

REQUEST FOR QUOTES [RFQ 004/2025-26]

FOR

“Procurement of Two (2) no’s of 10 TB External Hard disks & Two (2) no’s of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai”.

Issued by: Canara Bank
CP & VM Vertical,
TS Wing, HO (Annexe)
1st Floor, Naveen Complex
14, M G Road
Bengaluru-560 001
Phone No: 080-25590070
Email: singletender@canarabank.com

BID SCHEDULE

S. No.	Description	Details
1.	RFQ No. and Date	RFQ 004/2025-26 dated 21/05/2025
2.	Name of the Wing	CP&VM Vertical, Technology Services Wing
3.	Brief Description of the RFQ	Procurement of Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai.
4.	Location Address for submission of Bid/s [Address for Communication]	The Senior Manager Canara Bank, Single Tender Enquiry Processing Section, CP & VM Vertical, Technology Services Wing, Head Office (Annex) 1 st Floor, Naveen Complex 14, M G Road Bengaluru -560 001 Karnataka Tel - 080-25590070 Email: Singletender@canarabank.com
5.	Date of Issue of RFQ	21/05/2025, Wednesday
6.	Last Date and Time for Submission of Bids	29/05/2025, Thursday up to 3:00 PM Venue: Canara Bank, 1 ST Floor, Single Tender Enquiry Processing Section, CP & VM Vertical, Technology Services Wing, HO (Annex), Naveen Complex, 14 M G Road, Bengaluru 560001.
7.	Date and Time of Opening Bid	29/05/2025, Thursday at 3:30 PM
8.	Delivery	Immediately

Dear Bidders,

The Bank intends to procure Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai. Find the details below:

1.	Details of the Assessment	Procurement of Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai
2.	Technical Specification of the Item to be procured	As per Annexure-1
3.	Time Lines for Delivery/ installation/Implementation	Immediately
4.	Warranty Period (If applicable)	Standard Warranty
5.	AMC /ATS/ Support Charges as Applicable	NA
6.	Payment Terms	As per Annexure-3.
7.	Bill of Material	As per Annexure-2
8.	Date of Issue	21/05/2025, Wednesday
9.	Mode of Submission of Bid/Quote	Soft copy only (Password Protected)
10.	Bid Submission Due Date & Time	29/05/2025, Thursday, up to 03:00 PM
11.	Deliverables & Payment terms	As per Annexure-3
12.	Any Other Information	Nil

Yours Faithfully,

Authorized Signatory

Note: For further clarification, if any, please contact us.

Address:

The Senior Manager,

Canara Bank

Single Tender Enquiry Processing Section,

CP & VM Vertical, Technology Services Wing

First Floor, Naveen Complex,

#14, MG Road,

Bangalore-560001

Phone No.: 080-25590070

Email: singletender@canarabank.com

Annexure-1

Technical Requirements

SUB: RFQ for Procurement of Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai.

Ref: Your RFQ 004/2025-26 dated 21/05/2025.

Note:

- 1 The Bidder shall specifically mention the make and model of the items offered for all the requirements in terms of RFQ without fail, failing which the Bid is liable for rejection.
- 2 If the Bidder feels that, certain features offered are superior to what has been specified by the Bank, it shall be highlighted separately. Information regarding any modification required in the proposed configuration to meet the intent of the specifications and state-of-the-art technology shall be provided. However, the Bank reserves the right to accept the modifications / superior features suggested/offered.
- 3 The Bidder shall provide all other required equipment and services, whether or not explicitly mentioned in this RFQ, to ensure the intent of specification, completeness, operability, maintainability and upgradability.
- 4 The selected bidder shall own the responsibility to demonstrate that the products offered are as per the specification/performance stipulated in this RFQ and as committed by the bidder either at site or in bidder's work site without any extra cost to the Bank.

A. Technical Specifications for Two (2) no's of 10 TB External Hard disks:

S. No.	Size	Type	USB interface
1.	10 TB	External	USB 3.0 port

B. Technical Specifications for Two (2) no's of 4 TB external SSD Hard disks:

S. No.	Size	Type	USB interface
1.	4 TB	External SSD	USB 3.0 port

Date:

Signature with seal

Name:

Designation:

Annexure- 2

Bill of Material

SUB: RFQ for Procurement of Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai.

Ref: Your RFQ 004/2025-26 dated 21/05/2025.

Notes

1. These details should be on the letterhead of Bidder and each & an Authorized Signatory with Name and Seal of the Company should sign every page.
2. Please be guided by RFQ terms, subsequent amendments and replies to pre-bid queries (if any) while quoting.
3. Do not change the structure of the format nor add any extra items.
4. No counter condition/assumption in response to commercial bid will be accepted. Bank has a right to reject such bid.

Price details

[Amount in Rupees]

Sl. No.	Item Details	Cost Price					
		Qty	Unit Price (Excl. of Tax)	Total Price (Excl. of Tax)	Tax for Column C		Total Price (Incl. of Tax)
		A	B	C=A*B	D % of tax	E Tax Amt.	F=C+E
1.	10 TB External Hard disks	2					
2.	4 TB external SSD Hard disks	2					
Total cost of items (Exclusive of Taxes)							
Total cost of items (Inclusive of Taxes)							

Undertaking

- 1) Bill of material is submitted on the letterhead and is signed by an Authorized Signatory with Name and Seal of the Company.
- 2) We confirm that we have gone through RFQ clauses, subsequent amendments and replies to pre-bid queries (if any) and abide by the same.
- 3) We have not changed the structure of the format nor added any extra items. We note that any such alternation will lead to rejection of Bid.
- 4) We agree that the Bank will accept no counter condition/assumption in response to commercial bid. Bank has a right to reject such bid.
- 5) We are agreeable to the payment schedule as per "Payment Terms" of the RFQ.

Date

Signature with seal

Name:

Designation:

Annexure-3

Deliverables & payments (SLAs)

SUB: RFQ for Procurement of Two (2) no's of 10 TB External Hard disks & Two (2) no's of 4 TB external SSD Hard disks for Disaster Recovery Centre(DRC), IT Vertical, TS Wing, HO, Mumbai.

Ref: Your RFQ 004/2025-26 dated 21/05/2025.

1. Delivery:

1.1. Vendor has to deliver the products to the following address:

**The Senior Manager
Canara Bank,
CTRLs Datacenters Limited,
Mumbai DC Campus,
DC 5, First Floor,
EL/72/1/A, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai 400701,
Maharashtra.**

1.2. Partial or incomplete or damaged delivery of materials will not be considered as delivered of all the ordered materials. Date of delivery shall be treated as date of last material delivered to the ordered locations if materials are not damaged. In case materials are delivered with damage, Date of delivery shall be treated as date of replacement of damaged material with new one. Delivery payment shall be paid against completion of delivery of all the ordered materials without any damage and proof of delivery duly certified by Bank's Officials, along with delivery payment claim letter.

2. Payment Terms:

Payment schedule will be as under:

Sl. No.	Payment Stage	% of Payment
1.	Payment shall be released within 30 days from the date of delivery of the items mentioned. Proof of Delivery Certificate duly signed by the concerned Bank officials to be submitted along with the invoices while claiming payment.	100 %

The payments will be released through NEFT/RTGS and Selected Bidder has to provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc.

Date :

Signature with seal

Name:

Designation: