bond and/ or submit the Insurance as per the above tender documents, an amount equal to the amount of the earnest money deposit mentioned tender documents shall be absolutely forfeited to the Employer and the same may at the option of the Employer be recovered without prejudice to any other right or remedy available in law, out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract or otherwise.

I/We hereby declare that I/We treat these tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any persons other than a person to whom I/We am /are authorized to communicate the same or use the information in any manner prejudiced to the safety of the State / the Employer.

Signature of the Tenderer

I/We fully understand that you are not bound to accept the lowest or any tender you may receive.

Shri \_\_\_\_\_, Partner / Proprietor / Authorized representative of the Company, is the person authorized to negotiate commercial, technical terms & conditions & sign on behalf of the firm any Agreement, Bills & receipts for this work.

I/We agree that until a formal agreement on stamp paper is prepared and signed, this tender with your written acceptance thereof shall constitute a binding contract between us.

Dated the: .....day of 2025

Signature of Contractor

Witness: \_\_\_\_\_ Name \_\_\_\_\_ &Address: \_\_\_\_\_  
Full Postal Address including  
Pin Code No. & Telephone No.

1).

2).

Signature of the Tenderer

## **APPENDIX-1**

### **IMPORTANT TERMS**

- 1 Period of Completion : **30 days**
- 2 Defects Liability Period (DLP) : 12 months from the date of Completion of work unless otherwise specified.
- 3 Date of Commencement : **Third day** from the date of signing of agreement, submission of Indemnity bond, submission of Insurance , depositing of Initial security deposit OR order to commence the works whichever is later.
- 4 Liquidated Damages for Delay : As mentioned in the **Clause no.13**
- 5 Period of final measurement : 45(forty five) days.
- 6 Value of work for claiming the Interim Bills : Minimum of Rs. 7 lakh( Seven Lakhs) based on the **accepted measurements.**
- 7 Period of honoring interim Certificate : 15 days from the date of receipt of bill.
- 8 Period of honoring Final Certificate : One month.
- 9 Retention Money : 3% of work executed deducted from bills
- 10 Total Security Deposit (Maximum) : As per clause no. 10 of General conditions
- 11 Initial Security Deposit : 2% of the Actual tender cost.

SIGNATURE OF THE TENDERER

## **APPENDIX-2**

### RUNNING A/C BILL FORMAT

1. Name of work :
2. Name of Contractor :
3. Accepted contract amount :
4. Date of commencement :
5. Stipulated date of completion :
6. Actual date of completion :
7. Extension, if any :
8. Insurance valid upto :
  - a) Workmen Compensation Act
  - b) Contractor's all risk Comprehensive
10. Labour license no. and date & valid upto :
11. Serial no. of this bill :
12. No. & date of this bill :
13. Ref. to agreement no. :
14. Earnest money deposit :
15. Total retention money excluding E.M.D as per contract :
16. Total retention money excluding which this bill has been prepared (Date to be mentioned) :

**Note:**i) if part rate is allowed for any item, it should be indicated with reasons

ii) if ad-hoc payment is made, it should be mentioned specially.

Signature of the Contractor

Signature of the Tenderer

### **APPENDIX -3**

#### **CERTIFICATE FOR PAYMENT**

RUNNING BILL NO. \_\_\_\_\_ date .....

Total value of the works executed so far Rs..... (A)

Total value of the works till the previous bill Rs.... (B)

Total amount due since previous bill Rs. \_\_\_\_\_ (A) - ( B )

#### **DEDUCTIONS**

Retention money on value of work as per accepted tenders  
upto date Rs. \_\_\_\_\_

Less: Already recovered (-) Rs. \_\_\_\_\_

Balance to be recovered Rs. \_\_\_\_\_

Total Deduction as per contract Rs. \_\_\_\_\_

Any other recovery as per contract (-) Rs .....

Net amount payable as per contract Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_) in words.

Signature of Architect

Signature of the Tenderer

**APPENDIX- 4**

**MEASUREMENT CERTIFICATE**

1. The measurements on the basis of which the above entries the Running Bill no. \_\_\_\_\_ were made have been taken jointly on \_\_\_\_\_ and are recorded at pages \_\_\_\_\_ to \_\_\_\_\_ of measurements book no. \_\_\_\_\_
  
2. The work recorded in the above-mentioned measurements been done at the site satisfactorily as per tender conditions, drawings and specifications.

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Signature of  
Site Engineer

\_\_\_\_\_  
Signature of Architect

Date:

Place:

Signature of the Tenderer

## APPENDIX-5

### CONTRACT AGREEMENT FORMAT

This agreement made on this \_\_\_\_\_ day of the month of \_\_\_\_ in the year two thousand twenty four (\_\_\_\_. **2025**) BETWEEN, **Canara Bank** a body corporate constituted under the Banking & Companies (Acquisition and Transfer of Undertakings) Act, 1970, having its Head Office, at 112, J C Road, Bangalore- 560 002, amongst others **The Assistant General Manager, General Administration Section, Canara Bank, Circle Office, 1<sup>st</sup>Floor, Jagamara, Bhubaneswar** represented by its duly constituted attorney (hereinafter referred to as Bank) of the **ONE PART** ;

AND

**M/s.**\_\_\_\_\_ duly represented by one of its Proprietor/Partner \_\_\_\_\_, aged \_\_\_\_ years, S/o Shri \_\_\_\_\_, residing at \_\_\_\_\_ and having their office at \_\_\_\_\_ (hereinafter called the Contractor) of the **Other part**.

WHEREAS THE Bank is desirous of undertaking the .....and has accepted the tender opened on \_\_\_\_\_,2025 submitted by the contractor & the contractor has agreed to perform as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz.,
  - a) The Tender Document comprising Notice inviting the tender , General rules & Instruction to tenderers, General Conditions of the Contract, Special; conditions , Appendix 1 to .. , Priced schedule of quantities, Tender Drawings.
  - b) Corrigendum to tender document if any.
  - c) Letter from contractor dt. \_\_\_\_\_ in response to the negotiation meeting discussions held on \_\_\_\_\_
  - d) Letter of Acceptance issued to contractor by Bank – letter No. \_\_\_\_\_ dt. ....
  - e) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.
3. In consideration of the payments to be made by the Bank to the Contractor the Contractor hereby covenants and agrees with the Bank to execute, complete

Signature of the Tenderer

and perform the works in conformity in all respects with the Tender document as mentioned in the aforesaid documents which shall form part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the  
Contractor with seal

For & on behalf of the  
Canara Bank with seal

## APPENDIX -6

### INDEMNITY BOND FORMAT

THIS DEED OF INDEMNITY BOND executed at Bhubaneswar on this \_\_\_\_\_ day of \_\_\_\_\_ month of year two thousand twenty five **(2025)** By M/s \_\_\_\_\_ duly represented by proprietor / one of its partners Sri \_\_\_\_\_, aged \_\_\_\_ years, son of Sri \_\_\_\_\_, residing at \_\_\_\_\_..

In favour of

Canara Bank, a body corporate constituted under the Banking companies (Acquisition and Transfer of undertakings) Act, 1970, having its Head Office, at 112, J.C.Road, Bangalore – 560002.

Whereas I am the authorised partner of M/s \_\_\_\_\_, and had applied for prequalification of contractors for .....

Whereas as my company was shortlisted for issue of tenders and my company became successful in securing the subject work through competitive tendering and the work of ..... has been awarded in our favour by Canara Bank, Head office vide their letter .....

And whereas for undertaking the .....work, my company has entered into contract agreement with Canara Bank on \_\_\_\_\_.

Now this Deed Witnessed that in pursuance of the aforesaid contract agreement **dt.** \_\_\_\_\_ and in consideration of Canara Bank having agreed to make payments on the bills claimed by me/my company based on the works completed by me/my company in respect of .....and referred to above,

I hereby undertake to indemnify and keep harmless the Canara Bank & its Architect and its officials/ staff from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations, any possible damage to the building and members of public in course of execution of the work **for which I shall be solely responsible.**

Signature of Contractor with seal

Signature of the Tenderer

**APPENDIX-7**  
**FORMAT FOR RATE ANALYSIS OF ITEMS**

I.	MATERIAL		
	1. Basic Cost of Material		Rs. _____
	2. Wastage	-	Rs. _____
II.	Labour: As per Standard	-	Rs. _____
	Labour output and labour input required for the Particular item using quoted labour rates.		
III.	Machinery / Tools	-	Rs. _____
	Inputs of Machinery / Tools requirements as per the item and hire charges as per market.		
	<b>TOTAL (I) + (II) + (III)</b>		Rs. _____
IV.	Tax Liability		
	[as per contractual clauses will be added]	-	Rs. _____
V.	Add – ½ % for water charges	-	Rs. _____
	½ % for Electricity	-	Rs. _____
VI	Any other Expenditure (please specify)		Rs. _____
	<b>TOTAL</b>		
	Contractor Profit & OH – 15%	-	Rs. _____
	<b>GRAND TOTAL</b>	-	Rs. _____

TDS will be deducted as per standard norms and recovery shall be made for water and electricity as per tender conditions.

Signature of the Tenderer

**APPENDIX-8**

1. Details List of relatives working in Canara bank;

<b>NAME OF THE OFFICIAL</b>	<b>DESIGNATION</b>	<b>ADDRESS OF THE OFFICE / BRANCH</b>

2. Detailed List of retired Government/PSU/Bank employees employed by the tenderer / contractor :

<b>NAME OF THE RETIRED OFFICIAL</b>	<b>DESIGNATION</b>	<b>NAME &amp; ADDRESS OF THE PREVIOUS EMPLOYER</b>

Name & Signature of Tenderer

Signature of the Tenderer

**PART III: LIST OF APPROVED MAKES**

1	Ply wood / Boards	Archid Ply/Ecotech (BWR grade product)
2	Laminates	Sun Mica/ Archid (High Gloss)
3	Adhesives	Fevicol
4	Locks	Godrej
5	Hardware's	Godrej / Ebco
6	Door Closers	Godrej / Hardwin / Dorma
7	Nails Screws	G.K.W./ Nettle Fold
8	Anti-termite Chemical	Premises / Syngenta
9	Glass	Modi / Saint Gobin
10	Teak Wood	CP Teak
11	Paints	ICI Dulux / Asian paints / Berger
12	Venetian Blinds	Vista /Mac
13	Polish	Melamine
14	Beading	C.P.Teak Wood / Cedar
15	Wood preservatives	Bison by British paints / Termiseal by PCI
16	False Ceiling	Armstrong / Saint gobin
17	Night latch	Godrej
18	Aluminum door frames	Jindal / Hindalco
19	Aluminum Cladding	Virgo ACP/ Timex bond/Alto bond / Aluk bond
20	keyboard drawer	EBCO / Godrej
21	telescopic CPU stand	EBCO
22	Cable Organizer ( Wire Manager )	EBCO
23	Vitrified tiles	JOHNSON / KAJARIA
24	Fire Retardants (Cement Fiber Board)	Everest / Hilux / Birla Aerocon

NOTE: Any brands indicated under the items specifications in the bill of quantities will prevail over the above indicated makes. Apart from the above makes, any further equivalent make as approved by the Bank, can also be used with prior permission from the Bank and Architect.

### **Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To,

ASSISTANT GENERAL MANAGER  
CIRCLE OFFICE,  
CANARA BANK, JAGAMARA  
BHUBANESWAR-751030

Reg: Bid Securing Declaration Form for the tender of Interior Furnishing Works of Canara Bank, CUTTACK BARANGA.

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Canara Bank for a period of three year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

A) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

B) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity and

(i) Fails or refuse to execute the contract, if required, or

(ii) Fails or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

(i) The receipt of your notification of the name of the successful Bidder; or

(ii) Thirty days after the expiration of the validity of my/our Bid.

Name of the Company duly signed  
by Authorized person with Company  
Seal:

Dated on \_\_\_\_\_ day of \_\_\_\_\_

## INTERIOR FURNISHING WORK OF CANARA BANK, CUTTACK BARANGA

SL.NO.	DESCRIPTION OF ITEMS	AMOUNT (Rs)
	<b>Total Interior Furnishing of Branch</b>	
	<b>GST @18%</b>	
	<b>Total with GST</b>	
	<b>Salvage Value of Old Furniture items (list to be provided by the Bank) (Buy Back amount – Rs.20,000/-)</b>	
	<b>Final amount after buyback of old furniture</b>	
<b>Final Amount (in word ) Interior Furnishing of Branch &amp; ATM after buyback:</b>		

The bidder quoting lowest amount for the renovation work & highest amount for buyback of existing old furniture items, list to be provided by the Bank will be declared as the L-1 bidder.

BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH & ATM					
SL. NO.	DESCRIPTION OF ITEM	QTY	UOM	RATE (Rs.) (Excl. GST)	AMOUNT (Rs.) (Excl. GST)
<b>CAPITAL EXPENDITURE ITEMS</b>					
<b>C1</b>	<b>PARTITIONS</b>				
	<p><b>Frame Work:</b> Providing and fixing in position Full Height partition in framework of 600 X 600 mm grid (horizontally and vertically) comprising of <b>50mm X 50mm heavy duty Aluminium Box Sections (1.6 mm) with 8mm thick MDF</b> on both sides finished with <b>1 mm thick high gloss laminate</b> as mentioned below. The necessary openings and provisions in the frame work for Electrical Conduits, modular electrical boxes, AC Grills &amp; pipes, AC Ducts / louvers, doors / glazing etc. should be provided as per site requirements while keeping the structural integrity and strength of the framing intact. The Aluminium frame members shall be fixed rigidly to the floor, columns, RCC Ceiling and beams.</p>				
	<p><b>Laminate:</b> 1.0 mm thick high gloss laminate (shade and design as per Bank's Scheme) pasted over approved MDF with approved adhesive. Laminates shall be combination of 3 colours - White, Blue and Yellow to be approved from the bank prior</p>				

Signature of the Tenderer

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	to application.  <b>Partition shall have 100mm high skirting from the finished floor in Canara Bank Blue shade and a 100mm high top band from the soffit/ceiling/visible top of the partition in Canara Bank Yellow shade. Remaining Area to be covered with White laminate.</b>				
	<b>Note:</b> a) In case of false ceiling, the vertical Aluminium members to be fixed to RCC ceiling but the area of partition payable will be below the false ceiling only. b) Measurement of height shall be taken from finished floor only, in case of varying heights on either side of partition, average height shall be considered.				
<b>C1a.</b>	<b>Manager Cabin Partition (Partly Glazed - Full Ht.)</b>	<b>189.76</b>	<b>Sq. Ft.</b>		
	Providing and fixing both side laminated partly glazed partition using framing, MDF and laminate as per details mentioned in Sr. No.1. <b>The partition shall be solid till 3'-6" height and glazed with 6mm thick clear float glass in size 3'-6" (H) &amp; 4'-0" (W) or of appropriate size as per site requirements.</b> All sides of the glazing must be provided with <b>teakwood beading</b> on both faces and finished with <b>2 coats of melamine polish</b> . Solid partition to be provided over the fixed glazing till soffit of false ceiling / roof / RCC Ceiling. All exposed edges shall be fixed with teakwood lipping of appropriate thickness enough to cover the entire exposed edges and frame opening for fixed glazing / doors chowkhat / windows (75mmx75mm thick sections or as per site) with 2 coats of melamine polish. The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0" X 3'-0") made with commercial Ply wood / board of approved make with 1.0 mm thick high gloss laminate pasted over Ply wood / board along with skirting and top band on both sides of the door as per bank's colour scheme along with making 6-				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	8mm glass opening of size 18"(W) X 48"(H) positioned at the horizontal centre & 5'-0" height for visibility with proper teakwood framing and polishing. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation to be done on clean glass.				
	The rate quoted must also include installing / affixing all necessary fittings like <b>4 Nos. SS Butt Hinges (100mm long x5.5mm thick), screws, Hydraulic Door Closer, Mortise Lock Assembly, SS Handles on both sides &amp; Brass Door Stopper</b> etc as per approved makes.				
<b>C1b.</b>	<b>Solid Partition (Full Ht.) - Both Side Laminated</b>	<b>0.00</b>	<b>Sq. Ft.</b>		
	Providing and fixing both side laminated solid partition using framing, MDF and laminate as per details mentioned in Sr. No.1. All exposed edges of partition shall be fixed with teakwood lipping of appropriate thickness enough to cover the entire exposed edges and frame opening for doors chowkhat (75mmx75mm thick sections or as per site) with 2 coats of melamine polish. The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0"x3'-0") made with approved Ply / board of approved make with 1.0 mm thick high gloss laminate pasted over Ply along with skirting and top band on both sides of the door as per bank's colour scheme. The rate quoted must also include installing / affixing all necessary fittings like 4 Nos. SS Butt Hinges (100mm long x 5.5mm thk), screws, Hydraulic Door Closer, Mortise Lock Assembly, SS Handles on both sides & Brass Door Stopper etc as per approved makes. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish.				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
<b>C1c.</b>	<b>Low Height Partition (Height 4'-0") - Between working Counters, cubicles &amp; support for Flap door)</b>	<b>50.40</b>	<b>Sq. Ft.</b>		
	Providing and fixing both side laminated solid partition using framing, MDF and laminate as per details mentioned in Sl. No.1. The partition shall be solid till 3'-0" then glazing with 8-10mm thick clear float glass of 1'-0" Height & supported on 4" wide solid partition pillars on both sides of the glass. The exposed edges of the glass shall be bevelled, grinded and machine finished to render smooth edges. The glass in the partitions shall be fixed with beading / moulding on both sides. All exposed edges of partition shall be fixed with teakwood lipping of appropriate thickness (75mmx75mm thick sections or as per site) enough to cover the entire exposed edges and frame opening for fixed glazing / doors / windows) with 2 coat melamine polish. Item shall also include supply and installation of frosting film of approved make with approved artwork. Film shall be self-adhesive with bubblefree installation to be done on clean glass.				
<b>C1d.</b>	<b>Single skin partition above ceiling with laminate</b>	<b>0.00</b>	<b>Sq. Ft.</b>		
	Providing and fixing single skin partition as per details on Sr. no.1 but skin on only one face i.e. outer side of the frame above false ceiling, finished with 1 mm thk high gloss laminate where false ceiling is provided only on one side. <b>Partition shall be fixed in such a manner to prevent any vermin / rodent intrusion from any side over the false ceiling.</b>				
<b>C1e.</b>	<b>Cash Cabin Partition (Height 7'-6")</b>	<b>101.04</b>	<b>Sq. Ft.</b>		
	Providing and fixing both side laminated Solid partition for cash cabin using framing, MDF and laminate as per details mentioned in Sl. No.1. <b>The partition shall be solid till 4'-0" height and thereafter an opening of 2'-6" Height &amp; 2'-6" width (or of appropriate size as per site requirement) for Aluminium Decorative</b>				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	<b>Grill (12mm thick having hexagonal openings) which shall be provided with double sided 2 coat melamine polished teakwood beading. Rest of the height shall be solid partition till the height of 7'-6" from the finished floor.</b> All exposed edges of partition shall be fixed with teakwood lipping of appropriate thickness (75mmx75mm thick sections or as per site) enough to cover the entire exposed edges and frame opening for aluminium grill / doors chowkhat / windows etc with 2 coat melamine polish.				
	The rate quoted must be inclusive of the 32-35mm thick door (Size - 7'-0"x3'-0") made with Ply / board of approved make with 1.0 mm thick high gloss laminate pasted over Ply along with skirting and top band on both sides of the door as per bank's colour scheme along with making 6mm thk glass opening of size 18"(W) X 48"(H) positioned at the horizontal centre & 5'-0" height for visibility with proper teakwood framing and polishing. The exposed edges of the door must be finished with teakwood lipping with 2 coats of melamine polish. Item shall also include supply and installation of frosting film of aproved make with approved artwork. Film shall be self-adhesive with bubblefree installation to be done on clean glass.				
	A 2" deep slip tray made of 6mm thk MDF covered with 1.0 mm thick white high gloss laminate with edges finished with teakwood beading and 2 coats of melamine polish to be affixed at a height of 4'0" from the finished floor on the side partition adjacent to the passing Officer's counter at an appropriate slot to ensure convenient usage by both staff members. The slip tray must be 6" wide 10" long and must be positioned such that it must be emanating 4" on either side of the partition. The front edges of the partitions i.e., the edges visible to the customers, shall be finished with 1.0mm thick laminate of Canara Bank Blue shade. <b>The rate quoted must also include installing / affixing all necessary fittings like 4 Nos.</b>				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	<b>SS Butt Hinges (100mm long x5.5mm thk), screws, Hydraulic Door Closer, Night latch, SS Handles on both sides &amp; Brass Door Stopper etc as per approved makes.</b>				
<b>C1f.</b>	<b>Solid Partition (Full Ht.) - Cement Fiber Board for UPS Room and electrical panel</b>	<b>391.44</b>	<b>Sq. Ft.</b>		
	Providing and fixing both side solid partition using framing and laminate as per details mentioned in Sl. No.1. The skin of the partition shall be made out of 10mm thick cement fiber board and finished with 1mm thick high gloss laminate of approved shade and scheme on the customer side (visible to customers) and 2 coats of ivory white enamel paint on the internal side (not visible from the customer lobby). The rate quoted must be inclusive of the providing one pane door for UPS room (Size - 7'-0" x 2'-9") & 2 panes door (Size-7'-0" x 2'-0" for electrical panel) or door sizes as per site requirements in combination of 6mm thk cement fibre board and 19mm thick approved block board pasted / screwed together to form a single entity and finished as per matching scheme. The block board shall be on the outer side and shall be pasted with 1.0 mm thick high gloss laminate along with matching skirting & top bands as per bank's scheme and the cement fiber side of the door shall be on the inside with 2 coats ivory white enamel paint over a coat of primer. Exposed edge of door thickness shall be finished with teakwood lipping & melamine polish.				
	Item shall include installing / affixing 12" X 6" aluminium louvers at the horizontal centre of the door panes at suitable height along with all other necessary hardwares & fittings such as 4 Nos. SS Butt Hinges (100mm long x 5.5mm thk), screws, mortise lock, brass tower bolt, SS Handles on both sides, magnetic ball catchers etc of approved makes. <b>Note</b> - For the purpose of contractor's payment in case of Electrical panel				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	cabinet, only front elevation area shall be measured.				
<b>C1g.</b>	<b>Flap Door (4'0" High)</b>	<b>12.33</b>	<b>Sq. Ft.</b>		
	Providing and fixing of flap door using 19mm thick block board of approved make laminated on both sides with 1mm thick high gloss laminate of approved shade as mentioned above. The exposed edges of the board shall be finished with melamine polished teakwood beading of appropriate thickness (enough to cover the entire exposed edges). The rate quoted must also include a vertical brass tower bolt assembly, 2 Nos. SS Butt Hinges (100mm long x5.5 mm thk), screws & magnetic ball catchers etc of approved makes. There shall be 100mm high skirting at the bottom of the door with 1mm lamination in Canara Bank Blue shade & a 100mm high top band of Canara Bank Yellow colour at the vertical top of the door so as to match the surrounding scheme.				
<b>C2</b>	<b>COUNTERS &amp; TABLES</b>				
	Providing & Fixing Box type Tables and counters of size mentioned below as per branch drawing and layout. The tables / counters are made out of <b>19mm thick approved Ply / block board frame work</b> for top, verticals, apron, sides, shutters, customer top, foot rest, drawer unit with sliding drawers etc. The sides and front apron of sliding drawers shall be made out of 12.0mm thick approved Ply while backs & bottom of drawer unit shall be made with 6mm thick approved Ply. The drawer unit having overall size of 450mm width x 750mm height x 500mm depth or size approved by the bank shall be fixed on a suitable side of the table / counter as per layout. The drawer unit shall consist of 3 nos. of sliding drawers of equal height to cover the entire height of the unit & each must be 450mm deep or of size & number as approved by the bank. Each drawer shall have SS handles with multipurpose concealed lock. The drawers shall be fixed				

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
	with telescopic SS sliding channels of approved make with easy push-pull mechanism.				
	A uniform 100mm high skirting shall be provided at the visible bottom of the side unit with 1.0mm thick high gloss laminate of Canara Bank Blue shade. A fixed footrest made with T.W. member of size 4"X1.5" finished with french polish shall also be provided at the bottom of the inside of the tables / counters at a comfortable height. <b>The working top of ALL counters / tables shall be provided with 10mm thick clear glass on top with edges bevelled and machine finished to render smooth edges.</b> Grooves / openings for cable managers shall also be provisioned in the table and glass along with supply & fixing of cable manager. The shape of the top glass shall be prepared / cut in such a manner that the entire surface of the working top of the table / counters should be covered by the top glass.				
	All the open surfaces of the tables / counters / drawer units shall be completely covered with <b>1mm thick high gloss laminates</b> . The front apron and visible side apron(s) of the counters / tables shall be provided with 100mm top band of 1.0mm thk high gloss laminate of Canara Bank Yellow shade & 100mm skirting of of 1.0mm thk high gloss laminate of Canara Bank Blue shade. The remaining area shall be provided with 1.0mm thick high gloss white laminate. The counter / table top shall be provided with 1.0mm thick high gloss laminate of Canara Bank Blue shade. The other exposed edges shall be finished with teakwood lipping & 2 coats of melamine polish. All inner surfaces shall be finished with approved 0.8 mm thick laminate of ivory / white shade of approved make.				
	All table / counters shall be provided with <b>sliding key board unit of size 12" X 20" made of 19mm thick approved board finished with 1.0mm high gloss white laminate</b> and mounted with telescopic channels of approved make on the sides				

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	made out from 12mm thk approved board with 1.0mm thick high gloss white laminate. All exposed edges to be finished with teakwood beadings of appropriate size and 2 coats of melamine polish along with all other finishes / hardware / fittings etc required to complete the job.				
	<b>For CASH COUNTER-</b> Same as above but the cash counter shall have two working tops viz. one working top at height of 2'-6" for staff & other, the customer top at height of 4'-10" for customer use. The customer top shall be 450mm wide of length as mentioned below and shall be fabricated such that it is projected 150mm outwards i.e. towards the customer. The rate quoted must include full front portion and customer top of mentioned height and style made out of 19mm approved Ply and 1.0mm thick high gloss laminate of design as approved by the Bank, along with 12mm plain float front glass which should be 3'-0" high over and above the customer top and of required length as mentioned below. A support partition shall also be provided on top of the glass till a height of 7'-6" from the finished floor. The partition over the glass shall be made out of 19mm thk approved board finished with 1.0mm thick high gloss laminate of Canara Bank Blue shade. The front glass shall be fixed rigidly over the customer top with teakwood beadings on both sides finished with 2 coats of melamine polish. Two openings / slits shall be provided in the front glass - one opening of 300mmx150mm on the horizontal centre at the bottom of the glass and another 3" wide horizontal slit at the vertical centre of the front glass for convenient cash and voice transaction. The glass edges shall be bevelled on all exposed edges on both faces to ensure safe & smooth edges.				
<b>C2a.</b>	<b>Manager Table of Size: 5'-6" (L) X 2'-9" (W) X 2'-6"(H)</b>	<b>1.00</b>	<b>No.</b>		
<b>C2b.</b>	<b>Officer Table of Size: 5'-0" (L) X 2'-9"(W) X 2'-6"(H)</b>	<b>3.00</b>	<b>No.</b>		
<b>C2c.</b>	<b>Officer Table of Size: 4'-6" (L) X 2'-9" (W) X 2'-6"(H)</b>	<b>0.00</b>	<b>No.</b>		

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<b>C2d.</b>	<b>Staff Counters of width of working top: 2'-6" &amp; Height: 2'-6"</b>	<b>5.25</b>	<b>R. Ft.</b>		
<b>C2e.</b>	<b>Cash Counters of width of working top: 3'-0", width of customer top: 1'-6" &amp; heights as per description above.</b>	<b>5.00</b>	<b>R. Ft.</b>		
<b>C2f.</b>	<b>Reception table of size 5'-0" (L) X 2'-0" (W) X 2'-6"(H)</b>	<b>1.00</b>	<b>No.</b>		
<b>C3</b>	<b>STORAGE CABINETS / CRENZAS</b>				
	<p>Providing &amp; placing in position box type storage cabinets / Credenzas 18" deep &amp; height as given below made out of 19mm approved board with 1mm high gloss laminate with shade as per bank's approved scheme. The top of the low height storages / credenzas shall be finished with 1.0mm thk high gloss Canara Bank Blue laminate. The sides, partition, top, shelves &amp; bottom shall be made out of 19mm thk. approved board and back made out of 6mm thk. approved Ply. Item shall have one 6" high drawers on top made out of 19mm thick approved Ply / board complete with handles, locks etc of approved makes. The shutters made out of 19mm commercial Ply wood finished with 1.0mm thk high gloss laminates of approved scheme on the outer surface shall cover the remaining space available below the drawers. All inner surface shall be finished with 0.8mm thick white laminate with matching edge tapes for all exposed edges. A 100mm high top band shall be provided on top front face of the storage cabinets / credenzas finished with 1mm thk high gloss canara bank yellow laminate &amp; 100mm high skirting finished with canara bank blue laminate shall be provided as per approved make.</p>				
	<p>The drawer must be finished with 1.0mm thk high gloss laminate of shade as per Bank's scheme on outer surface and 0.8mm thick white laminate on the inner surfaces. The drawers shall be supported with SS telescopic sliding channels of approved make with smooth push-pull mechanism along with SS handles and individual locks. The shutters below the drawer shall be supported with soft close</p>				

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	clip-on SS Hinges of approved make of required number depending upon the size of the shutter. Each shutter shall be supplied with necessary accessories and hardware such as individual locks, SS handles, magnetic ball catchers, SS tower bolts, individual locks etc. of approved makes screwed and fixed rigidly. Horizontal shelves & vertical planks made out of 19mm thick commercial board shall be provided inside the shutters in such a manner to create optimum number of storage chambers each of equal storage space depending upon the size of the cabinets / credenzas. These partiotions shall be finished with 1mm thick high gloss white laminate on all faces and exposed side (thickness) edges of the partition members shall be finished with teakwood lipping and 2 coats of melamine polish. <u>Note</u> - For the purpose of contractors bill payment, only front elevation area shall be measured				
<b>C3a.</b>	<b>Side credenza adjacent to the tables and counters (2'-6" High &amp; 3'-0" Wide or as mentioned in layout) Same as Sr. No.3 but with 1 no. 6" high drawers at top &amp; shutters below drawer.</b>	<b>32.16</b>	<b>Sq. Ft.</b>		
<b>C3b.</b>	<b>Low Ht. Storage (2'-6" High) (FOR B.M. Cabin and Cash Cabin only) Same as Sr. No.3 but with 1 no. 6" high drawers at top &amp; shutters below drawer.</b>	<b>0.00</b>	<b>Sq. Ft.</b>		
<b>C3c.</b>	<b>Low Ht. Storage (4'-0" High/ full ht.) (FOR space behind staff counters in Branch Hall only) Same as Sr. No.3 but without drawers &amp; with shutters fitted with SS butt hinges, vertical and horizontal shelves of appropriate size to utilize the entire space available as per layout for creating optimum space inside storage chambers at different heights.</b>	<b>189.92</b>	<b>Sq. Ft.</b>		
<b>C4</b>	<b>FIXED GLAZING &amp; GLASS DOOR</b>				
<b>C4a.</b>	<b>Fixed Glazing partition</b>	<b>53.87</b>	<b>SqFt</b>		
	Providing and fixing of full height (upto the soffit of false ceiling) fixed partitions with 12mm thick toughened glass partitions fixed using powder coated fish mouth aluminum profile sections at the top and				

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	bottom of approved make including filling of clear silicon filling between the vertical joints of glasses, neoprine rubber gasket on the fixing profiles at top and bottom, making holes in glass, fixing the fittings in the floor and ceiling /partition supports with proper levels. Item shall include frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation. Item shall include all necessary materials, hardware, labour, transportation ect for proper completion of the job.				
<b>C4b.</b>	<b>Fully Glazed Entrane Door</b>	<b>51.45</b>	<b>SqFt</b>		
	Providing and fixing 12mm thk toughened glass door (Size - 2 no.s X 2'-6" x 7'-0" in branch & 1 no. X 2'-9" X 7'-0" in ATM) in single or double panes as per layout drawing with pencil polish edges all around with necessary patch fittings assembly including top and bottom patches of approved make, patch fitting lock, heavy duty floor spring of approved make, D type matt finish SS handles of size 1'-3" of both sides of the door with bank's logo & self-adhesive push-pull indication stickers on both sides etc required to complete the work upto the satisfaction of bank / Architect. Item shall also include supply and pasting of frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation.				
<b>C5</b>	<b>CUSTOMER WRITING DESK.</b>	<b>1.00</b>	<b>Nos.</b>		
	supply and fixing of free standing box type customer writing desk of required length, 42" height and 18" deep. The desk shall be made out of 19mm thick approved block / Ply upto the height of 36" and glass bins above (open towards the front for keeping challans) of size 6" X 6" each made up of 10 mm thick plain glass on back & side partitions of the bins affixed firmly to the base and the writing top over the bins shall be made of 12mm thk clear glass, finished with smooth edges and sealed with silicon sealant. The bottom of the desk shall consist of 2 nos. box type cabinets of size				

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	- 12" (w) x 24" (h) x 18" (d) made out of 19mm thick approved Ply with shutters with a viewing glass pane of appropriate size using 6-8mm plain glass and 20mm horizontal slit at the top of the shutter. The shutter shall be complete with all accessories like lock, SS handles, SS Hinges etc. All the exposed surfaces of the board shall be covered with 1mm thk high gloss laminate of approved shades and exposed edges to be finished with teakwood lipping and 2 coats of melamine polish.				
	The exterior visible portion of the desk shall be finished with 1mm thick approved high gloss laminate on visible sides as per bank's colour scheme with matching top band skirting (100mm Canara Bank Yellow Top Band and 100mm bottom skirting of Canara Bank Blue Colour). All inner surfaces shall be finished with approved 0.8mm thk laminate in white shade. Item shall include all required hardware & accessories such as SS clamps, screws, slits etc to ensure that the rigid fixing of the desk members / parts and complete the item upto the satisfaction of the bank / Architect.				
<b>TOTAL CAPITAL EXPENDITURE ITEM (A) (Rs.)</b>					
<b>REVENUE EXPENDITURE ITEMS</b>					
<b>R1</b>	<b>LOGO BOARDS FOR COUNTER FRONT ELEVATION</b>	<b>4.00</b>	<b>Nos.</b>		
	supplying and fixing logo boards on the front elevation laminated surface of counters with 5mm thick acrylic sheet of size 18" x 18", attached with SS glass studs (1" or more). Stickers with bank logo (colour and shape as per Bank scheme) in the center to be pasted on the back side of the acrylic sheet neatly without any bubbles. The logo board must be placed on the centre of the front elevation of the counters visible to the customers <b>EXCEPT on the Branch Manager's Table.</b>				

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<b>R2</b>	<b>GLASS BARRIER</b>	<b>38.19</b>	<b>Sq. Ft.</b>		
	Providing and fixing glass barrier in the front of clerical / working counters made out of 10mm thick clear float glass with chamfered and polished edges. The glass shall be supported at each end of the individual counters either with low ht. partitions or 3"X3" square towers of required height made with 19mm thick approved Ply finished with 1mm thick high gloss laminate of approved shade on all faces as per the design approved by bank. In case of square towers, the top of the towers should be finished with 1mm thk approved high gloss laminate. The glass should be clamped rigidly to the low ht. partition / towers with teakwood beading finished with melamine polish along with necessary hardware / accessories as required. The height of the glass barrier shall be 450 mm (or as directed by the bank). There shall be a 75mm high slit at the bottom of the glass barrier just above the counter / Table top to ensure smooth transactions. The length of the glass barrier in single piece must be equal to the length of the individual counter. Item shall also include frosting film of aproved make with approved artwork. Film shall be of approved make, self-adhesive with bubblefree installation.				
<b>R3</b>	<b>PANELING</b>				
<b>R3a</b>	<b>WALL / COLUMN PANELING (Full Ht. - till soffit of false ceiling) (Walls in Manager Cabin / Walls in Cash cabin / Independent pillars in branch hall / Side wall adjacent to Officer Table ONLY )</b>	<b>246.31</b>	<b>Sq. Ft.</b>		
	Providing and fixing in position <b>wall panelling in 600 X 600 mm grid (horizontally and vertically) comprising of 25 mm X 50 mm heavy duty Aluminium Box Sections (1.6 mm) with 8mm thick MDF finished with 1mm thick high gloss laminate</b> finish of approved shade and make. The soffits of the doors / windows shall also be covered with				

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	<p>paneling as well. Item shall include 100mm high skirting on bottom of the finished floor in Canara Bank Blue shade and a top band of 100mm high from the soffit/ceiling/visible top height of the paneling in Canara Bank Yellow shade in high gloss finish. Remaining area shall be finished with 1.0mm thk high gloss white laminate of approved make.</p> <p><b>Notes</b></p> <ul style="list-style-type: none"> <li>1. No paneling shall be provided behind the storage / cabinets / tables sides or any other surface which is not visible (no payment for same shall be entertained by the bank). Entire paneling shall be provided only on visible surfaces as per approved layout or as directed by the Bank. No paneling shall be provided on the columns embedded in walls. The paneling shall be provided only on independent columns / pillars within the branch hall only till soffit height of false ceiling.</li> <li>2. In case of false ceiling, area of panelling payable will be below the false ceiling only.</li> <li>3. Measurement of height shall be taken from finished floor only, in case of varying heights on either side of panelling, average height shall be considered.</li> <li>4. Openings/ door/ glass shall not be measured for payment.</li> <li>5. In-case of wall not being true to plumb extra shims shall be provided. Nothing extra shall be payable in this regard.</li> </ul>				
<b>R3b</b>	<p><b>Lacquered glass paneling</b> - Providing and Fixing of Laquered glass paneling of 6mm thick clear float glass of reputed brands like Modi, Saint Gobain, ASAHl etc on Wall Panelings / column paneling / partition etc as per wood paneling / partition description but on 9mm thk approved MDF and lacquered glass size as per instructions of the bank. The paneling shall be carried out with vertical coves along with respective provision for LED cove lighting on both vertical edges. The laquering shall be done with best quality Imported laquer and hardner as per the manufacturer's specifications so as to</p>	<b>0.00</b>	<b>Sq. Ft.</b>		

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	achieve even and scratch free finish of colour as specified / approved / instructed by the bank. The Glass Shall be treated with bevelled & polished edges on all sides before laquering to make grooved finish. Glass shall be handled carefully to avoid scratches/ chips/ jagged edges or any defect and shall be fitted in place using a layer of non-toxic silicon adhesive and / or SS stud head caps over MDF base. Item shall be inclusive of base paneling as per wood paneling description, all procurements, labour for lacquering, fixing, transportation, edge bevelling & polishing, pasting etc as required to complete the job upto the satisfaction of the Bank.				
<b>R4</b>	<b>Vertical Louvers</b> - Providing and fixing in position wooden column of size around 3" (W) X 6" (D) (length / height as per design) as indicated in layout. Columns shall be rigidly fixed to floor and a horizontal member of matching size at top joining all columns and connecting them with wall / nearby support at top. Columns shall be made out of 6-8mm approved ply screwed rigidly on floor and top support. Item shall be finished with 1mm thk high gloss laminate of approved canara bank blue & yellow shade in alternative arrangement. Item shall include all hardware, tools, labour, materials etc required to complete the job upto the satisfaction of the bank / Architect.	<b>2.00</b>	<b>RFT</b>		
<b>R5</b>	<b>FALSE CEILING (Branch &amp; ATM)</b>				
<b>R5a</b>	<b>GRID FALSE CEILING(Branch &amp; ATM) -</b> Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 99 Prima tile with Tegular edge framework as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A. C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A. C. unit in 18 mm thick MR. Grade antitermite Plywood with Stainless Steel	<b>407.40</b>	<b>Sq. Ft.</b>		

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	hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.(Note :- Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)				
<b>R5b</b>	<b>GYPBOARD CEILING</b> - Providing and fixing in position approved acoustic mineral fiber tiles false ceiling with 600mm x 600mm x 15mm thk (Dune Micro look RH99 - Tegular) tile as per design using <b>silhouette type frame work</b> as per manufacturer's specifications with suspenders wherever required in combination with Gypsum board ceiling of 12mm thk boards on G.I. Frame work as per manufacturer's specifications with drops as per drawing and finished with 2 coats of white and blue plastic emulsion paint on all visible surfaces. Item shall include making necessary frame work for AC ducting (if any), necessary cut out for difusers, ceiling suspended air-conditioners, light fittings, making grooves and trap doors for AC units in 12mm thk approved MDF with stain less steel hinges & locks with molding 1"x1" for edges including finishing with white plastic emulsion paint etc complete in all respect. False ceiling shall be in proper line and level with taping & finishing. The item shall include making a 6" wide cove projected horizontally outwards and 3" below the grid ceiling level as per layout / instructions of the bank. The gypsum board ceiling shall be fixed rigidly with the grid ceiling along with necessary parameters / hardwares / accessories. (Note :- Only the plan area will be measured for the purpose of contractor 's payment , no extra payment shall be given for design, coves etc)	<b>737.35</b>	<b>Sq. Ft.</b>		
<b>R5c</b>	<b>Wood finish ceiling</b> - Providing and fixing in position false ceiling made out of 6mm ply screwed rigidly on required G.I. Framework and finished with 1mm thk laminate as per approved make and shade pasted on 4mm thk MDF so as to make	<b>13.89</b>	<b>Sq. Ft.</b>		

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	around 2'-0" X 2'-0" equal grid pattern with 4mm deep grooves all around the grid panels. Grooves shall be neatly finished with matching polish to give an even and matching finish similar to veneer. Item shall include making coves around the ceiling edges as per design / instructions of bank, making adequate provisions for installation of LED cove lighting, all hardware, tools, labour, materials etc required to complete the job upto the satisfaction of the bank / Architect.				
<b>R6</b>	<b>ROLLING BLINDS</b>	<b>45.00</b>	<b>Sq. Ft.</b>		
	Providing & installing flame retardent & water proof roller blinds of approved make in combination of three colours matching with the branch ambience (White, blue and yellow or as approved by the Bank). Item shall be complete along with all the required accessories & hardwares such as pull cords, brackets, threads etc. All metal parts shall be corrosion resistant and rotating parts shall be self lubricating. The fixing of the top rail shall be with special GI brackets as directed by the Bank.				
<b>R7</b>	<b>GLASS SHELVES</b>	<b>6.00</b>	<b>RFt.</b>		
	Providing and fixing glass panes / shelves of required sizes with all edges neatly grinded, polished and fixed to the wall surfaces using SS D-brackets. The glass shall be 10mm thk plain glass of approved make. Item shall include all required arrangement / hardwares/ accessories to complete the job upto the satisfaction of bank / Architect. <u>Note</u> - For the purpose of contractor's payment, running length of shelf shall be measured.				
<b>R8</b>	<b>CHEQUE DROP / SUGGESTION BOX (with glass front)</b>	<b>2.00</b>	<b>Nos.</b>		
	supplying and fixing wall mounted Cheque Drop Box of outer size 10" (D) X 12" (W) X 20" (H) with front openable partly glazed shutter, lock, slot for dropping cheques from top along with all required hardwares				

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	& accessories like SS handle, SS butt hinges etc to complete the job upto the satisfaction of the bank / Architect. The box shall be made out of 12mm thk approved Plywood finished with 1mm thk approved high gloss laminate on outer faces & 0.8mm thk white laminate on all inner faces. The front door shall have 6mm thk glass of size 6"x12" fixed with beach wood beeding. All exposed edges of Plywood shall be fixed with teakwood lipping of appropriate thickness enough to cover the entire exposed edges with 2 coats melamine polish. The box shall be complete with all accessories like SS hinges, SS Handles, Locks etc of approved makes.				
<b>R9</b>	<b>NOTICE / PIN-UP BOARD</b>	<b>1.00</b>	<b>Nos.</b>		
	Providing & fixing Notice Board made of tag board of approved make & design of size 4'-0" X 3'-0" with powder coated aluminum border / frame. The board should be 3/4" thk straw board with velvet type fabric covering of Canara Bank blue shade.				
<b>R10</b>	<b>ACP WALL PANELLING (For outside front walls, outer pillars of ATM &amp; ATM internal walls)</b>	<b>297.89</b>	<b>Sq. Ft.</b>		
	Providing & fixing in position ACP (Aluminium Composite Panel) wall panelling having minimum ACP thickness of 3mm and minimum foil thickness of 0.25 mm on both sides with Aluminium framing tube sections of min 1.5" X 1" (20 gauge or down) @ 2'-0" C/C both ways. Panels shall be neatly fixed to the frame with 3M or equivalent adhesive and joints shall be finished with silicon based sealant. ACP shall be of approved make and in Ivory & Canara Bank Blue shade as per bank's approval. Item shall include providing & fixing additional sections as required for fixing Indoor AC units, proper access panel for ATM power point, proper locking arrangement for plug point by providing additional framing etc complete. <u>Note</u> - For the purpose of payment, the				

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	measurements shall be taken up to the visible height / false ceiling level only.				
<b>R11</b>	<b>BOXING FOR ROLLING SHUTTER</b>	<b>127.05</b>	<b>Sq. Ft.</b>		
	Providing and fixing rolling shutter panelling / enclosure of required size as per description of ACP panelling above. The rate shall inclusive of necessary hardware fittings like hinges, screws, tower bolts sealant, trap door, locking arrangement etc complete.				
<b>R12</b>	<b>ALUMINIUM GRILL FOR BULK CASH COUNTER TOP</b>	<b>64.31</b>	<b>Sq. Ft.</b>		
	Providing & fixing 7.5mm thick 48mm X 48mm opening size, white colour powder coated aluminium grill at the top of the cash cabin fixed with 8mm thick teakwood beadings of necessary width. All the exposed wood / beadings shall be neatly finished with 2 coats of melamine polish. All the accessories used shall be concealed type.				
<b>R13</b>	<b>DOOR MATS FOR BRANCH ENTRANCE &amp; ATM ENTRANCE GATE</b>				
	Supply and laying of outdoor type Waterproof and weather resistant, rubber doormats ( <b><i>preferably Blue Color</i></b> ) in entrance of the Branch Main entrance Gate & ATM entrance gate.	<b>40.00</b>	<b>Sq. Ft.</b>		
<b>R14</b>	<b>PAINTING</b>				
<b>R14a</b>	<b>PLASTIC EMULSION PAINT</b>	<b>1,761.98</b>	<b>Sq. Ft.</b>		
	Applying 2 coat of putty & Plastic emulsion paint (asian) of approved make and shade of <b>IVORY</b> on walls including scrapping off, preparing the base ect color and shade to give an even and smooth surface on new work including necessary scaffolding, coat of cement primer etc. all complete as per direction of Bank.				
<b>R14b</b>	<b>ENAMEL PAINT</b>				
	Applying 2 or more coats of enamel paint (NEROLAC/ ASIAN) on wooden/ steel doors & windows to give even & uniform surface <b>CANARA BLUE COLOR.</b>	<b>244.65</b>	<b>Sq. Ft.</b>		

<b>BOQ FOR FURNISHING WORKS AT CUTTACK BARANGA BRANCH &amp; ATM</b>					
<b>SL. NO.</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY</b>	<b>UOM</b>	<b>RATE (Rs.) (Excl. GST)</b>	<b>AMOUNT (Rs.) (Excl. GST)</b>
<b>R15</b>	Making temporary arrangement, Dismantling of counters as per Branch requirement and shifting of points all across the Branch and for workstations (Electrical, data, UPS and telephone) to enable smooth functioning of the branch during renovation all complete as per the instructions of Bank's Engineer/ Architect. Item to include supplying all wires, cables, conduits etc. for the same.	<b>1.00</b>	<b>Job</b>		
<b>R16</b>	<b>Planters</b> - Supplying & placing in position Square / circular Fiber Reinforced Planter of size around 12" (W/ Dia) X 15" (H) in shade matching to Canara white, yellow and blue along with high quality artificial plants and soil etc complete.	<b>3.00</b>	<b>No.s</b>		
<b>R17</b>	<b>Pest Control:</b> Carrying out Pest control and antitermite treatment by appointing specialized agency (PCI / Godrej) for the premises with (Five year guarantee.) Mode of measurement shall be on carpet area. A certificate of guarantee to be submitted by the vendor along with hand over document.	<b>1.00</b>	<b>Job</b>		
<b>R18</b>	<b>Tactile Grinding tile:</b> Cutting of Existing Tiles & cleaning the Surface.Supplying, fitting and fixing in position Tactile Grinding tile of size (300mm X 300mm) from Entrance Gate to May I help you desk,as shown in the given layout of approved make, quality, colour and size on 20mm thick bed of cement mortar of mix (1:4) laid in proper slope and gradient grouted with neat white cement slurry with required quantities of pigments of approved marks watering and curing including cost, conveyance, loading, unloading, royalties and taxes of all materials, cost of all labour, sundries, T&P required for the work complete in all respect as directed by the Engineer-in-charge	<b>20.00</b>	<b>Sft</b>		
<b>TOTAL REVENUE ITEM (B) (Rs.)</b>					
<b>TOTAL (A+B) (EXCL. OF GST)</b>					
<b>In Word:</b>					