

कार्यालय नोट OFFICE NOTE

प्रस्तुतकर्ता SUBMITTED BY GENERAL ADMINISTRATIO SECTION अंचल कार्यालय CIRCLE OFFICE HYDERABAD संदर्भ REF: PAPER:/ON-398/2025/RRJ	को प्रस्तुत SUBMITTED TO ASSISTANTGENERAL MANAGER अंचल कार्यालय CIRCLE OFFICE HYDERABAD.
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दिनांक DATE: 30.08.2025

SUB: PAPER ADVERTISEMENT FOR NEW BRANCH PREMISES AT TIRUMALGIRI, RO HANUMAKONDA

Present Proposal:

To seek approval of Assistant General Manager of Circle Office for paper advertisement for new branch premises.

S No	Branch Name	DPCD	Population Category
1	TIRUMALGIRI	NEW BRANCH	RURAL

Back ground:

Tirumalgiri, new branch premises, our Development Section, Strategy & resources wing, Head Office vide their reference no. SRGSW/SDAV/BRS/BEP-271/373-2025 dated 26.05.2025 permitted for fixation of new premises at Tirumalgiri under RURAL category. Accordingly, Circle has released paper advertisement for new premises for proposed Tirumalgiri Branch on 01.06.2025. In response to the advertisement, Circle has received 3 Bids from the landlords. After following the due procedure, the premises selection committee has recommended the Bid offered by Sri. Pallavarapu Krishna for opening our new branch.

The proposal falls within the delegated powers of the Circle Head and sent for HO for review of the same and received a sanctioned copy from HO dated 16.07.2025, accordingly the Circle has sent a sanction communication to RO on 16.07.2025 in turn RO has communicated the sanction copy to the subject landlord.

The land lord has acknowledged the sanction copy, after joint measurement the land lord is demanding rentals of Rs 25/-psft for total carpet area of 1331.76 sft against the sanctioned rentals of Rs 18/psft and submitted request letter for sanction of rent Rs 25/ psft. Hence, RO is recommending for paper publication once again

In view of the above, we may be permitted to go for paper advertisement for the above Tirumalgiri new branch premises

// आदेशार्थ प्रस्तुत SUBMITTED FOR ORDERS//

OFFICER

SENIOR MANAGER

"ORDERS OF THE ASSITANT GENERAL MANAGER"



Permitted to go for paper advertisement for our Tirumalgiri branch,

[Handwritten signature]



GENERAL ADMINISTRATION SECTION, CIRCLE OFFICE HYDERABAD,
MCH No 10-3-163, 10-3-163/A, Plot No 85,
Beside Rail Nilayam, SD Road, Secunderabad - 500026.
Phone Number : 040-27725221/23/24/25/26

PREMISES REQUIRED

Offers are invited from the owners of **COMMERCIAL SPACE (Having permission for construction as commercial property)**, preferably in the Ground floor, on main road and ready for occupation with required Power load, for our Branch at the following location:

Location, Place	District	Carpet Area Required (sft)
TIRUMALAGIRI	HANUMAKONDA	1500

The application forms may be obtained from www.canarabank.com or the above mentioned office. The application along with the site/ building layout and specifying conditions like Rent, Lease period etc should be sent in a sealed cover with superscription "**APPLICATION FOR HIRING OF PREMISES FOR BRANCH**" to the above mentioned address. Last date for submission is 12.09.2025 up to 3 P.M. Further, communications, corrigendum, amendments, if any, will be hosted in Bank's website only. Brokers excuse.

Place: HYDERABAD
Date : 30.08.2025

Sd/-
Assistant General Manager
Hyderabad CO

Internal